

## University of Hawai'i at Hilo TPRC Exclusion Form

**(IMPORTANT:** In order for your tenure/promotion application to be assigned to a Tenure and Promotion Review Committee, you must submit this form. If you do not wish to exclude anyone, please check the appropriate box in the table below.)

Tenure and Promotion Review Committees (TPRC) are composed of tenured faculty members appointed by the Chancellor or Vice Chancellor for Academic Affairs. In practice, members of the TPRC are chosen from among the tenured faculty at UH Hilo. Members of TPRCs are selected from the Faculty Personnel Panel membership (2017-2021 UHPA-BOR Contract Article XV. B.).

Faculty members whose dossiers will be reviewed by a TPRC for either tenure or promotion have the option of excluding up to ten members of the Faculty Personnel Panel (FPP) from the TPRC. This option is provided for in the 2017-2021 UHPA-BOR Contract, Article XV.C. The FPP membership is comprised of "All tenured I and R Faculty at Ranks 4 and 5 and all tenured S, B and A Faculty at Ranks 3, 4 and 5 at UH-Manoa, UH-Hilo, and UH-West Oahu..." (2017-2021 UHPA-BOR Contract, Article XV.B.).

**Please submit your completed TRPC Exclusion Form to the Office of the Vice Chancellor for Academic Affairs by the deadline as indicated on the Calendar for Personnel Actions. Please also e-mail the form as an attachment to [vcaa@hawaii.edu](mailto:vcaa@hawaii.edu) with a subject line "Tenure and Promotion Exclusion Form".**

Indicate that you choose not to exclude any members of the FPP; or list the names of any members of the FPP that you wish to exclude.

<b>APPLICANT</b>	<b>Applying for (check one):</b>
<b>DIVISION</b>	<input type="checkbox"/> Tenure
<b>DISCIPLINE</b>	<input type="checkbox"/> Promotion
<b>CURRENT RANK/STEP</b>	<input type="checkbox"/> Tenure and Promotion
Check One	
I choose <b>NOT</b> to exclude any members of the FPP.	
I choose to exclude the following members of the FPP as listed below:	
1)	6)
2)	7)
3)	8)
4)	9)
5)	10)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_