I. MISSION STATEMENT AND GOALS OF THE DEPARTMENT OR PROGRAM

The Art Major (B.A.) Program in the College of Arts and Sciences in the University of Hawaii at Hilo was inaugurated in January 1986.

The B.A. Program in Art is based upon the creative, experimental, and developmental aspects of art. The program provides students with an understanding of the history of art, the role of art as an expression of our cultural heritage, and of the practice of art in the studio environment with an emphasis on drawing, printmaking, and painting. The program offers opportunities for students, the university, and the community to experience attitudes and forms of visual art in regional, national, and international contexts.

The program provides four main emphases for majors and for non-majors:

1. Art as a profession or career. In this category, students are in prepared for graduate study (M.A. and M.F.A.) following graduation from the program at the University of Hawaii at Hilo. The program supports the scholarship and practice of visual arts. The Art Program implements an educational philosophy based upon an integration of three primary factors. These are 1) the comprehension of aesthetic theory and art history and 2) learned applications of materials and techniques in 3) the development of archetypally unique and creative individual work in arts. The body of work accomplished during the period of study in the program functions as a portfolio for each student.

The understanding of aesthetic theory, a cognizance of contemporary movements, perspectives of the history of art, and a working relationship of the varied aspects of art forms form a foundation for the program. These relationships in the practice of studio art provide a foundation for each student in the visual arts.

The emphases for studio majors are in the program are drawing, printmaking, and painting. Students can pursue study in design, video, photography, ceramics, and three-dimensional forms through individually organized curricula using available resources.

1. Art for purposes of a vocation. Students are prepared in the program for to function as professionals in the graphic design, illustration, applied arts, and teaching. The study of studio media, methods, and applications, art history, and art theory form the basis for an understanding of the creative process and addresses imagination, aesthetic concepts, creative
applications, and the ability to consider with equal awareness, minute details and larger perspectives.

1. The study of Art as an avocation. For some students the study of art is used to further individual avocational interests. The program provides a sound fundamental basis from which these interests may be developed. The program promotes the concept of lifelong learning in the university environment.

1. Art as a basis for a liberal arts education. The study of the visual arts is an important component of a liberal arts education. The study of art helps to develop abilities for skillful creative applications, the growth of imagination, and an insight into human cultural relationships.

II. SECONDARY ACCREDITATION
Not Applicable

III. EXECUTIVE SUMMARY BY DEAN, DEPARTMENT CHAIR, OR PROGRAM CHAIR

The Art Department has a long history of providing instruction for students in the visual arts. The Program has based its curriculum on the four major tenets of the mission statement. Through a program of grants, national and international exhibition, and visiting artists, the Art Department has provided educational and cultural resources which supplement the curriculum.

Graduates of the Art Program have pursued study in many major graduate programs in the United States and Canada. Undergraduate students in art have participated in regional, national, and international exhibition programs; have attended workshops; and have received awards for their achievement in visual art. The art students culminate the years study by presenting an annual Student Art Exhibition in the Campus Center Gallery.

The art faculty is active in research and scholarly presentations in regional, national, and international venues and they have received national and international awards for their achievements. The faculty members have received a number of grant and fellowship awards in support of research and instructional endeavors.

The Art Program has very compelling requirements for its faculty. Existent resources have to be utilized with optimum efficiency to maintain a high level of accomplishment. Resources and facilities have to be maintained to support the program and have to be developed to improve the program. The enthusiasm and creativity of the department faculty are important aspects for these requirements.

The faculty has been instrumental in supporting and maintaining the studio classrooms which function as laboratories for the instructional program. Implicit in this activity are a number of criteria which are listed in the Department’s guidelines for faculty responsibilities. In addition, faculty members are required to update the materials and processes in each of the studio areas.
During the 90's the Art Department developed and maintained a Computer Design Studio and used the facility in support of studio courses. Without adequate and timely funding to update the software programs and keep the hardware current, the facility could not be sustained. By the end of the decade, all of the equipment and programs were severely out-of-date. The Art Department has since made a growing effort to revitalize integration of digital technology into the curriculum through course offerings and new resources. The recent collaboration with UH Manoa’s Academy of Creative Media and UH Hilo’s Computer Science and Marine Science departments has resulted in a course utilizing 3D immersive environment tagged the “Cyber Canoe,” which is outlined in the Resources area of this document.

The series of national and international exhibitions presented by the Art Department to provide learning resources for its students and to enrich the cultural life of the University of Hawaii at Hilo also produce catalogues which document each exhibition. The catalogues are provided to students, participating artists, and major institutions in the United States and abroad. The series of exhibitions at the University of Hawaii at Hilo have been featured in national and international publications.

Looking to the future, the Art Program continues its support of student learning and development. Students participate in national portfolio and exhibition programs and continue to receive awards and recognition for their portfolio of work.

The Art Program seeks to improve the facilities which support study in the visual arts and to continue to provide arts and cultural resources which can enrich student learning and community life.

IV. PROGRAM ORGANIZATION

The Major in Art requires 45 credits of coursework in art. The requirements are 3 credits of Introduction to Digital Art (Art 112), 12 credits of foundation studio courses, 12 credits of art history, and 18 credits of studio specialization courses numbered 200 or above. In the studio specialization courses six credits of the 18 credit requirement are required in upper division studio courses, numbered 300 or above.

