The UHH EPSCoR Research Enhancement Activities Program (REAP) provides support for the initiation of research or innovative scholarship activities, preparation and submission of proposals for extramural funding, and enhancement of research infrastructure with UHH.

The research enhancement activities must be in one of the three thrust areas of the Hawaii EPSCoR Research Infrastructure Improvement (RII) proposal: Ecosystems research, Evolutionary Genetics, or Information Technology for the Environment.

To be eligible for consideration the project proposal must be new and original in scope. The proposal must be accompanied by a list of potential extramural agencies (including program names and application deadlines) to which resultant proposals will be submitted. Limited grants are available to faculty and staff members of UHH.

Typical awards rarely exceed $20,000. Requests for smaller amounts are encouraged. Requests for larger amounts must be fully and carefully justified. The UHH EPSCOR REAP Review Panel reserves the prerogative of reducing the size of an award below that requested by an applicant if doing so is in the best interest of the overall UHH EPSCOR REAP program.

Proposals that include leveraging will be given priority. Leveraging must come from funds not already allocated or available to the principal investigator. The UHH EPSCOR REAP Review Panel does not discriminate against faculty members who currently hold or who have previously held extramural grants.

Awards are limited to one research or training grant per faculty or staff member per year. A grant may be considered for renewal for a second year if and only if there is strong evidence that the additional work will strongly enhance the potential for extramural support for the internally funded project, and with documentation that such extramural funds are available.

The UHH EPSCOR REAP Review Panel will NOT provide REAP grants to support the following:

- Dissertation research
- Manuscript preparation
- Books
GUIDELINES FOR UHH EPSCoR REAP APPLICATIONS

1. The UHH EPSCoR Research Enhancement Activities Program (REAP) provides support for the initiation of research or innovative scholarship activities, preparation and submission of proposals for extramural funding, and enhancement of research infrastructure with UHH. The applicant must demonstrate that the proposed project is new and original in scope and submit a list of potential extramural agencies (including program names and application deadlines) to which resultant proposals will be submitted.

2. The research enhancement activities must be in one of the three thrust areas of the Hawaii EPSCoR Research Infrastructure Improvement (RII) proposal: Ecosystems research, Evolutionary Genetics, or Information Technology for the Environment.

3. UHH EPSCoR REAP grants are available to faculty and staff members of UHH.

4. Awards are limited to one research or training grant per faculty or staff member per year. A grant may be considered for renewal for a second year if there is strong evidence that the additional work will strongly enhance the potential for extramural support for the internally funded project, and with documentation that such extramural funds are available.

5. Funds may be requested for all types of expenses directly related to the proposal with the following exceptions: dissertation research, manuscript preparation, books, dues, subscriptions to journals, and supplies and equipment normally provided by departments. Requests for the purchase of personal computers and printers from these funds are strongly discouraged.

6. Typical awards rarely exceed $20,000. Requests for smaller amounts are encouraged. Requests for larger amounts must be fully and carefully justified. A full narrative of items requested in the budget must accompany each proposal.

7. Proposals that include leveraging will be given priority. Leveraging must come from funds not already allocated or available to the principal investigator. In addition, list other current intra- and extra-mural support for related projects and briefly describe the amount of the support and the relationship to the proposed project.

8. If you have received UHH EPSCoR REAP funds or other university SEED funds in the past please list the funding agencies that you have submitted proposals to in the past year or will submit in the near future and indicate if they have been funded.

9. Applications for support from this Fund will be reviewed and awards will be authorized by the UHH EPSCoR REAP Review Panel on a competitive basis judged on the merit and feasibility of the proposed projects and their potential for generating extramural funding.

10. The UHH EPSCoR REAP Review Panel does not discriminate against faculty members who currently hold or who have previously held extramural grants.

11. The UHH EPSCoR REAP review Panel reserves the prerogative of reducing the size of an award below that requested by an applicant if doing so is in the best interest of the overall UHH EPSCoR REAP program. The original plus 5 copies of the application must be sent to the UHH EPSCoR REAP Review Panel by 27 August 2004 to Dr. Donald Price, Co-Project Director of Hawaii NSF EPSCoR Natural Science Division University of Hawaii Hilo, HI 96720
APPLICATION FOR UHH EPSCoR Research Enhancement Activities Program (REAP)  
27th August 2004

A. PERSONNEL SERVICES

<table>
<thead>
<tr>
<th>Name</th>
<th>Role on Project</th>
<th>Type</th>
<th>(Months)</th>
<th>% Effort</th>
<th>Salary Req.</th>
<th>Fringe</th>
<th>Total</th>
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State services to be performed and justify:


Use additional sheets as required

Total Personnel Services: $ ___________________

B. OTHER CURRENT EXPENSES (Itemized Expendable Items):

1. ___________________________________________ Cost $ ___________________

2. ___________________________________________ Cost $ ___________________

3. ___________________________________________ Cost $ ___________________

Justify inclusion of above listed items:


Use additional sheets as required

Total Current Expenses: $ ___________________

C. EQUIPMENT (Itemized):

Any single item costing $5,000 or more, with a life expectancy of over a year is classified as equipment.

1. ___________________________________________ Cost $ ___________________

2. ___________________________________________ Cost $ ___________________

3. ___________________________________________ Cost $ ___________________

Installation cost for equipment: (Estimate from Facilities and Management) Cost: $ ___________________

Use additional sheets as required

Total Equipment Expenses: $ ___________________

Why is the equipment needed and how will it be used in your project? Is equivalent equipment available to you within the University?


If equipment requires electrical and/or plumbing connections or existing lines, approval from the Vice Chancellor for Administrative Affairs is required:

Vice Chancellor, Administrative Affairs: __________________________________________

Total Requested Amount $ ___________________
REQUIRED ATTACHMENTS:

1. A project narrative, not to exceed five pages (References are not included in this page limit). Print type should be legible and font should be no smaller than 12 characters per inch. Members of the Review Panel may not be experts in your field; therefore, be as clear as possible in your narrative. It is strongly recommended you do not use text taken directly from a NSF or NIH proposal. The Narrative should included the following:

   • Project Summary
   
   • Project Description: clear and concise description of the project, its relationship to other work in the field and to previous work you have completed. Provide an overall perspective that explains why you believe this work should be supported.
   
   • Methods Description
   
   • Statement of accomplishments that can be reasonably expected during the grant period.

2. Describe how the UHH EPSCoR REAP grant will strengthen your potential for obtaining extramural funding. State probable sources of such funding to include program names, amounts of funding available, deadlines for submission, and program officers or other agency personnel that you have contacted to inquire about funding. The proposal will be ineligible if this item is not included. (1 page)

3. A brief Curriculum Vitae, to include:

   • A list of all your publications or creative works in the past five years. Indicate with an asterisk any publication(s) or creative work(s) supported by previous UHH (or University) internally awarded grants.

   • A list of extramural grants received in the past five years, including current grants and pending proposals, giving agency names, amounts, and grant period/date submitted. Indicate if you are the Principal Investigator on Co-Investigator and the relationship between the extramural grant and this UHH EPSCOR REAP request.

4. If you have received UHH EPSCoR REAP or any other Seed-Money grants, please attach a statement detailing your accomplishments and the resulting extramural funding or submission.

5. If you received any start-up funds when you joined the University, a statement describing the current status of said funds.