

MEMORANDUM OF UNDERSTANDING FOR COOPERATION BETWEEN
THE UNIVERSITY OF HAWAI‘I AT HILO
AND
UNIVERSITY OF HAWAI‘I
HAWAI‘I COMMUNITY COLLEGE

The University of Hawai‘i at Hilo (UH Hilo), and University of Hawai‘i Hawai‘i Community College (Hawai‘i CC) (collectively, the “Parties”) agree to cooperate on General Business and Accounting Bachelor of Business Administration and Associate in Arts in Liberal Arts, Exploratory Business based on the principle of reciprocity.

This Memorandum of Understanding (MOU) serves to clarify expectations of each campus to facilitate the successful transfer of students in the Associate in Arts (AA) in Liberal Arts, Exploratory Business Concentration at Hawai‘i CC to the Bachelor of Business Administration (BBA) in General Business and Accounting at UH Hilo. The goals of this partnership are to: (1) use resources at both institutions more efficiently and effectively to focus on transfer issues; (2) establish shared program responsibilities for student recruitment, academic advising and support to make the process of moving from one campus to the next as seamless as possible; and (3) expand student options for college success and curriculum by expanding on-campus services from Hawai‘i CC and UH Hilo.

1. Students who graduate from Hawai‘i CC with the articulated AA degree in Liberal Arts, Exploratory Business will be covered under the terms of this agreement. Hawai‘i CC students transferring to UH Hilo without graduating with the articulated AA degree in Liberal Arts, Exploratory Business may be required to complete additional coursework for the BBA degree at UH Hilo.
2. Requirements for both the AA degree and BBA degrees are provided below (appendices I-III). These documents form the basis of this agreement; subsequent changes to the curricular requirements of either program may require revisions to this agreement.
3. Under the terms of this MOU, UH Hilo will do the following:
 - a. Identify a UH Hilo faculty member(s) who will serve as the faculty advisor to students in the General Business and Accounting Programs.
 - b. Meet with Hawai‘i CC faculty and/or administration at least every two years, or on an as needed basis to discuss potential and planned curricular changes.

4. Under the terms of this MOU, Hawai'i CC will do the following:
 - a. Identify a student services advisor at Hawai'i CC who will partner with a UH Hilo advisor to ensure timely and accurate advising information on pre-admission, admission, degree requirements, and related matters.
 - b. Identify a Hawai'i CC faculty member(s) who will serve as the faculty advisor to students in the Liberal Arts, Exploratory Business program and consult with UH Hilo admissions and advising personnel when necessary.
 - c. Meet with UH Hilo faculty and/or administration at least every two years, or on an as needed basis to discuss potential and planned curricular changes.

5. Under the terms of this MOU, both Parties will do the following:
 - a. Make efforts to find financial sources for carrying out the agreed to activities on each campus.
 - b. Inform the other Party in a timely manner of identified advisors at the beginning of each Academic Year, and communicate any changes to advisors during the course of the Academic Year.
 - c. Inform the other Party in a timely manner of changes in campus, Department, or Program leadership and point of contact.

6. Nothing shall diminish the full autonomy of either institution, nor will any constraints or financial obligations be imposed by either upon the other in carrying out the MOU.

7. This MOU is in effect for five years and is subject to revision or modification by mutual written agreement. It is also understood that either institution may terminate the MOU at any time by giving written notice at least 6 (six) months in advance to the other Party to minimize impact on students completing their degrees. This MOU shall take effect from the date of the latest signature below.

