

University of Hawaii at Hilo, College of Arts and Sciences
Humanities Division Personnel Committee
WORKLOAD
Election and Revised Responsibility

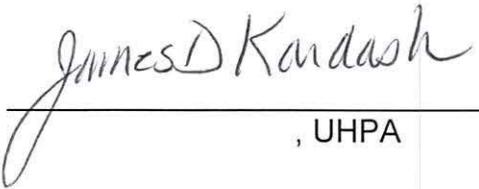
Approved by:



Matthew Platz
Vice Chancellor for Academic Affairs
University of Hawai'i at Hilo

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University of Hawaii at Hilo - College of Arts and Sciences

Humanities Division Personnel Committee

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Election and Revised Responsibility

(March 31, 2016)

The tenured faculty in Humanities (I-4 and I-5) have noted that the same people are often tasked to serve on the DPCs. This has led to burnout over the years as the number of instructors has gone up, thus increasing the amount of dossiers that need review. To facilitate balance of labor and to ensure a sound policy for constituting the DPC, the 2015/16 DPC Committee is recommending that the task of review be divided into two 5-member sub-committees to address: (1) Promotion and Tenure, and (2) Assistant Professor (I-3) and Instructor Contract Renewal.

Tenured Full Professors (I-5) may serve on either subcommittee.

Tenured Associate faculty (I-4) may only serve on the Assistant Professor and Instructor Contract Renewal subcommittee.

All eligible tenured Humanities Division Faculty shall be included on a spring semester election ballot to establish the Division Personnel Committee for the upcoming academic year. Division personnel will be asked to choose twelve (12) individuals, with a minimum of five being at the rank of I-5.

The results will be given to the faculty member with the highest votes who will serve as Convener. The top twelve people will be convened; these twelve will then decide the make-up of the two sub-committees and alternates (2) to ensure adequate diversity of members in each.

The membership of the TPRC will not be impacted by this vote. The TPRC will be constituted at the VCAA level. All eligible faculty (those not up for review) will have their names sent to the VCAA, who will make decisions of the TPRC independently of the Division DPC vote.