The areas which are the B.A. program’s emphasis, presently, are two-dimensional studio arts, Painting, Printmaking, and Drawing. Students can pursue curricula in art history and arts administration through the Liberal Studies Program or specialize in Digital Media, Ceramics, Photography, or Applied Arts by integrating Hawaii Community College art courses.

The Minor in Art requires 24 credits in art. The requirements for the Minor include 12 credits of foundation studio courses, three credits of Art 101 or art history, and nine credits of studio specialization courses which are numbered 200 or above.

Student advising is focused upon individual student considerations and direction. Students are prepared by faculty mentors to manage their program of study and are charged with the comprehension of the
requirements of the Art Program and the academic requirements of the College of Arts and Sciences for the baccalaureate degree.

In addition to the curriculum in art, students participate in workshops, visiting artists programs, and in the organization and installation of regional, national, and international exhibitions. A series of national and international exhibitions, which are presented in the Campus Center and Art Department Galleries, and a program of prominent visiting artists provides learning experiences which broaden the scope of the curriculum and serve as additional resources for the program. The annual student exhibition, organized, maintained, and installed by the students in the program, is presented in late April and closes in September.

Current Resources:
The Art Department courses are taught on a semester, annual, or biennial basis. The series of foundation (100-level) studio courses are taught every semester or every other semester. Studio courses at the 200-level are taught once each year or are on a two-year cycle. Studio courses at the 300-level are integrated with the scheduling of the foundation studios and the 200-level courses. Depending upon the course, the 300-level studio can require an unbroken string of three semesters to permit students to develop a body of work. Periodically, special topics courses are sponsored to increase the breadth of the curriculum.

Requirements for the B.A. in Art include ART 112, an introduction to digital arts (which includes an intro to the basic elements of design and composition), and is taught every semester with a cap of 15 students. Since this is now a requirement for the art program, the department plans to increase the number of offerings per semester. Art history courses, ART 175 and 176, Survey of World Art I and II are taught each year alternating 175 and 176 each semester. One upper-division art history course is taught each semester, rotating topics to give students a variety of choices. ART 101 continues to be offered for both art majors and non-majors (to fulfill GE Area requirement) and enrolls 36 to 40 students in each of three or four sections per semester.

Foundation studio courses, 121, 122, 123, 124, enroll 20 students in each section and 112 enrolls 15. The 200 and 300-level art history courses are enrolled with 20 to 30 students. Studio courses in printmaking at the 200 and 300-level are limited to 15 students per section to conform to safety requirements, although some classes have had more than 15 students. Drawing courses at 200 and 300-levels are limited to 20 students. Painting classes at 200 and 300-levels are limited to 12 to 15 students. The criteria for enrollment in college or university studio classes are established by the College Art Association of America.

Each studio class requires many sessions of individual discussion. The classes involve lectures, demonstrations, reviews, presentations, critiques, and working sessions where studio theory and techniques are applied to student projects. As the class level increases, the discussions, research, and studio explorations become more serious and complex commensurate with the experiences of the students.
Extramural grants have funded projects and exhibitions involving national and international artists and works of art. The visiting artist program funded through grants and grants projects enhance the scope of the program and serve as resources for the instructional program. Slide lecture presentations by visiting artists and the exhibitions are available to the University and the larger general public.

Factors Influencing Program:

The Art Program has an extensive range of responsibilities which are shouldered by the faculty. These responsibilities are outlined in Attachment no. 1 which provides descriptions of the components and the facilities which support the instructional program.

Many opportunities are available for graduates of the Art Program at the University of Hawaii at Hilo. Qualified students can pursue graduate study. Graduate study is a period of incubation and development for visual artists which provide a learning environment, structure, economic support, and resources. Admission into a graduate program requires a portfolio of the student’s work for review in the graduate admissions process. The portfolio work must be consistent in the level of accomplishment. The work in the portfolio represents the student’s achievement, ambition and concepts, and comprehension of the visual arts.

The Program in Art at the University of Hawaii at Hilo provides a foundation for students to develop in and to comprehend the visual arts. The visual arts require participants to have a broad understanding of historical and contemporary perspectives, knowledge in theory and in applications, an ability to explore ideas and to articulate clearly ideas and thoughts, and possess critical thinking abilities. Students are required to sustain and develop archetypal, unique, and imaginative concepts (visual imagery). Individuals possessing these attributes can be successful in any endeavor.

**Faculty:** Currently there are five full-time faculty and two part-time faculty.

- Michael Marshall, Chair and Professor, teaches studio courses in foundation studio, drawing, painting, and introduction to the visual arts.

- Andrew Grabar, Professor, teaches studio courses in foundation studio, drawing, painting, special topics, and introduction to the visual arts.

- Jean Ippolito, Associate Professor, teaches art history courses and introduction to the visual arts.

- Jon Goebel, Assistant professor teaches courses in foundation studio, intro to digital media, printmaking, drawing, special topics, and introduction to the visual arts.
- Julieta Aguilera, Visiting Professor, teaches special topics courses utilizing the CyberCanoe immersive environment.