8. Any notice or request given or made by one Party to the other under this MOU shall be in writing and shall be addressed to the appropriate office as is designated in writing hereinafter:

UNIVERSITY OF HAWAI'I AT HILO

Contact: Ken Hon, Vice Chancellor for Academic Affairs
Division of Academic Affairs

Address: 200 W. Kawili Street
Hilo, HI 96720

Phone: 808-932-7332

Email: kenhon@hawaii.edu

UNIVERSITY OF HAWAI'I
HAWAI'I COMMUNITY COLLEGE

Contact: Joni Onishi, Vice Chancellor of Academic Affairs
Division of Academic Affairs

Address: 200 W. Kawili Street
Building 346-122
Hilo, HI 96720

Phone: 808-934-7770

Email: jonishi@hawaii.edu

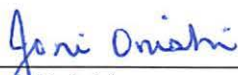
IN WITNESS WHEREOF, the Parties hereto have caused this MOU to be executed by their duly authorized representatives. Each Party shall hold one original signed MOU, with both documents being equally authentic.

For UNIVERSITY OF HAWAI'I: HAWAI'I COMMUNITY COLLEGE



Rachel Solemsaas
Chancellor

Date: 11/19/19



Jori Onishi
Vice Chancellor for Academic Affairs

Date: 11/26/2019



Melanie Wilson
Dean of Liberal Arts and Public Services

Date: 12/3/19

IN WITNESS WHEREOF, the Parties hereto have caused this MOU to be executed by their duly authorized representatives. Each Party shall hold one original signed MOU, with both documents being equally authentic.

For UNIVERSITY OF HAWAI'I AT HILO



Bonnie Irwin
Chancellor

Date: 12-10-19



Ken Hon
Interim Vice Chancellor for Academic Affairs

Date: DEC - 6 2019



Emmeline de Pillis
Interim Dean, College of Business & Economics

Date: 12-6-19



University of Hawai'i at Hilo – Four-Year Academic Plan 2020-2021

College of Business and Economics

Bachelor of Business Administration (BBA) - Accounting

2+2 with Hawaii Community College, AA-LBRT-EXB



This is a sample academic plan. Students should meet with an academic advisor prior to registration to formulate their own plan.

Year 1		Year 2		Year 3		Year 4	
Fall		Fall		Fall		Fall	
ENG 100 (FW)	3	Gen. Elect ACC 201	3	QBA 260 (GQ)	3	QBA 362	3
ENG 102 (UHH- GL)	3	Gen. Elect ECON 130 or 131	3	BUS 290	3	MGT 423	3
MATH 135 4cr. (FQ) or MATH Placement 3cr.	3	DA, DH, or DL: Arts, Hum, Lit II	3	ECON 300 or ECON 340	3	ACC 352	3
HIST 151 or WS 175 (FG)	3	DB or DP: Biol or Phys Sci	3	FIN 320	3	ACC Upper	3
DS SOC SCI I (ANTH, PSY, SOC)	3	DY: Sci Lab	1	ACC 350	3	MGT 333	3
		Gen. Elect BUS 120	3				
Credits - If Math 135 taken total sem. cr. 16	15	Credits	16	Credits	15	Credits	15
Spring		Spring		Spring		Spring	
MATH 135 4 cr. or Gen. Elect 3cr	3	Gen. Elect ACC 202	3	MGT 300 (WI)	3	ACC 353	3
DS SOC SCI II	3	Gen. Elect ECON 130 or 131	3	BUS 240	3	ACC 454	3
SP 151	3	Gen. Elect ENG 215	3	MKT 310	3	GE GCC Rec: MGT 425	3
GEOG 102 or HIST 152 or WS 175	3	DA, DH, or DL: Arts, Hum, Lit II	3	QBA 300	3	MGT 490 (WI)	3
DB or DP: Biol or Phys Sci	3	Gen. Elect.	2	ACC 351	3	Elective	3
		* Must fulfill 1 HAP & 1 W.I. (C grade or higher) course requirement for AA degree.					
Credits - If Math 135 taken total sem. cr. 16	15	Credits	14	Credits	15	Credits	15
Summer		Summer		Summer		Summer	
Credits	0	Credits	0	Credits	0	Credits	0
Total Credits	30	Total Credits	60	Total Credits	90	Total Credits	120

Notes:

1. The State of Hawaii requires 150 hours of college to obtain a permit to practice as a Certified Public Accountant (CPA). Additional semester hours in business earned past the 121 semester hours required for the BBA with Major in Accounting degree will apply towards this requirement.

