

# UH Hilo Faculty Congress May 2013 Meeting Minutes

May 10<sup>th</sup> from 3:00pm  
K127

**Members Present:** Thora Abarca, Julie Adrian, Jim Beets, Todd Belt, Lari-Anne Au, Jonathan Awaya, Jerry Calton, Emmeline dePillis, Kekoa Harman, Eileen Lovell, Adam Pack, Mark Panek, Brian Perry, Janet Ray, Michael Shintaku, Norm Stahl, Maria Haws

**Newly Elected Members Present:** Michael Bitter, Doug Mikkelson,

**Newly Elected Members Absent:** Roberta Bara, Norbert Furumo, Kim Furumo, Avis Masuda, and SS and SHL reps.

**Others Present:**

**Members Absent:** Peyton Wong, Michael Shintaku, Steve Lundblad, Maria Haws, Mitch Anderson,

3:04: meeting called to order by Norm Stahl

**Approval of April minutes:** Motion to approve: Janet Ray, Adam Pack seconded, passed unanimously.

**Chair's Report:**

Admin Evaluations, Parking Task Force: Adam Pack, Charmaine Higa, and Sara Marusek

**Committee Reports\***

\*Please note that Committee Reports are for informational purposes only. For further clarification, suggestions, and/or airing of personal anecdotes, please see the relevant committee chair outside of the Congress meeting.

**Assessment Support:** Seri Luangphinit, Lari-Anne Au explained that there are now rubrics for written communication, and for oral communication. The final report can be found here:

<http://hilo.hawaii.edu/uhh/congress/documents/6FacultyCongressBudgetCommitteeReportMay2013.pdf>

**Academic Policy:** Mitch Anderson's report is available here:

<http://hilo.hawaii.edu/uhh/congress/documents/5APCAnnualReport2012-13.pdf>

**Student Success and Admissions, EMIT** Julie Adrian explained that EMIT meets monthly and is scheduled to meet again on June 5<sup>th</sup>.

<http://hilo.hawaii.edu/uhh/congress/documents/6AssessmentChairReporttoCongressMay2013.pdf>

**Budget:** Norm Stahl's final report can be found here:  
<http://hilo.hawaii.edu/uhh/congress/AdmissionsCommittee.php>

**Curriculum Review:** Jonathan Awaya reported no big changes but reminded us that new proposals will be due in October. He encouraged faculty to ask the CRC chair or Curriculum Central Officer for help if they have trouble submitting.

**General Education:** Todd Belt indicated that of 34 applications, all but three were approved, and those three were conditionally approved.

## Senate Presentations Deferred

**Research Council Report** The Faculty Proposal Development Fund has been approved. This money is provided by the Research Council for "proposal development."

**Ad Hoc PR Committee Report** Adam Pack indicated that the committee is continuing to explore better ways to publicize faculty accomplishments on a national and international level. The VCAA has been made aware of the missed opportunities in publicizing faculty accomplishments to the benefit of the university.

## Old Business:

- second reading and vote on by-laws amendments found here:  
<http://hilo.hawaii.edu/uhh/congress/documents/5ProposedChangestoCongressCommittees.pdf>

**Motion** to accept as amended: Todd Belt. Seconded by Seri Luangphinit. Motion passed by voice vote unanimously.

- motion on campus-wide smoking ban (pasted below)

**Motion** by Janet Ray. Seconded by Emmeline dePillis.

Discussion: Norm Stahl spoke in opposition, concerned that the reason why smokers do not comply to the current smoking policy is because they have no viable place to go. He also raised concerns regarding union issues with regard to workplace conditions.

Emmeline spoke strongly in favor of the motion, and indicated its overlap with the Strategic Plan, and also indicated that nearly a thousand campuses nationwide have adopted such policies. Todd Belt spoke in support of the motion, indicating that the motion is only a recommendation to administration.

**Motion** passed with one abstention.

## New Business

- **Motion** by Mark Panek on identifying departments in need of advising assistance (pasted below), seconded by Emmeline dePillis.

**Discussion:** Todd Belt spoke in support, indicating that if faculty's job description was being fundamentally altered, faculty should be consulted. Janet Ray indicated that her department had no need for this type of advising assistance. Seri Luangphinit indicated

concerns with the staffing level at the Registrar's Office, which should be a higher priority than this additional staff. **Vote:** Motion passes unanimously, 13-0.

- **Motion** by Mark Panek on sabbatical return report policy (pasted below), seconded by Seri Luangphinit. **Discussion:** Jim Beets suggested a friendly amendment to this: "is considered other than professional development". Adam Pack suggested removing the entire first statement.  
**Vote:** motion passed as amended (strike the first "whereas" statement) unanimously, 13-0.
- **Motion** by Todd Belt regarding Frequent Flyer Miles and Hotel Points, seconded by Emmeline dePillis.

