

Faculty Congress Meeting

February 25, 2011

3:00 p.m. – 5:00 p.m. UCB-127

Members present: B. Leonard (Chair), J. Ippolito (Vice-Chair), B. Bays, N. Stahl, D. Hammes, A. Jacobs, K. Commendador, R. Figueroa-Centeno, Y. Qin, N. Arancon, E. Stacy, K. Stacey, S. Marusek, Y. Ohara, F. McCormack, K. Kawai'ae'a, S. Luangphiniith and G. Tan

Members absent: J. Beets, C. Jobson (UHSA representative), B. Mathews

Guests present: D. Brown, K. Simmons, C. Ramos, P. Mills, K. Morris, P. Wilson and L. Kimura

A. MOTION to approve minutes from 1/28/11 meeting:

http://www.uhh.hawaii.edu/uhh/congress/documents/FCMeetingMinutes1_28_11FinalDraft.pdf

Motion approved by acclamation.

B. Chair and Executive Committee Report

a. ACCFSC meeting report

Barbara Leonard reported on the ACCFSC meeting 2/25/11:

http://www.uhh.hawaii.edu/uhh/congress/documents/ACCFSC_Report_2_25_110001.pdf

b. Hawaiian university resolution discussion

K. . Kawai'ae'a presented: *Visioning a Hawaiian Language University within UH-Hilo.*

This powerpoint presentation detailed the development of the CHL and P-20 maui ola education programs.

P. Wilson described four international models where a university is using two languages and four goals –integrated multilingualism; being supportive but separate from native Hawaiian entitlements; actual official use of Hawaiian in P-20 programs, administration, operations, and staffing; and linguistic equity with English (Hawaiian language university is the next step).

Senate bill SB1070 introduced by Senator Hee but was not heard by the deadline for first reading. It is still being considered, perhaps to become a resolution in the next few weeks.

K. . Kawai'ae'a requested that Faculty Congress:

-Pass a resolution in support of the concept of a Hawaiian language university within UHH.

-Help collect concerns from UHH faculty and staff in order to strengthen plan

-Help keep the concept at UHH through sharing the unique accomplishments of UHH with the ACCFSC.

B. Leonard stated that when a copy of resolution is released by the Legislature, Faculty Congress will solicit questions and concerns and will invite CHL faculty back to discuss the resolution at the next meeting.

c. VCAA Search Advisory Committee

The following nominations were approved by vote and forwarded to the Chancellor for consideration: Cheryl Ramos and Chris Frueh (CAS), Jerry Calton and Emmeline de Pillis (COBE), Mike Shintaku and Norman Arancon (CAFNRM), Ken Morris and Linda Connelly (CoP), Jason Cabral (CHL), Lari-Anne Au and Kathleen Stacey (Library).

d. Proposed changes to Board Of Regents policy – discussion.

The proposed changes to BOR policy have some important omissions for UHH. We need to have some kind of consensus as to what the definition of UHH should state, and to expand the classification of faculty as currently defined in Chapter 7 of BOR policy for UHH.

Changes are currently being proposed to the "basic unit mission" of UH Hilo in BOR policies Chapter 4 - Section 4-1-c-(1) as follows:

(a) University of Hawai'i at Manoa is a doctoral/research university with selective admissions. It offers baccalaureate, master's and PhD degrees in an array of liberal arts and professional fields, degrees in law and medicine and carries out organized research activities.

(b) University of Hawai'i at Hilo is a comprehensive, primarily baccalaureate institution with a regional mission, offering baccalaureate degrees in the liberal arts, agriculture, nursing, and business, as well as selected [master's graduate](#) degrees.

The proposed revision for UH Hilo does not address our "selective admissions" and our "organized research activities" that are a vital part of UH Hilo. The reference to a "regional mission" is false because of the number of international programs and activities that are ongoing at UH Hilo. Therefore it is proposed that the mission of UHH should be revised further to more accurately reflect who we are, such as:

(a) University of Hawai'i at Hilo is a comprehensive university with selective admissions. It offers baccalaureate and graduate degrees in an array of fields and carries out organized research activities.

For example, Chapter 9, Section 9-2 e.(2) (a) would authorize the President to establish a faculty classification plan that "may include the following faculty categories: Instruction ('I' for all faculty excluding law and clinical medicine faculty; J for law; M for clinical medicine); and C for community colleges); Researcher (R), Specialist (S), Librarian (B), Extension Agent (A), Graduate Teaching Assistant, Lecturer, Visiting and Other Faculty and Non-compensated Faculty."

The proposed language in 9-2 e. (3) (a) authorizes all of the above categories **for UH Manoa** while paragraphs 9-2e. (5) (a) 1 through 3 limit faculty classifications at **UH Hilo and West O'ahu** to Instructional, Lecturers, and Affiliate (unpaid) Faculty. Since UH Hilo already has faculty classified as Researcher (R), Specialist (S), Librarian (B), this statement is simply not true.