2. Residence Requirement: BBA candidates must complete at least 24 of the credits used to satisfy upper-division Business core, Accounting core, and Business and Accounting elective requirements while in residence at UH Hilo.

Rev
11/18/19

** All upper division business courses (300-400 level) and some lower division (100-200 level) have prerequisites - courses which must be taken before registering for the course. In order to ensure timely progress through the BBA program be sure to check the catalog to determine which courses have prerequisites.



University of Hawai'i at Hilo – Four-Year Academic Plan 2020-2021

College of Business and Economics

Bachelor of Business Administration (BBA) - General Business, Applied Economics Concentration

2+2 with Hawaii Community College, AA-LBRT-EXB



This is a sample academic plan. Students should meet with an academic advisor prior to registration to formulate their own plan.

Year 1	Year 2	Year 3	Year 4
Fall	Fall	Fall	Fall
ENG 100 (FW) 3	Gen. Elect ACC 201 3	QBA 260 (GQ) 3	QBA 362 3
ENG 102 (UHH- GL) 3	Gen. Elect ECON 130 or 131 3	BUS 290 3	MGT 423 3
MATH 135 4cr. (FQ) or MATH Placement 3cr. 3	DA, DH, or DL: Arts, Hum, Lit II 3	ECON 300 or 340 3	ECON 390 or 430 or FIN 321 3
HIST 151 or WS 175 (FG) 3	DB or DP: Biol or Phys Sci 3	FIN 320 3	ECON Upper Elective 3
DS SOC SCI I (ANTH, PSY, SOC) 3	DY: Sci Lab 1	ECON 301 or 302 or 414 3	MGT 333 3
	Gen. Elect BUS 120 3		
Credits - If Math 135 taken total sem. cr. 16 15	Credits 16	Credits 15	Credits 15
Spring	Spring	Spring	Spring
MATH 135 4 cr. or Gen. Elect 3cr 3	Gen. Elect ACC 202 3	MGT 300 (WI) 3	ECON Upper Elective 3
DS SOC SCI II 3	Gen. Elect ECON 130 or 131 3	BUS 240 3	Business Upper Elective 3
SP 151 3	Gen. Elect ENG 215 3	MKT 310 3	GE GCC Rec: MGT 425 3
GEOG 102 or HIST 152 or WS 175 3	DA, DH, or DL: Arts, Hum, Lit II 3	QBA 300 3	MGT 490 (WI) 3
DB or DP: Biol or Phys Sci 3	Gen. Elect. 2	ECON 310 or 361 3	Elective 3
	* Must fulfill 1 HAP & 1 W.I. (C grade or higher) course requirement for AA degree.		
Credits - If Math 135 taken total sem. cr. 16 15	Credits 14	Credits 15	Credits 15
Summer	Summer	Summer	Summer
Credits 0	Credits 0	Credits 0	Credits 0
Total Credits 30	Total Credits 60	Total Credits 90	Total Credits 120

Notes:

- At least 24 credits of Business Administration coursework at the 300- or 400-level applied to any BBA degree must be earned at UH Hilo.
- Math placement test must be taken before registering for any MATH class - the test url is http://hilo.hawaii.edu/math_placement/
- All upper division business courses (300-400 level) and some lower division (100-200 level) have prerequisites - courses which must be taken before registering for the course.

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In order to ensure timely progress through the BBA program be sure to check the catalog to determine which courses have prerequisites.

Business Upper Electives: Courses (300-level or above) within the alphas of: ACC, BUS, ECON, FIN, MGT, MKT, QBA, TOUR



University of Hawai'i at Hilo – Four-Year Academic Plan 2020-2021
College of Business and Economics
Bachelor of Business Administration (BBA) - General Business, Marketing Concentration
2+2 with Hawaii Community College, AA-LBRT-EXB



This is a sample academic plan. Students should meet with an academic advisor prior to registration to formulate their own plan.