- Kevin Diminyatz, Lecturer, teaches courses in foundation studio, special topics, intro to digital media, and introduction to the visual arts.

- Renee Visaya, Lecturer, teaches introduction to the visual arts.

Facilities: See Attachment no. 2 for details about physical space of studios

The Art Department supports these studio classrooms and resources in support of instruction: Painting Studio: Located in MC - Building 389, the painting studio space has provided an opportunity for painting students to pursue larger scale work and more ambitious projects. Courses in beginning painting, intermediate painting, advanced painting, papermaking, and studio seminars are held in this studio.

Printmaking Studio for intaglio, lithography, relief, digital, and screen-printing: The studio is located in MC - Building 395 and support student work in printmaking media. Student work accomplished in this studio have been presented in regional, national, and international exhibitions. The studio houses the only lithography press used for educational purposes on the Island of Hawaii. The studio is used regularly for workshops featuring major artists from the U.S. and abroad and has provided numerous applied learning opportunities for students through its Artist Print Edition projects.

Digital Printing Lab: This lab, located in MC - Building 395 room 1B1, supports printmaking and other courses requiring access to a large format, inkjet printer. The lab contains an Epson 9890 archival inkjet printer, a PC with Adobe CS6, and a scanner.

MAC Lab: The ART 112 Intro to Digital Arts classes are currently being taught in an Apple Mac lab in UCB 125 on the main UH Hilo campus. This lab is maintained by the Instructional Technology support offices and supported with software purchased by the Art Department.

Drawing Studio: The foundation drawing, intermediate drawing, and advanced courses are taught in this studio, which is located in MC - Building 394, rooms 1 and 2. The studio has provides basic lighting control and houses a still-life collection used for instruction.

Design Studio: The design studio in MC - Building 394, utilizes rooms 1, 2, and 3a for two-dimensional design. Part of Design Studio room 3a is used to store solvents and chemicals. During the fall 2015 the department three- dimensional design course was taught at the UHH Theater and utilized the Green Room and Scene Shop. The course incorporated design problems related to set design applications in conjunction with the semester dramatic production. The arrangement created opportunity for applied learning and will likely be continued from this point forward.
Art 123 Two Dimensional Design and Art 124 Three Dimensional design form two important cornerstones of the Foundation Studio Program.

Studio Workshop: The Art Department workshop is currently located in MC - Building 394 - room 7. The workshop houses woodworking equipment and tools and is used to support all studio courses. The workshop is also utilized by the program to repair and to create studio furnishings.

Photo Lab: The wet lab/digital lab is housed in MC - Building 394 - 3a. There are 4 enlargers for the wet lab photography and a PC with Adobe Photoshop CS6 and a slide/flatbed scanner for digital work.

Imiloa Astronomy Center: This facility houses the CyberCanoe platform, which is an immersive visualization system for public presentation.

Slide Library: The Art Department slide library in MC 395 has provided visual resources in slides and videos in the past, but in recent years, digital images from teaching resource websites are used for art history and a large percentage of the studio course lectures.

Gallery: The gallery located in MC 395 functions as an exhibition space, a presentation room for audio-visual lectures, and is used as a working space for the preparation of exhibitions in the Campus Center Gallery. The space also houses the mini Cyber Canoe setup which consists of a Alienware PC computer loaded with the Adobe CS6 and Unity 3D software and a 65” HD monitor. The setup was provided by UH Manoa’s Academy of Creative Media (ACM) for the ART 300 Data Visualization course. The spring 2016 course is a collaborative data visualization project involving 60 students (combined ) from UH Hilo’s Marice Sciences, Computer Sciences, Art, and ACM at UH Manoa. The course is centered around the visualization of coral reef data collected by Marine Science.

Permanent Collection: The Art Department houses the permanent art collection of the University of Hawaii at Hilo. Much of the collection is housed in MC - 395 Printmaking Studio Archival Room within the printmaking laboratory studio. The collection has been developed since 1981 and features works by national and international artists. The work is rotated in presentations which are used in support of the instructional program.

V. EVIDENCE OF PROGRAM QUALITY

Quantitative Data and Tables (See attachment no. 3)

Analysis of this data shows that over the course of 5 years, the Art Department has maintained a consistent number of approximately 70 majors and an average Full Time Equivalent (FTE) of 58. Courses consistently maintain an average of 18 students with the distance learning courses topping out at 38 students. The program consistently graduates an average of 13 students per year. The percentage of courses within the department taught by tenured/tenure track faculty has steadily increased and is now at 67%.
**Student Learning:**

The Art Program has provided a strong educational foundation for its students. Student outcomes have been successful and since the inception of the Art Program, art students have received recognition in exhibitions and visual arts programs in the U.S. and abroad.

Since the mid-1970’s, students from the University of Hawaii at Hilo participated in the Big Island Art Guild (BIAG) Spring Arts Exhibition, a juried show in Hilo at the Wailoa Center. Students received numerous awards. Art students also received State Foundation on Culture and the Arts Purchase Awards in the exhibition. The Purchase Award is included in the permanent collection of the SFCA. The exhibition regularly included the work of graduates of the University of Hawaii at Hilo.

