



MINUTES

Meeting Date: January 19, 2018
Meeting Location: CoBE conference room 101
In Attendance: Celia Bardwell-Jones, Brian Wissman, Shawon Rahman, Steven Colbert, Steven Herman, Douglas Mikkelson, Jan Ray, Vladimir Skorikov, Thomas DeWitt, Leng Chee Chang, Shugeng Cao, Louis Lteif, Allen Shih, Lari-Anne Au, Kanani Maka'imoku, Philippe Binder, Emily Low, Kat Young, Armando Garcia-Ortega, Kimberly Furumo, Amy Saxton, Linda Connelly, Shelby Wong, Marcia Sakai, Mahealani Jones
Recorded By: Linda Connelly
Call to Order: 3:00 PM
Adjournment: 3:40 PM

TOPIC: **FC Housekeeping**
REPORT: Linda Connelly will serve as Secretary for the remainder of the semester.
ACTIONS: Motion to approve the minutes; motion was seconded and approved with 19 votes in favor, 0 opposed, and 0 abstained.

TOPIC: **FC Chair Report**
REPORT: Jan Ray reported on:
1. All-campus council faculty senate has not met yet this year.
ACTIONS: None

TOPIC: **Standing Committee Reports**
REPORT: *GE Committee*
- Deadline is Monday for GE courses

CAFNRM Senate
- decided to not move forward with resolution

COBE Senate
- Klint Day was guest speaker, he is an entrepreneur and is encouraging forming entrepreneurial eco-system to provide startup funds for business

DKICP Senate
- elected Chair/Co-chair, names will be sent to Jan Ray

Mookini Library Senate
- will be opening 7 days/week

Ad-hoc committee for the Development of Early Promotion and Tenure Guidelines
- membership put forward for vote:
Marina Karides (Chair)

Celia Bardwell-Jones
Marianne Takamiya
Danalynn Koomoa
18 in favor, no abstentions or opposed

(all other reports were either in the consent agenda or had no update)

ACTIONS: None

TOPIC: **Motion Tracking Table**
REPORT: Motion 17-18-004 – at APC

Motion 17-18-007 – On hold.

Motion 17-18-008 – Have Chair and Co-Chair

Motion 17-18-010 – Chancellor Sakai reported that she has charged the VC Ken Hon to work on this.

Comment from Chancellor Sakai related to DL – how can we use DL to build enrollment in strategic way, system is interested in targeting Returning Adults – this would have to be in a planned way as different group of learners.

Motion 17-18-009 – No update.

Motion 17-18-012 – Committee formed.

ACTIONS: None

TOPIC: **Resolution Tracking Table**
REPORT: Resolution 17-18-001 from CAFNRM
-activity suspended

ACTIONS: None

TOPIC: **New Business: 17-18-0013 Request for Development of Consistent, Trackable, Formal Notification Procedure for Faculty in the Queue for Contract Renewal, Promotion and Tenure**

REPORT: Discussed motion.

Motion to approve; motion was seconded and approved with 19 votes in favor, 1 opposed, and 1 abstained.

ACTIONS:

TOPIC: **New Business: Prerequisites for upper-level courses**
REPORT: The CRC has been receiving proposals to remove prereqs from upper level courses. They asked the FC members as to their thoughts on this.
- not going to come up with anything that is a “one size fits all” policy so best not to have guidelines

ACTIONS: None

TOPIC: **Vox Populi**
REPORT: Suicide prevention/Counselling services – raised by Emily Low

- prof development simulation software available on campus – identifying at risk students – 45 mins, entirely online, provides a certificate when you are done
- asking for suggestions to roll this out for faculty? How to best get to faculty?
Suggestions - give intro at dept meetings to raise awareness or set up meeting to give information, phrase email message from the view of those interested in learning more about how to support at risk students

ACTIONS: None.

TOPIC: **Adjournment**

REPORT: None.

ACTIONS: Motion to adjourn; motion seconded; all in favor; adjourned

ABBREVIATIONS:

FC = Faculty Congress

EC = Executive Committee of Faculty Congress

VC = Vice Chancellor

CAS = College of Arts and Sciences

CAFNRM = College of Agriculture, Forestry and Natural Resource Management

DKICP = Daniel K. Inouye College of Pharmacy

CoBE = College of Business and Economics

KHUOK = Ka Haka ‘Ula o Ke‘elikōlani College of Hawaiian Language

BOR = Board of Regents

UHHSA = UH Hilo Student Association