

UH Hilo Faculty Congress November 2013 Meeting Minutes

November 15th from 3:00pm
K127

Members Present: Michael Shintaku, Gary Ten Eyck, Jean M. Ippolito, Jan Ray, Todd Shumway, Jim Beets, Deb Lewis, Brian Bays, Thora Abarca, Abby Cuttriss, Adam Pack, Jason Cabral, Avis Masuda, Seri Luangphinit, Norbert Furumo, Kimberly Furumo, Alice Davis, Em DePillis, Mitchell Anderson, Michael Bitter

Members Absent: Julie Ann Luiz Adrian, Kekoa Harmon, Mark Panek, Ryu Kakazu

Others Present: Leon Hallacher, Ernie Kho, Luoluo Hong, Doug Mikkelson, Helen Rogers, Thom Curtis, Bruce Mathews, Ken Morris, Barry Mark, Matt Platz, Faith Mishina, Randy Hirokawa

Approval of October Minutes: Moved by Jim Beets; seconded by Adam Pack. Approved unanimously.

Chair's Report:

- VCAA Matt Platz presented an update on the budget reduction of \$455 K.
 - Conversion of temporary to permanent positions will save \$200 K
\$100 K for library will be paid by RTRF
\$100 K saved by consolidating offerings and reducing B budgets
\$60 K saved by not replacing administration positions.
 - Reserve funds will allow the hire of lectures for high demand courses in ENG, KES, and MATH. Lessons learned from spring 2014 will be applied to spring 2015.
 - University funding is becoming heavily dependent on student enrollment; we must transition to serve more students; i.e., meet student demand in order to serve the maximum number of students.
 - The worst is over with one more payback (snapback) due next fall.
 - We must solve the drop in enrollment
- Em DePillis voiced concern over summer school student credit hours. Students that enroll in summer school courses in Business are not counted toward student credit hours in the fall semester. Even though this may bring in additional dollars to the B budget, it hurts the department in the fall enrollment calculation since these students no longer need the course they took over the summer. Should departments maximize SSH in the summer?
- Leon Hallacher asked if 12 is the minimum enrollment limit to teach courses; if enrollment is greater than 12, VCAA Platz said he will provide funds to hire a lecturer.
- Adam Pack stated 12 is the standard for new sections and that we should remember where the demand is so we don't have to reinvent this every semester.
- Kim Furumo thanked VCAA Platz for taking time to attend the meeting and for providing transparency in the budget process.

Approval of APC Committee Membership

The APC is composed of Jim Beets (Chair), Abby Cuttriss, Jeanie Flood, Armando Garcia-Ortega, Kirsten Mollegaard.

Committee membership was approved unanimously.

Committee Reports*

*Please note that Committee Reports are for informational purposes only. For further clarification, suggestions, and/or airing of personal anecdotes, please see the relevant committee chair outside of the Congress meeting.

- a. **Assessment Support:** Mitch Anderson
 - Committee is building a SLO for quantitative reasoning.
- b. **Academic Policy:** Jim Beets
 - Nothing new to report.
- c. **Program Review:** Seri Luangphinit
 - SSH data for program review schedule is on the VCAA website
- d. **Student Success and Admissions, EMIT:** Adam Pack
 - Two handouts provided the following information:
 - data from a survey of departing students,
 - CCECS Summer 2014 Important Dates and Notes
 - The committee emphasized the need for a blueprint or master plan outlining the future of UHH
- e. **Budget:** Brian Bays
 - Long-range budget committee has new members
 - Forum in Honolulu regarding budgets at colleges was held; outcomes to be posted on website
- f. **Curriculum Review:** Norbert Furumo
 - CCRC unanimously approved BIOL course and program modifications.
- g. **General Education:** Mike Bitter
 - Work is continuing on Gen Ed web page
 - A February 2014 deadline has been set for GE certification of courses

Senate Presentations

- Jean Ippolito provided information regarding CAS senate:
 - She reminded everyone that all CAS faculty are CAS senate members
 - Senate executive committee recommends that nursing students be included on the CAS Dean's List
 - Senate would like greater clarification on early promotion requirements and procedures

New Business: BSE, Course Cancellation

Bachelors of Science in Engineering

Motion to call to vote on approval of BSE program was called by Norbert Furumo; seconded not required.

Jean Ippolito: presented a secondary motion to postpone vote on the BSE program. No vote was necessary since she is a member of the congress and is allowed to bring forth a motion.

Em DePillis: the secondary motion does not contain any funding details and the funds allocated for the BSE program can only be used for the BSE program.

Deb Lewis: House Bill provides money only for the BSE program

VCAA Platz: level of science and engineering today is inadequate to provide food, water, energy for a world that has ½ the amount of money of the US

- UHH is a natural laboratory
- engineering is a niche for Hawaii
- state must increase its tax base beyond tourism

Mitch Anderson: is budget sustainable (permanent)? Is enrollment sustainable?

Deb Lewis: Funding has been flowing to UHH since 2009 to great benefit to the university. Students from Kamehameha are interested in program. Desire is there from high school principles; enrollments are there.

Leon Hallacher: doesn't feel that enough students will have the academic skills (in math) to finish the program; we will have problem retaining students in this program. Also, budget doesn't add up to support the program

Deb Lewis: twenty pre-engineering students have expressed interest in program

Ken Morris: Leon is correct regarding math; pre-engineering is best predictor for success

Jean Ippolito: make sure departments will be supported by administration

Doug Mikkelson: expressed support for secondary motion; concerns of the CAS senate should not be overlooked

Randy Hirokawa: signed off on the program with the understanding that participating departments will be supported

Deb Lewis: defended program; suggested we don't delay implementation or we will risk losing funding from the state

Seri Luangphinit: distributed handout to committee members from the Humanities Division that listed "Comments on the Engineering Proposal"

Barry Mark: community support for the BSE program is strong. He got involved with Gerald DeMello regarding an engineering program and has been supporting it for the last 7 years. We must make our own engineers.

Mitch Anderson: will it make money?

Barry Mark: Can't predict with 100% certainty; faith is part of the process

Thom Curtis: the program is weakly funded

Leon Hallacher: motion to approve should be tabled; MOU's are needed and the funding is not adequate

Deb Lewis: read letter from superintendent from Keaau/Pahoa school district in support of program; read letter from Kamehameha HS in support of program. She stated that the program will be a revenue generator.

Mitch Anderson: called for vote to cut off debate. This passed by 2/3 vote (14 yes; 5 no)

A friendly amendment was made to secondary motion and it passed 10-9

After secondary motion was amended, it was defeated 8-10

Vote was called on original motion put forth by Norbert Furumo to approve the BSE program. Vote was conducted by secret ballot and the motion passed: 16-2-1.

Adjournment

Motion to adjourn: Mitch Anderson; seconded by Kim Furumo at 5:04 pm

Respectfully submitted,

Norbert Furumo