Art students have exhibited their work in local and regional exhibitions consistently since 1984 and their work in these exhibitions have been recognized with exhibition awards. Art students work is in the permanent collections of the University of Hawaii at Hilo, Hawaii State Foundation on Culture and the Arts, the Amity Foundation, Connecticut, Rutgers University, New Jersey, the Printmaking Workshop, New York City, and the University of Oregon.

Art students participate in the Pacific States Biennial National Exhibition Series and the Pacific Rim International Print Exhibition in Hilo, the Honolulu Academy of Arts Artists of Hawaii Annual and the Honolulu Printmakers Exhibitions. Jurors for the exhibitions are prominent American and international artists and curators.

In 1987, art major Sangmi Lee was one of 40 national award winners in the Liquitex National Fine Arts Awards competition for graduate and undergraduate students in the United States and Canada. She joined other distinguished undergraduate winners from many major institutions: School of the Art Institute of Chicago, University of Illinois, Rhode Island School of Design, York University, Boston University, State University of New York, University of British Columbia, University of Texas, University of Washington, Stanford University, Temple University, Columbia University, and elsewhere. Sponsored by Binney & Smith, Inc., manufacturers of Liquitex paints and art materials, the award provided each student selection with $500.00 of Liquitex art materials of their choice.

In 1988, University of Hawaii at Hilo art major, Kelvin Kaneshiro was selected for a Liquitex National Award. Jurors for the 1988 competition included Professor Bernard Chaet, Yale University, Professor Peter Jacobs, University of Wyoming, contemporary artist Melissa Miller, Dean Martin Prekop of the School of the Art Institute of Chicago, Professor Barbara Rogers, San Francisco Art Institute, and Professor Larry Walker, Director of the School of Art and Design, Georgia State University.

In 1990, the Art Department sponsored two national award winners, Rhonda Rosa and Victoria Johnson, in the Liquitex National Fine Arts Competition. Victoria Johnson’s three-dimensional construction was selected for purchase and is included in the permanent corporate collection of Binney & Smith, Inc.
And in 1994, Keith Tallett, II, received the Liquitex Excellence in Art national award for his work in painting and printmaking.

In 1996, art students, Meidor Hu, Brian Bittner, and Jason Escritor, represented the United States in the DD International Student Art Exhibition, Kyoto University of Art and Design, Kyoto College of Art; an exhibition of dessin (sketches) and drawings produced by students at art colleges in the world, November 19 to December 1, 1996, in Kyoto, Japan. Twenty-four colleges in 21 countries participated. The Art Department of the University of Hawaii at Hilo represented the United States and is one of two colleges representing the North America. Programs representing Asia, North and South America, Europe, Oceania, and Africa participated.

In 1999, Ron Bennett and Chris Churchill were featured as two of the ten American artists in the 10th International Print Biennial in Varna, Bulgaria. In 2001, Kaori Ukaji was featured in the Contemporary Museum (Honolulu) Biennial of Hawaii Artists. Each year, since 1996, UHH art students receive an annual cash award from the Honolulu Printmakers Association in recognition of artistic achievement. Since 1998, art students have participated in the Northwest Print Council National Student Exhibition which travels to various colleges and universities.

In 2014, students Liv Johnson and Rosella Vaughn had works juried into the Honolulu Printmakers 86th Annual Exhibition shown at the Honolulu Museum School of Art Gallery. Liv Johnson received an “Honorable Mention” award as well as a purchase for her piece.

In 2015, Leslie Samson-Tabakin was juried into the Honolulu Printmakers 87th Annual Exhibition shown at the Honolulu Museum School of Art Gallery.

Spring 2015 ART 215 Printmaking: Intaglio students participated in an international printmaking exchange portfolio with Zayed University in Dubai, United Arab Emirates. The portfolio included 14 UAE students and 13 Hawaii students. Also included in the portfolio are Joshua Watts, Zayed University printmaking faculty, and UH Hilo Printmaker Jon Goebel. The experience required that all participants produce an edition of 31 prints: 29 editions went to participants, and the remaining two became property of each respective university collection.

The Art Department has pursued strategies to track students achievements after graduation with varying degrees of success. Students regularly contact the Art Department for recommendations, to visit, or to announce news of professional activities. Electronic technology has greatly facilitated communication.

Students have pursued graduate study in fine arts at the University of Oregon, Pratt Art Institute, New York City, Cranbrook Art Academy, San Francisco Art Institute, Claremont Graduate School, University of California at Santa Barbara, East Carolina University (N.C.), Southern Illinois University, and University of Hawaii at Manoa, Texas Tech University, San Francisco State University, and others.
Graduates of the art program work in many different capacities throughout the State of Hawaii. Graduates are teaching in the school system (K to 12th grade), public and private, in the State of Hawaii. UHH art graduates, who have completed their graduate studies live and work, in Hawaii, California, Oregon, the Midwest, and the East Coast. Former students are university faculty, teach internationally, are employed as designers or in applied arts, and work in art therapy.

Feedback from alumni has been positive and has substantiated the strengths of the curriculum. As expected, however, students are able to see where resources have been superior, adequate, or minimal when compared to other institutions. The strength of the UH Hilo Art Program has been the high level of the aesthetic discussion within the program and the serious visual explorations pursued by students in the program.