Year 1		Year 2		Year 3		Year 4	
Fall		Fall		Fall		Fall	
ENG 100 (FW)	3	Gen. Elect ACC 201	3	QBA 260 (GQ)	3	QBA 362	3
ENG 102 (UHH- GL)	3	Gen. Elect ECON 130 or 131	3	BUS 290	3	MGT 423	3
MATH 135 4cr. (FQ) or MATH Placement 3cr.	3	DA, DH, or DL: Arts, Hum, Lit II	3	ECON 300 or ECON 340	3	MKT Upper Elective	3
HIST 151 or WS 175 (FG)	3	DB or DP: Biol or Phys Sci	3	FIN 320	3	MKT Upper Elect or TOUR 317	3
DS SOC SCI I (ANTH, PSY, SOC)	3	DY: Sci Lab	1	Business Upper Elective I	3	MGT 333	3
		Gen. Elect BUS 120	3				
Credits - If Math 135 taken total sem. cr. 16	15	Credits	16	Credits	15	Credits	15
Spring		Spring		Spring		Spring	
MATH 135 4 cr. or Gen. Elect 3cr	3	Gen. Elect ACC 202	3	MGT 300 (WI)	3	MKT Upper Elective	3
DS SOC SCI II	3	Gen. Elect ECON 130 or 131	3	BUS 240	3	Business Upper Elective II	3
SP 151	3	Gen. Elect ENG 215	3	MKT 310	3	GE GCC Rec: MGT 425	3
GEOG 102 or HIST 152 or WS 175	3	DA, DH, or DL: Arts, Hum, Lit II	3	QBA 300	3	MGT 490 (WI)	3
DB or DP: Biol or Phys Sci	3	Gen. Elect.	2	MKT Upper Elective	3	Elective	3
		* Must fulfill 1 HAP & 1 W.I. (C grade or higher) course requirement for AA degree.					
Credits - If Math 135 taken total sem. cr. 16	15	Credits	14	Credits	15	Credits	15
Summer		Summer		Summer		Summer	
Credits	0	Credits	0	Credits	0	Credits	0
Total Credits	30	Total Credits	60	Total Credits	90	Total Credits	120

Notes:

- At least 24 credits of Business Administration coursework at the 300- or 400-level applied to any BBA degree must be earned at UH Hilo.
- Math placement test must be taken before registering for any MATH class - the test url is http://hilo.hawaii.edu/math_placement
- All upper division business courses (300-400 level) and some lower division (100-200 level) have prerequisites - courses which must be taken before registering for the course.

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In order to ensure timely progress through the BBA program be sure to check the catalog to determine which courses have prerequisites.

Business Upper Electives: Courses (300-level or above) within the alphas of: ACC, BUS, ECON, FIN, MGT, MKT, QBA, TOUR



University of Hawai'i at Hilo – Four-Year Academic Plan 2020-2021

College of Business and Economics



Bachelor of Business Administration (BBA) - General Business, Finance Concentration

2+2 with Hawaii Community College, AA-LBRT-EXB

This is a sample academic plan. Students should meet with an academic advisor prior to registration to formulate their own plan.

