

# Hawaii Veteran Small Business Awards 2019



*Presented by:*



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**HILO**

## The Hawai'i Veteran Small Business Awards were developed to:

- Recognize Hawai'i veterans who have made a significant contribution to the economy through ownership in a small business.
- Recognize veterans who have made a significant difference in their communities by promoting a sense of duty, volunteerism, and an appreciation of country, democracy, and freedom.

## Eligibility Guidelines

Any veteran who:

- Has been honorably discharged from active duty or retired from any US branch of military service.
- May still be active in Reserve or National Guard units.
- Possesses a DD214 (and includes a copy with this application).
- Owns, or has owned, at least 51% of a Hawaii -based business.
- Has owned their business for at least one year.
- Has (or had) a business located in Hawaii.
- Is living in Hawaii at the time of their nomination.

## Nomination Rules

- A veteran business owner may be nominated by or anyone, including themselves.
- All nominating material becomes the property of VBOC/SBA/HISBDC, MCBL and they will not be returned.

## Nomination Package

1. Application: The application covers nominee's military and business background, awards, organizations active in, etc. A formal resume may be included, as well.
2. Nominator's Letter: A letter, not to exceed one single-spaced page, explaining why the nominee is being nominated. This letter should describe the qualities and performances that merit the award. The nomination letter must include the nominator's name, address, and phone number.
3. Letters of Recommendation: Nominations may include up to three letters of recommendation and/or examples of media coverage, preferably scanned.
4. DD214 Veteran's Proof of Military Service: Nomination packages must include a copy of the veteran's DD214 (Proof of Service). Depending on the veteran's year of service the DD214 form may have a different number. Some proof of service must be provided.
5. Publicity Release: Nominations must include a completed and signed Publicity Release form, granting permission to use the information for promotional purposes. (Attached to applications)

## **Completed Nomination Packages can be mailed or sent electronically to:**

Veterans Business Outreach Center of the Pacific  
2800 Woodlawn Drive, Suite 146  
Honolulu, HI 96822  
vboc@hawaii.edu  
(808) 988-1236

## **Deadline for Nominations is October 1st, 2019**

### **Judges**

At least three judges are chosen by the VBOC of the Pacific and the U.S. Small Business Administration Hawaii District Office. They will be comprised of veteran business owners, veteran business executives, veteran academics, or people who work with veterans

### **Award Categories:**

**New Veteran-Owned Small Business**  
**Veteran Small Business Advocate**  
**Veteran Small Business Person**

### **Announcement of the Awards**

Initially, the award winners are announced to the Sponsor. The Sponsor will then notify the winner and finalists of the results. The winner is awarded a personalized Hawaii Veteran Small Business plaque, which will be presented at the Veteran Business Awards Ceremony during the 2019 Veterans Week in November (Nov 4-8<sup>th</sup>, 2019)

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Reasonable accommodations for persons with disabilities will be made if requested at least two weeks in Advance. Contact us at vboc@hawaii.edu to make arrangements