Evidence of Faculty Quality
The Art Department has been highly productive in the areas of programmatic development, research and service. In the past 5 years, 12 new courses have been added to the program to broaden the range of learning opportunities for students as well as integrate digital technology into the practice of making art. Both ART 100 and 300 are offered in conjunction with the Summer Art Institute, which was developed and implemented in 2013, and offers participants many opportunities to interact with world-class visiting artists and faculty, view special exhibits, attend artist lectures, and participate in focused art workshops. This 6-week institute has continued since and attracts students from the US and abroad.

New courses created for the department since 2010 include:

ART100 Beg. Studio Seminar
ART112 Intro to Digital Media
ART175 Survey of World I (Art History)
ART176 Survey of World II (Art History)
ART235 Intro to Papermaking
ART300 Intermed Studio Seminar
ART301 Digital Video Installation
ART308 Creative Digital Photography
ART317 Cyanotype
ART335 Papermaking
ART374 19th Century Art (Art History)
ART392 History of Art and Technology (Art History)

The Art Department faculty remain productive in the area of research. In the past five years, faculty have shown in numerous national/international exhibitions, published books, articles, and catalogs, and presented in major conferences. Faculty have been successful with authoring extramural grants, bringing in a total of $20,000 to the department for visiting artist projects. Faculty accomplishments are detailed in the attached vitas.
VI. FUTURE PROGRAM GOALS AND RESOURCE REQUIREMENTS

The Art Department has utilized the available resources and facilities to provide a strong fundamental instructional program in the visual arts.

The UH Hilo Art Department has a long standing history of professional activities tied to applied learning and community outreach. Through extra-mural funding and the Student Activity Council, the Art Department has sponsored a series of visiting artists and significant national and international exhibitions. The catalogues which document the exhibition program are disseminated throughout the world and have resulted in greater communication and exchange between institutions and organizations in the United States and abroad. Student participation in the production of these events directly connects students at UH Hilo with applied learning activities in a real-world, professional setting on display to the public. The series of exhibitions are regularly presented in the Campus Center and Art Department Galleries and coincide with a program of prominent visiting artists.

The faculty continue to be active in research and professional endeavors. In this manner, faculty remain qualified, current, and capable of acting as mentors for students in the program. Art students have had a solid record of professional achievement as undergraduates. Graduates of the program are qualified for graduate study throughout the U.S.

The program requires funding and support in the following areas:

1. Dedicated framing/storage area for exhibitions
2. Upgrades to MC - 395 Ventilation and electrical service
3. Reliably functional central A/C for MC - 395
4. APT/Faculty-Staff for: 1.) gallery administration/workshop management and 2.) for a computer lab technical specialist. Both hires will greatly support the instructional curriculum integrated with these areas.
5. Administrative support to set up a lab fee for all studio art courses to facilitate the maintenance and management of the equipment, supplies, and tools in the art studios.

Concluding Statement:

Graduates of the Art Program are becoming influential members of schools, business, and organizations. Graduates of the program remain active in the visual arts; in arts administration and in presenting exhibitions of studio work. Former students are beginning careers as university faculty.

The graduates remain enthusiastic and supportive of the Art Department and the instructional program. They form the genesis of a network of fellow professionals who are gradually maturing and becoming established and significant in their fields connected to one another through common and shared experiences in the unique and rich learning environment of the University of Hawaii at Hilo.
Through consistent and diligent efforts of the faculty and with support from the College and University, the Art Program can continue to serve the State of Hawaii and the Pacific Rim as an important resource in culture and the arts.
Attachment no. 1:

General Faculty Responsibilities

BUILDING 394 FACILITIES MANAGEMENT: Classroom environment, furniture, equipment, materials and supplies. Involves equipment and furniture particular to the studio course requirements, classroom environment supporting studio instruction, lighting and water/sink, and chemicals and solvents.

Drawing Studio, rooms 1 & 2
- Map file drawers
- Painting racks

Photo lab, room 3
- Chemical storage
- Computer, monitor, scanner

Darkroom, room 3b
- Enlargers
- Photo developing solutions

Art Department Workshop, room 7
- Maintenance
- Power tools
- Welding tools
- Compressor and accessories
- Hand tools
- Materials and supplies
- Schedule and supervision
- Development

BUILDING 395 FACILITIES MANAGEMENT:

Printmaking Studio
- Intaglio Studio
  - General Studio Area: Ventilation, lighting, sink, furniture, drying rack
  - Equipment
    - Presses (3)
    - Inking rollers, ink slabs
    - Plate cutter
    - Hotplates
    - Supplies and small tools
    - Felts
    - Power tools
    - Hand tools
    - Inks and miscellaneous supplies
  - Solvent Room
    - Parts Washer
    - Sink/plumbing
    - Ventilation
    - Applications and solvents
  - Acid Room/Screen printing washout room
    - Sink/plumbing
    - Ventilation
- Acid solutions
- Pressure washer
- Washout booth
- Lithography/Screen Printing Studio
  - General Studio Area
  - Equipment
    - Presses
    - Leather rollers, ink slabs, roller stands
    - Color rollers
    - Screens and printing bases
    - Drying cabinets
    - Exposure unit
  - Stones
  - Supplies and small tools
- Graining Sink Room
  - Sink/plumbing
  - Supplies and solutions
  - Small tools
- Printmaking Studio Archival Room
  - Supply cabinets
  - Mapfile cabinets
  - Dehumidifiers