Year 1		Year 2		Year 3		Year 4	
Fall		Fall		Fall		Fall	
ENG 100 (FW)	3	Gen. Elect ACC 201	3	QBA 260 (GQ)	3	QBA 362	3
ENG 102 (UHH- GL)	3	Gen. Elect ECON 130 or 131	3	BUS 290	3	MGT 423	3
MATH 135 4cr. (FQ) or MATH Placement 3cr.	3	DA, DH, or DL: Arts, Hum, Lit II	3	ECON 300 or ECON 340	3	FIN Upper Elective	3
HIST 151 or WS 175 (FG)	3	DB or DP: Biol or Phys Sci	3	FIN 320	3	FIN Upper Elective	3
DS SOC SCI I (ANTH, PSY, SOC)	3	DY: Sci Lab	1	Business Upper Elective	3	MGT 333	3
		Gen. Elect BUS 120	3				
Credits - If Math 135 taken total sem. cr. 16	15	Credits	16	Credits	15	Credits	15
Spring		Spring		Spring		Spring	
MATH 135 4 cr. or Gen. Elect 3cr	3	Gen. Elect ACC 202	3	MGT 300 (WI)	3	FIN 322	3
DS SOC SCI II	3	Gen. Elect ECON 130 or 131	3	BUS 240	3	Business Upper Elective	3
SP 151	3	Gen. Elect ENG 215	3	MKT 310	3	GE GCC Rec: MGT 425	3
GEOG 102 or HIST 152 or WS 175	3	DA, DH, or DL: Arts, Hum, Lit II	3	QBA 300	3	MGT 490 (WI)	3
DB or DP: Biol or Phys Sci	3	Gen. Elect.	2	FIN 321	3	Elective	3
		* Must fulfill 1 HAP & 1 W.I. (C grade or higher) course requirement for AA degree.					
Credits - If Math 135 taken total sem. cr. 16	15	Credits	14	Credits	15	Credits	15
Summer		Summer		Summer		Summer	
Credits	0	Credits	0	Credits	0	Credits	0
Total Credits	30	Total Credits	60	Total Credits	90	Total Credits	120

Notes:

1. At least 24 credits of Business Administration coursework at the 300- or 400-level applied to any BBA degree must be earned at UH Hilo.
3. Math placement test must be taken before registering for any MATH class - the test url is http://hilo.hawaii.edu/math_placement/
4. All upper division business courses (300-400 level) and some lower division (100-200 level) have prerequisites - courses which must be taken before registering for the course.

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In order to ensure timely progress through the BBA program be sure to check the catalog to determine which courses have prerequisites.

Business Upper Electives: Courses (300-level or above) within the alphas of: ACC, BUS, ECON, FIN, MGT, MKT, QBA, TOUR



University of Hawai'i at Hilo – Four-Year Academic Plan 2020-2021

College of Business and Economics

Bachelor of Business Administration (BBA) - General Business, Management Concentration

2+2 with Hawaii Community College, AA-LBRT-EXB



This is a sample academic plan. Students should meet with an academic advisor prior to registration to formulate their own plan.

Year 1	Year 2	Year 3	Year 4
Fall	Fall	Fall	Fall
ENG 100 (FW) 3	Gen. Elect ACC 201 3	QBA 260 (GQ) 3	QBA 362 3
ENG 102 (UHH- GL) 3	Gen. Elect ECON 130 or 131 3	BUS 290 3	MGT 423 3
MATH 135 4cr. (FQ) or MATH Placement 3cr. 3	DA, DH, or DL: Arts, Hum, Lit II 3	ECON 300 or ECON 340 3	Mgmt Conc Upper Elective *** 3
HIST 151 or WS 175 (FG) 3	DB or DP: Biol or Phys Sci 3	FIN 320 3	Mgmt Conc Upper Elective *** 3
DS SOC SCI I (ANTH, PSY, SOC) 3	DY: Sci Lab 1	Mgmt Conc Upper Elective *** 3	MGT 333 3
	Gen. Elect BUS 120 3		
Credits If Math 135 taken total sem. cr. 16 15	Credits 16	Credits 15	Credits 15
Spring	Spring	Spring	Spring
MATH 135 4 cr. or Gen. Elect 3cr 3	Gen. Elect ACC 202 3	MGT 300 (WI) 3	Mgmt Conc Upper Elective *** 3
DS SOC SCI II 3	Gen. Elect ECON 130 or 131 3	BUS 240 3	Mgmt Conc Upper Elective *** 3
SP 151 3	Gen. Elect ENG 215 3	MKT 310 3	GE GCC Rec: MGT 425 3
GEOG 102 or HIST 152 or WS 175 3	DA, DH, or DL: Arts, Hum, Lit II 3	QBA 300 3	MGT 490 (WI) 3
DB or DP: Biol or Phys Sci 3	Gen. Elect. 2	Mgmt Conc Upper Elective *** 3	Elective 3
	* Must fulfill 1 HAP & 1 W.I. (C grade or higher) course requirement for AA degree.		
Credits - If Math 135 taken total sem. cr. 16 15	Credits 14	Credits 15	Credits 15
Summer	Summer	Summer	Summer
Credits 0	Credits 0	Credits 0	Credits 0
Total Credits 30	Total Credits 60	Total Credits 90	Total Credits 120

