Present:
Dan Brown, Jack Fujii, Linda Golian-Lui, Don Hemmes, Stephen Hora, April Komenaka, Christopher Lu, Ann B. Miser, Marcia Sakai, Kalena Silva, David Sing.

Item 1. Faculty Diversity Summit (presented by David Sing)
The Faculty Diversity Summit is a half-day event (9:00 a.m.-1:30 p.m., light refreshments included) on Friday, January 7, 2005 in the Ho’oulu Terrace (UCB 127). The event, sponsored by the Office of the Vice Chancellor for Academic Affairs, will provide a forum to discuss ways in which the university can reach its goal to diversify the UHH faculty and administration. Keynote speaker will be Dr. Karen Swisher, President of Haskell Indian Nations University in Lawrence, Kansas. Along with many other accomplishments, Dr. Swisher over the years has developed a network of Native American scholars that has helped to create a pool of potential candidates to fill vacant positions in universities. Her remarks and experience can prove valuable to UHH in its efforts to identify a more diverse pool of candidates for faculty and administrative positions. There is agreement that search committees are sensitive to the issue of seeking a more diverse pool of candidates, but there is frustration over finding such candidates and being competitive with other institutions to hire them. The final outcome for the summit is to have agreement on and suggestions for, “Where do we go from here?” Deans and directors are asked to encourage participation in the summit. RSVP deadline is December 15th to dsing@hawaii.edu.

Item 2. Faculty Development Workshop
A faculty development workshop on Thursday, January 6, 2005 (9:00 a.m.-2:30 p.m., Ho’oulu Terrace –UCB 127) will focus attention on Hawaiian culture, Hawaiian historical context, and ways to establish a positive learning community in the university classroom. The workshop originated in response to feedback from the fall orientation for new faculty which requested more information about “local” living, teaching, and learning. The event is co-sponsored by Keaholoa STEM, CAS Dean’s Office, and the Office of the Chancellor. This workshop originally was designed for faculty new to the university as of 2003, but space is available for any interested faculty member. Morning sessions will be conducted by Kalena Silva, Kalani Makekau-Whittaker, Cheryl Ramos, Jackie Pualani Johnson, and Craig Severance. Afternoon sessions will be conducted by Gail Makuakane-London, Jim Mellon, Kainoa Ariola, and Ginger Hamilton. RSVP deadline is December 15th to komenaka@hawaii.edu or campus mail, April Komenaka, CAS Dean’s Office. Deans and directors are asked to encourage interested faculty to attend.

Item 3. Campus-wide Task Force for ID’s UHHL accounts, etc.
Linda Golian-Lui reminded people that collections for the Hamilton Library Relief Fund at Manoa will be taken this week and the week of final exams. She also announced that
the goal for fund raising through the Night in the Stacks was reached and even went beyond.

Linda Golian-Lui, Margaret Haig, and Ellen Kusano have met to discuss issues with campus ID’s and UHHL accounts. Several questions were reviewed by this task force including:

- Should faculty ID’s be required?
- If faculty ID's are required, who should pay the $10.00 fee for each ID?
- Who gives access to UHHL accounts? (The library is not comfortable giving these out)
- Who has access to Web CT courses? Can any faculty or lecturer teach using Web CT, or is it restricted?

It was recommended that these three people stay on the Task Force and add representation from the faculty and Academic Computing Services. The Task Force should continue to review these issues and any other related issues that arise and make short term and long term recommendations to the Deans and Directors.

**Item 4. Announcements from the Office of the Vice Chancellor for Academic Affairs**

- Departmental Program Reviews are moving forward with action plans. We will try to complete one more department (Chemistry) before the end of the first semester and hold off on Biology until the return of Bill Mautz.
- The new dean of the College of Arts and Sciences will be arriving this month (December, 2004).
- The search for the Dean of the College of Agriculture, Forestry, and Natural Resource Management is progressing smoothly and hopefully will be completed by the end of February, 2005.
- The search for the Dean of the College of Business and Economics will begin shortly. It is a top priority.

Next Meeting of the Council: January 4th, 2004