Art Department Gallery/Workspace/Exhibitions
- Budget
  - Budget preparation and management
  - Purchases
  - Framing materials
  - Matting supplies
  - Gallery tools
- Planning and organization
  - Exhibition Schedule
  - Calendar
  - Invited artists and/or exhibition prospectus
  - Artists’ database
  - Exhibition design, registration forms, etc.
  - Receiving and returning work
    - Unpacking, storage of crates, etc.
    - Packing and shipping, labels, insurance
  - Publicity
    - Database
    - Correspondence
    - Articles
  - General correspondence
- Installation
  - Materials and supplies for matting, framing
    - Small tools
    - Lighting units and lights
  - Exhibition labels and signs
  - Dismantling exhibit and closing
- Catalogue
  - Design and editing
- Text and illustrations
- Mailing
- Mailing labels
- Database
- Equipment
  - Matcutters
  - Frames and plexiglass
  - Dehumidifier
  - Alienware PC computer
  - 65” LCD HD TV & monitor

Slide Library
- Purchases
- Maintenance and repair
- Care and cleaning
- Filing system, slide hangers, labels
- Slide tables, carousels, projectors
- Dehumidifier, cleaning materials
- Development: Assessing areas requiring additional materials.
- Videotapes, monitor, video cassette recorders

Digital Printing Lab
- Computer, monitor, printer, scanner
- Software and upgrades
- Installation, maintenance

PAINTING STUDIO, MC – 389 FACILITIES MANAGEMENT:
- Easels
- Tabourets
- Storage cabinets and file cabinets
- Solvents and chemicals
- Hand tools, power tools, and supplies
- Storage racks
- Papermaking equipment and supplies

EKH 122, ART 101 AND ART HISTORY CLASSROOM FACILITIES MANAGEMENT:
- Screen
- Projectors
- Cabinet

UCB 125 FACILITIES MANAGEMENT:
- 16 iMAC computer stations
- 1 faculty computer station
- Color laser printer
B.A. in ART Studio Program: (10, 010 sq. ft.)

**Building 395: (4500 sq. ft.) 10’ ceiling height**

(1C) **2375 sq. ft.** main room supports all levels of instruction in the four printmaking processes. This includes Intaglio, Lithography, Silkscreen, and Relief. The Printmaking Studio includes an acid room, solvent room, archival room (dehumidified) and one faculty office.
- Floor must support several thousand pounds of iron presses and other heavy equipment.
- Electrical must be sufficient to operate large hotplates, screen printing exposure unit, the power washer, computers, printers, and other equipment.
- Specialized nature of the printmaking lab would require involvement of the printmaking faculty in the layout planning and setup of equipment and machinery.

(1B) **1200 sq. ft.** portion of the building referred to as the Manono Campus Gallery (MCG) is utilized primarily for exhibition preparation, storage, with adjacent shared office space (2A) for department lecturers. MCG is frequently used for lecture presentations, classroom instruction, and meetings.

(1A) **925 sq. ft.** remaining areas subdivided into shared office space for Full-time studio faculty, copy and mail room, Visual Resource Collection.

(10A) Current use: storage for the Visual Resource Collection and miscellaneous gallery supply. This space was to be renovated to support Photography instructional lab. The minor CIP Project UHH-00-004 went out to bid in 2004; blueprints were prepared and reviewed on two occasions by the department with note to adjust original plan to include working space for digital photography Sometime after 2005 the entire project was cancelled without notification to the department.

**Building 389: (2500 sq. ft.) 15’ ceiling height**

Teaching laboratory for Painting: Art 122, 222, 322; and Paper Making: Art 235 and 335; Art 109 Introduction to Drawing and Painting. Currently approximately 1500 sq. ft. utilized for instruction Painting; 600 sq. ft. instruction Papermaking; 400 sq. ft. faculty office, storage, unisex bathroom.

These courses require physical movement; space to work and distance to evaluate the work in progress. At the Beginning level approximately 70 sq. ft. per student. At the Advanced level approximately 90 sq. ft. per student. Other studio requirements include:
- Good natural light for color work; comparable artificial “daylight” for evening studio work
- Adequate wall space to present work for instructional review
- Adequate ventilation for working with oil based paints
- Concrete flooring with access to water; drainage to process materials utilized for papermaking
- Loft area to air-dry finished sheets of paper.
- Outdoor areas approximately 2 x 156 sq. ft. adjacent Mauka and Makai to the studio for processing raw paper pulp materials

**Building 394: (3001 sq. ft.) 8’ w/ eaked ceiling 9’**

(1-2) **1490 sq. ft.** combined space supporting beginning through advanced instruction in Drawing, Design, and Photography, Art 121, 123, 222, 301, 308, 317, 32. To control lighting and ambient sound classroom doors and windows during the day must be closed - which requires A/C for ventilation and cooling. The room is also used to store teaching materials for instruction as well as student supplies.
(3) **100 sq. ft.** Instructional Lab supporting “wet” photography, Cyantotype (Art 317); adjacent **800 sq. ft.** classroom provides interior access to the wet lab, and a computer and projection system to support Internet access for all instruction taking place in this building. Climate control required to maintain equipment and studio chemicals.