Notes:

1. At least 24 credits of Business Administration coursework at the 300- or 400- level applied to any BBA degree must be earned at UH Hilo.

* Math placement test must be taken before registering for any MATH class - the test url is http://hilo.hawaii.edu/math_placement/

** All upper division business courses (300-400 level) and some lower division (100-200 level) have prerequisites - courses which must be taken before registering for the course. In order to ensure timely progress through the BBA program be sure to check the catalog to determine which courses have prerequisites.

*** Management Concentration Upper Electives: Six courses chosen from at least three of the following: ACC, BUS, ECON, FIN, MGT, MKT, QBA, TOUR; No more than two courses from any one of the above disciplines.

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University of Hawai'i at Hilo – Four-Year Academic Plan 2020-2021

College of Business and Economics

Bachelor of Business Administration (BBA) - General Business, Health Care Management Concentration

2+2 with Hawaii Community College, AA-LBRT-EXB



This is a sample academic plan. Students should meet with an academic advisor prior to registration to formulate their own plan.

Year 1		Year 2		Year 3		Year 4	
Fall		Fall		Fall		Fall	
ENG 100 (FW)	3	Gen. Elect ACC 201	3	QBA 260 (GQ)	3	QBA 362	3
ENG 102 (UHH- GL)	3	Gen. Elect ECON 130 or 131	3	BUS 290	3	MGT 423	3
MATH 135 4cr. (FQ) or MATH Placement 3cr.	3	DA, DH, or DL: Arts, Hum, Lit II	3	ECON 300 or ECON 340	3	Health Care Concentration Elect	3
HIST 151 or WS 175 (FG)	3	DB or DP: Biol or Phys Sci	3	FIN 320	3	Health Care Concentration Elect	3
DS SOC SCI I (ANTH, PSY, SOC)	3	DY: Sci Lab	1	Health Care Concentration Elect	3	MGT 333	3
		Gen. Elect BUS 120	3				
Credits - If Math 135 taken total sem. cr. 16	15	Credits	16	Credits	15	Credits	15
Spring		Spring		Spring		Spring	
MATH 135 4 cr. or Gen. Elect 3cr	3	Gen. Elect ACC 202	3	MGT 300 (WI)	3	Health Care Concentration Elect	3
DS SOC SCI II	3	Gen. Elect ECON 130 or 131	3	BUS 240	3	Health Care Concentration Elect	3
SP 151	3	Gen. Elect ENG 215	3	MKT 310	3	GE GCC Rec: MGT 425	3
GEOG 102 or HIST 152 or WS 175	3	DA, DH, or DL: Arts, Hum, Lit II	3	QBA 300	3	MGT 490 (WI)	3
DB or DP: Biol or Phys Sci	3	Gen. Elect.	2	Health Care Concentration Elect	3	Elective	3
		* Must fulfill 1 HAP & 1 W.I. (C grade or higher) course requirement for AA degree.					
Credits - If Math 135 taken total sem. cr. 16	15	Credits	14	Credits	15	Credits	15
Summer		Summer		Summer		Summer	
Credits	0	Credits	0	Credits	0	Credits	0
Total Credits	30	Total Credits	60	Total Credits	90	Total Credits	120

Notes:

- At least 24 credits of Business Administration coursework at the 300- or 400- level applied to any BBA degree must be earned at UH Hilo.
- Math placement test must be taken before registering for any MATH class - the test url is http://hilo.hawaii.edu/math_placement/
- All upper division business courses (300-400 level) and some lower division (100-200 level) have prerequisites - courses which must be taken before registering for the course. In order to ensure timely progress through the BBA program be sure to check the catalog to determine which courses have prerequisites.