*Whereas* there do not exist sufficient resources for UH students to conduct academic travel to conferences or as part of coursework, and

*Whereas* the university provides direct funding for faculty, staff, and administrative travel for a number of purposes, and

*Whereas* the university directly funds student travel for athletics and lobbying the State Legislature, and

*Whereas* the benefits of these funds ought to accrue to the academic mission of the university rather than to the parochial interests of the individual traveler,

*It is so moved* that the Faculty Congress recommends that the Chancellor appoint a committee tasked with establishing policies and procedures for collecting, pooling, and redistributing Airline miles and Hotel points from all university-funded travel in such a way as to promote academic travel for students, and with pursuing partnerships and other sponsorships to promote such travel. **Vote:** Motion passed unanimously, 12-0.

## Adjournment

**Motion to adjourn:** Jim Beets, seconded by Mark Panek, passed unanimously.

## Convening of New Congress

Vice Chair Seri Luangphinit convened the new Congress.

- Seating of new Congress members
- Election of Committee Chairs, Congress Chair, and Secretary  
Chair, Michael Shintaku  
Vice Chair, DEFERRED  
Secretary, Mark Panek  
Assessment Chair, Mitch Anderson  
Program Review Chair, Seri Luangphinit  
General Education, Michael Bitter  
Curriculum Review, Jon Awaya  
Student Success and Admissions/EMIT, Adam Pack

Academic Policy, Doug Mikkelson  
Budget, Brian Bays

All appointments approved by acclamation.

## **Adjournment**

Motion to adjourn: Doug Mikkelson.

Adjourned, 4:40.

Respectfully submitted,

Mark Panek

Congress Secretary

May Motions:

### **Motion:**

**Whereas** a long-term plan to hire several new “professional advisors” in Student Affairs has been announced; and

**Whereas** such a plan impacts the function of faculty who are expected to perform advising duties; and

**Whereas** such a plan seems to be based upon a goal to reach student-to-advisor “ratios” at other institutions rather than needs expressed by faculty for assistance in this faculty function,

**Therefore** be it resolved that the Faculty Congress recommends that Student Affairs conduct a comprehensive study that clearly identifies which particular departments are in need of advising assistance, clearly defines the nature of the assistance required by these departments, and then shares the results of this study with the Congress before any new searches are undertaken for more professional advisors. (Passed, 13-0)

### **Motion:**

**Whereas** Article VI, section A1 of the UHPA Collective Bargaining Agreement defines sabbatical leave as follows: “The purpose of sabbatical leave is to provide Faculty Members with

an opportunity for further professional growth and development so that they may serve more effectively on their campuses and *in their field of specialization*” (emphasis added); and

**Whereas** Article VI, section A8 further states that “Upon returning from sabbatical leave, the Faculty Member shall report to the Employer in writing, within one (1) semester, on activities during the leave, through the Dean/Director, to the appropriate Chancellor,”

**Therefore** be it resolved that the Congress recommends that the College Deans in fact solicit such reports, and also provide faculty who have taken sabbatical leave with the opportunity to share the results of their leave—either in the form of conference papers, book manuscripts, published articles, or other activities the faculty member can reasonably define as “professional development”—in a public setting within the contractually stipulated one-semester window.

(Passed, 13-0)

**Motion:**

**Whereas** cigarette smoking is known to cause death, as well as cardiovascular disease, respiratory disease, cancer and other health effects, such as infertility and stillbirth [\[1\]](#).

**Whereas**, in an effort to protect nonsmokers, many laws have been passed that prohibit smoking in public places, such as restaurants, airports, and health care facilities [\[2\]](#);

**Whereas** the use of designated smoking areas on the University of Hawai'i at Hilo campus has neither been embraced by smokers nor enforced by security personnel,

**Whereas** as of January 2013, 825 campuses nationwide have already banned tobacco and/or smoking [\[3\]](#),

Therefore, be it resolved that the Faculty Congress recommends that the University of Hawai'i at Hilo become a non-smoking, tobacco-free campus. (Passed with one abstention)

Respectfully submitted,

Jan

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[\[1\]](#) According to [http://www.cdc.gov/tobacco/data\\_statistics/fact\\_sheets/health\\_effects/effects\\_cig\\_smoking/#disparities](http://www.cdc.gov/tobacco/data_statistics/fact_sheets/health_effects/effects_cig_smoking/#disparities).

[\[2\]](#) According to <http://www.webmd.com/smoking-cessation/effects-of-secondhand-smoke>.

[\[3\]](#) According to <http://www.democratandchronicle.com/article/20130404/NEWS01/304040045/Smoking-New-York-college-campuses>.