(7) **620 sq. ft.** Art Department Workshop houses tools and equipment providing support for all art department studio courses and gallery operations. Equipment includes a band saw, table saw, radial arm saw, grinding and sanding machines, compressor and pneumatic tools; numerous hand tools. The workshop is currently being reorganized. Due to limits of the space – the Workshop will not likely be utilized as an instructional space for Foundation Studio Art 124 3-D design.

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**Additional Space Considerations**

**Exhibition and Visiting Artist Program**

The combined amount of exhibition space utilized by the department exhibition program, Campus Center Gallery (east and west wings), Mo'okini Library (2nd and 3rd floor), Manono Campus Gallery, Wailoa Center, and the Makery (downtown Hilo) is significant. Standard museum and gallery operations: receiving and shipping, matting, and framing

a) Normally take place within the exhibition venue, and

b) Will utilize for exhibition preparation a space that is equal or more to the presentation venue

The woeful inadequacy of this important aspect of the department program must be addressed as we continue to move forward.

**UCB 125 Computer Lab (sq. ft. unknown)**

This lab has been used by the department to deliver instruction for several experimental digital media courses, and currently is currently being used for a new department foundation requirement course: Art 112 Introduction to Digital Media. The shared computer lab houses 16 MAC computers loaded with the Adobe CS6 software. There is also a projection/sound system built into the lab.

**Performing Art Center Scene Shop**

Foundation Studio Art 124: 3-D Design, as an experiment to encourage and support applied learning, developed a syllabus of instruction around the PART department fall production of the Dragon Slayer. Classroom instruction is taking place in the theater Green Room (approximately 300 sq. ft.). The 20 currently enrolled students (5+ the normal limit) are utilizing the Scene Shop to create their project assignments. Shop manager Rob Abe has been able to provide a good deal of technical assistance.

The experience, extraordinarily positive – I hope can be applied as bellwether; encourage administration to follow through as we enter into the next cycle of department program review.

Professor Michael D. Marshall  
Art Department, Chair  
October 5, 2015
### Appendix C: Quantitative Data
University of Hawai‘i at Hilo
B.A. in Art

#### 1. Student Count Information (by Fall Semesters)

<table>
<thead>
<tr>
<th></th>
<th>Yr 1</th>
<th>Yr 2</th>
<th>Yr 3</th>
<th>Yr 4</th>
<th>Yr 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Number of Majors 1</td>
<td>65</td>
<td>75</td>
<td>65</td>
<td>70</td>
<td>68</td>
</tr>
<tr>
<td>b. Number of Minors 2</td>
<td>11</td>
<td>13</td>
<td>13</td>
<td>12</td>
<td>10</td>
</tr>
<tr>
<td>c. Number of Graduate Students</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

#### 2. Annual Course Information (by Fall Semesters)

<table>
<thead>
<tr>
<th></th>
<th>Yr 1</th>
<th>Yr 2</th>
<th>Yr 3</th>
<th>Yr 4</th>
<th>Yr 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Student Semester Hours (SSH) Generated</td>
<td>904</td>
<td>825</td>
<td>759</td>
<td>972</td>
<td>855</td>
</tr>
<tr>
<td>b. Full Time Equivalent (FTE) 3</td>
<td>0.6</td>
<td>0.55</td>
<td>0.51</td>
<td>0.65</td>
<td>0.57</td>
</tr>
<tr>
<td>c. Percent of FTE of own Majors</td>
<td>40.2%</td>
<td>45.1%</td>
<td>45.5%</td>
<td>42.9%</td>
<td>41.1%</td>
</tr>
<tr>
<td>d. Percent of FTE of Majors within College</td>
<td>48.9%</td>
<td>43.3%</td>
<td>36.4%</td>
<td>43.2%</td>
<td>47.7%</td>
</tr>
<tr>
<td>e. Percent of FTE All Others</td>
<td>11.0%</td>
<td>11.6%</td>
<td>18.2%</td>
<td>13.9%</td>
<td>11.2%</td>
</tr>
<tr>
<td>f. Percent of FTE of Writing Intensive (WI) Courses</td>
<td>0.0%</td>
<td>0.0%</td>
<td>0.0%</td>
<td>0.0%</td>
<td>0.0%</td>
</tr>
<tr>
<td>g. Percent of FTE General Education (GE) Courses 3</td>
<td>51.4%</td>
<td>46.2%</td>
<td>58.5%</td>
<td>56.8%</td>
<td>57.9%</td>
</tr>
</tbody>
</table>