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Health Care Elective, please refer to your catalog for a list of approved electives. Choose a total of 18 credits, of which 12 are at least 300-level or above.



University of Hawai'i at Hilo – Four-Year Academic Plan 2020-2021

College of Business and Economics

Bachelor of Business Administration (BBA) - General Business, Professional Studies Concentration

2+2 with Hawaii Community College, AA-LBRT-EXB



This is a sample academic plan. Students should meet with an academic advisor prior to registration to formulate their own plan.

Year 1		Year 2		Year 3		Year 4	
Fall		Fall		Fall		Fall	
ENG 100 (FW)	3	Gen. Elect ACC 201	3	QBA 260 (GQ)	3	QBA 362	3
ENG 102 (UHH- GL)	3	Gen. Elect ECON 130 or 131	3	BUS 290	3	MGT 423	3
MATH 135 4cr. (FQ) or MATH Placement 3cr.	3	DA, DH, or DL: Arts, Hum, Lit II	3	ECON 300 or ECON 340	3	Upper Elective Non-Business	3
HIST 151 or WS 175 (FG)	3	DB or DP: Biol or Phys Sci	3	FIN 320	3	Upper Elective Non-Business	3
DS SOC SCI I (ANTH, PSY, SOC)	3	DY: Sci Lab	1	Upper Business Discipline	3	MGT 333	3
		Gen. Elect BUS 120	3				
Credits - If Math 135 taken total sem. cr. 16	15	Credits	16	Credits	15	Credits	15
Spring		Spring		Spring		Spring	
MATH 135 4 cr. or Gen. Elect 3cr	3	Gen. Elect ACC 202	3	MGT 300 (WI)	3	Upper Elective Non-Business	3
DS SOC SCI II	3	Gen. Elect ECON 130 or 131	3	BUS 240	3	Upper Elective Non-Business	3
SP 151	3	Gen. Elect ENG 215	3	MKT 310	3	GE GCC Rec: MGT 425	3
GEOG 102 or HIST 152 or WS 171	3	DA, DH, or DL: Arts, Hum, Lit II	3	QBA 300	3	MGT 490 (WI)	3
DB or DP: Biol or Phys Sci	3	Gen. Elect.	2	Upper Business Discipline	3	Elective	3
		* Must fulfill 1 HAP & 1 W.I. (C grade or higher) course requirement for AA degree.					
Credits - If Math 135 taken total sem. cr. 16	15	Credits	14	Credits	15	Credits	15
Summer		Summer		Summer		Summer	
Credits	0	Credits	0	Credits	0	Credits	0
Total Credits	30	Total Credits	60	Total Credits	90	Total Credits	120

Notes:

- At least 24 credits of Business Administration coursework at the 300- or 400- level applied to any BBA degree must be earned at UH Hilo.
- Math placement test must be taken before registering for any MATH class - the test url is http://hilo.hawaii.edu/math_placement/
- All upper division business courses (300-400 level) and some lower division (100-200 level) have prerequisites - courses which must be taken before registering for the course. In order to ensure timely progress through the BBA program be sure to check the catalog to determine which courses have prerequisites.

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Upper Business Discipline Course - 6 credits (300-level or above) from ACC, ECON, FIN, MGT, MKT, TOUR, or QBA.
Upper Non-Business Course - 12 credits (300-level or above) from a Non-Business discipline.