UH Hilo
ENG 471 - Another fake practice course

1. coursealpha
   ENG

2. coursenum
   471

3. coursetitle (maximum of 30 characters, including spaces)

4. How many semester credits?

5. Is this course repeatable for credit/grade (specify number of repeats allowed and any conditions for repeating)?

6. Grading Options: Select one of these three options. Click the Help button for an explanation.

7. Has this course previously been offered under another alpha/number? If yes, what alpha/number and when was it last offered as such?

8. Course Description: approx. five lines or 40-80 words, publication-ready; click Help button to view sample descriptions from the UH Hilo catalog.

9. List prerequisites by alpha, number, and course title. If prerequisites are offered by other departments, be sure to notify the chairs of those departments. If there are no corequisite courses, specify "None."

10. Corequisites: courses that must be taken in the same semester as the proposed course. Specify by alpha, number, and course title. If there are no corequisite courses, specify "None." Submit a course modification request for each corequisite that shows the proposed course as corequisite. If corequisites are offered by other departments, be sure to notify the chairs of those departments.
11. List cross-listed departments. Click on the blue help button at the top right of this window to get further instructions.

12. How often will the course be offered? Every semester, every fall, every spring, summer, alternate years, occasionally?

13. For a new course: Specify the reasons that the course is being proposed. For a course modification: Specify the reasons why the course should be modified as indicated in this outline.

14. How many hours will the student spend per week in lectures, laboratories, discussion groups, field work/service learning? How many field trips will the class take each semester?

15. Course will be first offered in __ semester of __ year

16. For what major(s), minor(s), certificate(s) will this course be a specified REQUIREMENT OR ELECTIVE? Submit program modification requests for affected programs; click on the blue ? icon for more instructions. The Registrar will only accept paper program modification requests.

17. Specify the types of students to be served by the course and an estimate of class size

18. State the course learning outcomes in appropriate language. You can copy and paste these from the course syllabus, which should include these as well. Click on the Help button for a link to a document including sample outcomes statements from syllabi in several disciplines and for other assistance in formulating such outcomes.

19. Proposed course syllabus or course master syllabus and other useful information about the proposed course. Copy and paste here from a Word document, or attach the document. Click on the help button in the upper right corner to see how to attach a document, and for links to templates for individual course syllabi or for master (departmental) course syllabi.
20. How is this course related to the long-range academic development of the department, the college, and to other course(s) and/or academic programs of UH Hilo?

21. Specify special facility or location if needed

22. For new course and for course modification: Will this proposal require additional library resources, staff, equipment, facilities, or other cost items? If yes, specify what these are and answer item 23 also. If no, explain how existing resources will cover this course.

23. If additional resources are required ("Yes" to item 22), explain how they will be provided. If you answered "Not needed" to 22, type in "Not applicable" here.

24. Program Modification: If this proposed course/course modification impacts a major, minor, or certificate program in the proposer's department or in other departments/colleges, or is a consequence of a decision to modify the program, the proposer must complete items 24, 25, and 26.

Copy-and-paste or attach to this item the entire current description of curriculum AND underscore all parts to be changed or added, and strike-out all items to be deleted. Copy and paste the program description into a Word document from the current online catalog, which is in HTML, and make the requested editorial changes. Compile all new course- and course-modification changes currently being proposed for this program. Repeat for all programs affected by these changes.

25. Program modification: Will the program changes described in the preceding item require additional staff, equipment, facilities or other resources? If so, provide details and indicate whether they are available.

26. Program Modification: Explain why the program is being modified. If the modification requires additional resources, justify these additional costs

27. Target Date for Review Completion: Use MM/DD/YYYY format For Spring 2011 catalog: Undergraduate courses: Feb 1, 2010 Dean to CCRC, Mar 1, 2010 CCRC to VCAA. Graduate courses: Feb 1, 2010 Dean to Graduate Council, Feb 15 Grad Council to CCRC, Mar 1 CCRC to VCAA.

28. Date Proposed: This information is entered by Curriculum Central.

12/23/2009