#### 3. Course Delivery (by Fall Semesters)

<table>
<thead>
<tr>
<th></th>
<th>Yr 1</th>
<th>Yr 2</th>
<th>Yr 3</th>
<th>Yr 4</th>
<th>Yr 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Average class size - Brick and Mortar 5 6</td>
<td>18</td>
<td>20</td>
<td>18</td>
<td>18</td>
<td>17</td>
</tr>
<tr>
<td>b. Average class size - Distance Learning 5 7</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>38</td>
<td>38</td>
</tr>
<tr>
<td>c. Number of FTE Tenure/Tenure-Track Faculty 8 10</td>
<td>2.25</td>
<td>1.75</td>
<td>1.75</td>
<td>2.75</td>
<td>2.50</td>
</tr>
<tr>
<td>d. Number of FTE Adjunct Faculty 9 10</td>
<td>1.75</td>
<td>1.50</td>
<td>1.75</td>
<td>1.25</td>
<td>1.25</td>
</tr>
<tr>
<td>e. Number of FTE Other Faculty 10 16</td>
<td>0.25</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>f. % SH Taught by Tenure/Tenure-Track Faculty</td>
<td>52.9%</td>
<td>53.8%</td>
<td>50.0%</td>
<td>68.8%</td>
<td>66.7%</td>
</tr>
<tr>
<td>g. % SH Taught by Adjunct Faculty</td>
<td>41.2%</td>
<td>46.2%</td>
<td>50.0%</td>
<td>31.3%</td>
<td>33.3%</td>
</tr>
<tr>
<td>h. % SH Taught by Other Faculty</td>
<td>5.9%</td>
<td>0.0%</td>
<td>0.0%</td>
<td>0.0%</td>
<td>0.0%</td>
</tr>
<tr>
<td>i. FTE student-faculty ratio 11</td>
<td>14</td>
<td>17</td>
<td>14</td>
<td>16</td>
<td>15</td>
</tr>
</tbody>
</table>

#### 4. Graduation and Placement (by Fiscal Year)

<table>
<thead>
<tr>
<th></th>
<th>Yr 1</th>
<th>Yr 2</th>
<th>Yr 3</th>
<th>Yr 4</th>
<th>Yr 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Number of graduates/degrees earned 12</td>
<td>12</td>
<td>16</td>
<td>9</td>
<td>13</td>
<td>Data Not Available</td>
</tr>
<tr>
<td>b. Percent of Majors Graduating 13</td>
<td>18.5%</td>
<td>21.3%</td>
<td>13.8%</td>
<td>18.6%</td>
<td>Data Not Available</td>
</tr>
<tr>
<td>c. Number of Native Hawaiian graduates</td>
<td>3</td>
<td>1</td>
<td>2</td>
<td>1</td>
<td>Data Not Available</td>
</tr>
<tr>
<td>d. Number of Certificates awarded</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>Data Not Available</td>
</tr>
</tbody>
</table>

#### 5. Cost of Delivery (by Fiscal Year)

<table>
<thead>
<tr>
<th></th>
<th>Yr 1</th>
<th>Yr 2</th>
<th>Yr 3</th>
<th>Yr 4</th>
<th>Yr 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Budgetary Allocations 14</td>
<td>$227,280</td>
<td>$231,330</td>
<td>$258,486</td>
<td>$327,060</td>
<td>Data Not Available</td>
</tr>
<tr>
<td>b. Cost per SSH 15</td>
<td>$139.69</td>
<td>$139.86</td>
<td>$180.63</td>
<td>$179.60</td>
<td>Data Not Available</td>
</tr>
</tbody>
</table>

Notes:

1. Number of Majors = Number of 1st Declared Majors of the selected program. These figures do not count 2nd, 3rd, or 4th declared major.
2. Number of Minors = Number of 1st Declared Minors of the selected program. These figures do not count 2nd, 3rd, or 4th declared minor.
4. GE Course Listing from C.Travis "approved gen ed and courses approved to meet integrative requirements nov 2013"
5. Excludes classes numbered -99 (individual instruction)
6. Average Class Size Calculation = Number of Registrations/Number of Classes
7. Average Class Size Calculation = Number of Registrations/Number of Classes
8. HR Datamart defines Tenure/Tenure-Track Faculty as Instructor Grades: I3's, I4's, I5's and/or otherwise specified.
9. Adjunct Faculty defined as Instructor Grades: I2's, LecA, LecB, and LecC and/or otherwise specified.
10. Faculty FTE Calculation = SH Taught/12
11. FTE Student-Faculty Ratio Calculation = Full Time Equivalent (FTE) / Total FTE Tenure/Tenure-Track Faculty & Adjunct Faculty
12. Number of graduates/degrees earned includes dual degrees
13. Percent of Majors Graduating Calculation = Number of graduates or degrees earned/Number of Majors
14. Budgetary Allocation provided by C.Kuba on 2014-10-06. Budget Allocations are not available by Programs for the College of Arts and Sciences. Presented here is an approximation of the direct salaries paid. This total includes faculty members with paid leave. This total does not include fringe benefits paid and/or overload costs and/or faculty paybacks.
15. Cost per SSH Calculation = Budgetary Allocation/SSH Generated
16. Other Faculty defined as (in HR Datamart) Employee Type Code: N (Non-Compensated), G (Graduate Assistant), and Unknown

Sources: C. Travis "approved gen ed and courses approved to meet integrative requirements nov 2013"; HR Datamart: "Faculty-Lecturer Listing 2005-2013"; IRO_BASE (Census); IRO_DEGREE (EOS); IRO_REGS (Census); IRO_SOCAD (Census); IRO_SOCALL (Census)