It is recommended that:

All the statements in BOR Policies Chapter Nine that limit classifications to specific campus be removed and, that the section and include only the following language:

"The President is delegated authority to establish faculty classification plans for each campus, and administer and make amendments to such plans provided that any new

faculty categories shall be subject to prior approval of the Board. The plans may include the following faculty categories: Instruction ('I' for all faculty excluding law and clinical medicine faculty; J for law; M for clinical medicine); Researcher (R), Specialist (S), Librarian (B), Extension Agent (A), Graduate Teaching Assistant, Lecturer, Visiting and Other Faculty and Non-compensated Faculty."

Faculty members were asked to scrutinize the proposed changes to BOR policy and submit concerns to Congress, so that they can be collected and submitted to the ACCFSC to be submitted directly to the Board of Regents.

C. Academic Policy Committee – Report from Ramon Figueroa-Centeno, Chair
a. **MOTION to approve new member:** Larry Kimura, College of Hawaiian Language

Motion approved by acclamation.

b. **MOTION to approve new tenure & promotion guidelines** (minutes taken by J. Ippolito)

ACP voted unanimously to approve the new T&P Guidelines. The document was revised to clean up language and account for UHPA rules on inclusion of unsolicited material. A second change accounts for units without departments like CAFNRM.

Discussion: R. Figueroa-Centeno commented that the changes make the document more understandable. B. Leonard's only concern was that there is new executive policy (also stated in BOR policy) that allows for the hiring of faculty with tenure in special cases. According to B. Leonard, Linda Johnsrud said that the intention was to use it as leverage for hiring highly qualified people. VCAA K. Simmons defended the wording that states that "normally" new faculty will not be hired with tenure. B. Leonard wanted to know how will faculty know that this is an option approved by Executive Policy if it is not mentioned in the document.

K. Simmons says that this is an important conversation, but should not impede moving the current document forward. R. Figueroa-Centeno supports this comment/request to vote on the document. However, concern was stated that there had not been enough time to review the document before the meeting.

Members voted unanimously to table the motion until the March meeting to allow members to carefully review the document before voting to approve it.

D. General Education Committee – Report from Elizabeth Stacy, Chair

Committee discussed homogenization of GE courses and has a solicitation out for capstone courses. In addition, committee is working on cleaning-up GE documents for their next meeting.

E. Strategic Planning Committee Report: Elizabeth Stacy

Progress reports 5 & 6 are available on the SPC website. Committee has deconstructed the draft mission and vision statements to identify core elements. Committee is getting feedback via online tools but does not have revised statements to offer at this time. Committee is moving forward to work on goals, actions and key institutional

performance indicators. By the end of this month, a report will be made that summarizes feedback statements and what action to take. Committee has started discussion on an implementation plan.

F. Curriculum Review Committee – Report from Jean Ippolito, Chair.

a. Presentation of ATP M.S. in Heritage Management – Peter Mills, Anthropology

P. Mills described the state rules by which principle investigators are hired to work on culturally-sensitive sites and the fact that there is no educational degree program within state – resulting in the hire of persons from outside Hawaii. The Heritage Management program would be small, targeting about 9 students per year to train as principle investigators.

K. Stacey asked if the program could be exported as well as serving local needs. P. Mills commented that students from other areas of the Pacific can take these skills home. B. Leonard suggested to be ready to compare this program with the UHM applied archeology program. P. Mills commented that the UHM program takes only two students a year, not enough to meet local needs. In addition, UHM faculty are not solely focused on this area. E. Stacey asked about research degrees. P. Mills commented that theses would be required. Students will work on real sites. Faculty Congress thanked Peter Mills for his presentation to Congress before applying for the ATP. In the past, Faculty Congress was not informed of new programs being planned, and these presentations may lend support to these initiatives.

b. Presentation of new documents on the CCRC

website: <http://www.uhh.hawaii.edu/uhh/congress/CurriculumReviewCommittee2.php>

J. Ippolito distributed handouts to members, which can also be found on the CCRC website. The CCRC wanted to setup guidelines for course/program proposers and provide a syllabus template. These documents are a great resource for developing proposals to CCRC – streamlining the process, minimizing the need to return proposals for revisions. S. Luangphinit asked if the committee would consider lowering the number of measurable learning outcomes – recommend 5 to 6 to keep manageable for minimal requirements. Jean will discuss with the CCRC.

G. Assessment Committee – Report from S. Luangphinit

Four rubrics have been updated on the website. There will not be a separate critical thinking rubric as it didn't make sense to have this when it is included within the other rubrics. Committee is asking faculty to review and give feedback via the ohana email listserv.

H. New Business: Discussion of proposed Responsible Conduct of Research (RCR) policy for UHH

Vice-Chancellor Brown stated that UHH must get the required training in this area – cost is about \$400 for the online course (can be paid with overhead funds). Currently, training results go to the Vice-Chancellor of Research at Manoa, so we don't know who has taken the course. The proposed UHH policy is almost the same as the UHM policy, but more clearly explained. **Motion to endorse was approved unanimously.**

MEETING ADJOURNED: 5:00 pm