AGENDA

1) Proposal to Amend Transfer Admission Requirements - Chris Lu

Present: Christopher Lu, April Komenaka, Stephen Hora, Michael Collier, Margaret Haig, Linda Golian-Lui, Bill Chen, Dan Brown, Jerry Calton, Jim Cromwell

Minutes:

VCAA Lu reviewed issues that have been resolved by this group to date:
- midterm grade
- deans list
- transfer evaluation

1) Proposal to Amend Transfer Admission Requirements

Copies of Jim Cromwell’s letter were distributed. Jim Cromwell was invited to participate in this portion of the meeting. After discussion, it was determined that this is worthwhile for the VCAA Council to pursue. All agreed that students will be allowed to transfer with a minimum grade of “C”. The group agreed to strike Math 100 from the proposal and replace it with “a college-level math course”. VC Lu will write a letter to UHH Congress. Upon agreement by the UHH Congress, VC Lu will forward the proposal to the System Articulation Council.

2) Student Teaching Assistantships - April Komenaka Scazzola

Copies of the draft proposal were distributed. After discussion, the following were agreed upon. Primary interest: student development and assistance to the faculty. The instructor acts as a role model and mentor. The student will not be allowed to be in charge of contact hours. This will facilitate student success. The student would be given the opportunity to either receive pay or credit for this work, but not both. The determining class size is 45+ students. The deans will decide on the allocation to the departments; the departments will decide which courses will be eligible. This will be a pilot project for Spring 2004 and will be contingent on funding.

The meeting adjourned at 9:35 AM.

Submitted by:

BJ Saito