

## **Faculty Congress Exec Committee 8.21.2014**

Kim, Jan, Mitch, Mike, Faith, Seri, Norbert, Roberta, Jim

Handouts:

- Today's Agenda
- 2014-15 Meeting schedule and important dates; Congress membership 2014-15
- FC Budget Request
- MOU Course Release/Overload
- Status of Motions and Program Approvals 2013-14

--PB 9 is the new FC Office **and** Faculty Lounge

--New SALTO key cards—reminder to please pick up your card key from Parking Office (names already on list)

--opens Conference Room in PB 9 (generally closed, locked)

--perhaps “launch” Faculty Lounge with faculty get-together

--Ad Hoc Committee – ask for volunteers at first Congress meeting on September 19<sup>th</sup> to set/up organize PB9

### **1. Meeting Schedule: (handout)**

#### **a. Exec Committee meetings Monday of Congress Mtg:**

##### **a. September 15 4:00 @ PB9**

**FC Members: (handout)**

- Still need reps from
  - a. CAFNRM
  - b. CoP
  - c. Student Rep—necessary for WASC

### **2. Status of Motions and Program Approvals 2013-14 (handout)**

Motion 1 Smoking Ban – on hold; checking with VCAdA on status

Motion 2 Sabbatical Leave Report Tracking (Faculty Sabbaticals and Reports) - approved

--Jan to get website info to Exec Committee

Motion 3 Nursing Students to take CR/NCR – approved

Motion 4: Exempt 30 credit residency . . approved

Motion 5 Academic Policy Flow Chart - approved

--JB to update

--upload to FC website

Motion 6 Designate Online Lab Courses . . denied

--Chancellor to take to system level to develop systemwide policy

--JB suggests Kim to take to All Campus Council 9.19 meeting—send proposal to council prior to meeting  
Motion 7 Reimplementation of Post-Tenure Review—on hold  
--UHM reviewed 8.19.2014 to take to UHPA (Jan circulated copy of memorandum: 2014-15 Procedures and Timetable for Periodic Review of Tenured Faculty at Manoa  
--Kim requests we consider if we want to pursue and discuss at 9.15 meeting of Exec Committee

**Update on 2013-14 Academic Programs approved by FC: (handout)**

**B.S. Engineering** – not yet submitted to CACAO

--timeline for FC approval? – check with by-laws?

**MA Heritage Mgt** – moved on to BOR

**B.A. Neuroscience**

--sent back—low enrollments

**B.A. Gender and Women's Studies**

--Gender Studies asked to look at replacing low-enrollment

**3. Budget:**

- 1 committee campus wide to meet with VCAdA Marcia Sakai and VCAA Matt Platz
- Committee members:
  - Bruce Mathews
  - Joan Thompson
  - Hiapo Perreira
  - Chris Reichl
  - Gene Johnson
  - Roberta Barra

**4. Budget Request**

- June 6, 2014 budget request (**handout**)
- MOU July 16, 2014 -- formalized releases/overloads (**handout**)
- JB: in Congress charter and by-laws differ from MOU
  - Negotiated with VCAA (e.g., VC and Sec did not get course releases)
- Roberta working on breakdown of Assessment, GE funds needed

**5. Speaker Series:**

- September 17<sup>th</sup> on Albizia Trees (Flint Hughes from Forest Service)

**6. Student Help**

- Let Kim know if your committees need student help support.

## 7. WASC Update (Seri)

- on Accreditation Website—tasks to do
- line item #5
- ALEX: rubric or evaluation of placement of interns
  - No response
  - Chancellor wants Gail/Matt to head up
- Kim and Roberta: WASC visit (Oct. 22-24) to meet with FC Chair and Committee Chairs
- Seri to coordinate meetings Oct. 22-24<sup>th</sup> with committee chairs to prepare for WASC visit

## 8. Other

### a. Curriculum Central (Norbert) – handout

Motion to fast track selected minor curriculum changes – initiated by Jean Ippolito as Curriculum Liaison;

- JB suggests minor change—to have Senate Curriculum Review Committee approve
- This motion already approved by Senate
- Jean to share on 9.19 FC meeting -- proposing separate Curriculum Office
- New agreement with American Samoa

### b. Mike – procedure for eliminating majors--

\* bring to CAS Senate, then Faculty Congress

### ***Actions to be completed:***

- *Formalize FC decisions—audit trail on website*
- *Include Handbooks for new chairs of Congress committees on website*
  - *Directory*
  - *Hyperlink for each committee*
  - *Congress Committee Chairs to submit any updates to Congress secretary*
- *BACKUP documents uploaded on FC website*
- *Track motions and new programs*
- *Update Academic Policy Flow Chart and send to Congress Secretary to upload website*
- *Note: Seri to send Kim updated by-laws*
- *Kim will get Exec Committee AACU handbooks.*
- *Find motion for Curriculum Central fast-tracking from two years ago*
- *Check with Jean to review Curriculum Central with Faculty Congress at first meeting 9.19.2014*

**Next Exec Committee Meeting: Monday, September 15, 2014 @ 4:00 p.m. in PB9**