

# UH Hilo Faculty Congress February 2013 Meeting Minutes

February 15<sup>th</sup> from 3:00pm  
K127

**Members Present:** Thora Abarca, Mitch Anderson, Todd Belt, Lari-Anne Au, Jonathan Awaya, Jim Beets, Jerry Calton, Emmeline dePillis, Eileen Lovell, Seri Luangphinit, Adam Pack, Mark Panek, Brian Perry, Janet Ray, Michael Shintaku, Norm Stahl, Maria Haws, Peyton Wong, Steve Lundblad

**Others Present:** Luoluo Hong, Marcia Sakai, Jean Ippolito, Dan Brown, Larry Kimura, Barbara Leonard

**Members Absent:** Kekoa Harman, Julie Adrian

3:04: meeting called to order.

**Approval of January minutes:** Motion to approve: Emmeline dePillis, seconded by Jim Beets, passed unanimously.

## **Chair's Report:**

Faculty Lounge→ Mike informed us that Matt Platz suggested UCB127 once a week. It was pointed out that this would not in fact constitute a “lounge.” Jim Beets expressed that this is a good idea to help show faculty interest in having a permanent lounge.

Spring Faculty Forum→ Jim Beets indicated that the Forum would be held March 8<sup>th</sup> from 3:00 to 5:30, and that an email would be coming soon to help remind the faculty of the event. Guest presenters would be discussing such issues as how to apply for funding. Right now it is scheduled for UCB127. Food and beverages will follow.

Motion to name UCB after the late Patsy Mink→ No updates at this time.

**Q and A with VCSA Luoluo Hong** Jim Beets invited the VCSA to introduce herself. Dr. Hong explained her “kuleana for a broad portfolio of non-instructional programs” including such areas as dining and recreational athletics, among others.

Jerry Calton said he found it “odd” that we have an honors program that does not involve faculty. Dr. Hong clarified that she teaches an “honors” section of University 101.

Emmeline dePillis asked about the possibility of drop-off childcare on campus. Dr. Hong said that there has been no progress on the implementation of a childcare program.

Todd Belt asked for clarification on the hire of two new professional advisors. Dr. Hong explained that both are casual hires made partly because of feedback she has received from faculty regarding the “tedious” nature of advising unrelated to the major.

Mark Panek asked for the net increase in Student Services personnel over the past five years. Dr. Hong indicated that there has not been an increase in personnel, that there has been fluctuation because of loss of some positions coinciding with addition of others, and that most new hires are made on a “casual hire” basis.

## Committee Reports\*

\*Please note that Committee Reports are for informational purposes only. For further clarification, suggestions, and/or airing of personal anecdotes, please see the relevant committee chair outside of the Congress meeting.

a. **Assessment Support:** Seri Luangphinith (Please refer to the Assessment Support Committee Website.)

b. **Academic Policy:** Mitch Anderson

**Motion:** Mitch Anderson moved to accept for first reading the APC’s endorsement of the Credit Hour policy linked on the APC website. **Seconded** by Norm Stahl.

Mike Shintaku recommended that representatives take the proposed motion back to their constituents and return for a vote in March. Mitch also agreed to distribute the motion to various other interested parties.

Mitch’s full report, including the possibility of a shift to e-filing of Tenure and Promotion files, and the motion limiting time for Ph.D. completion, is posted on the APC website.

([http://hilo.hawaii.edu/uhh/congress/committee\\_academic.php](http://hilo.hawaii.edu/uhh/congress/committee_academic.php))

c. **Student Success and Admissions, EMIT** Julie Adrian’s report is available here: <http://hilo.hawaii.edu/uhh/congress/AdmissionsCommittee.php>

d. **Budget:** Norm Stahl reported that the committee met this past Wednesday for the first time since October to discuss the current legislative climate. The committee also discussed ways to include more faculty and staff in discussions revolving around the budget, particularly in an era of shrinking dollars and growing needs.

e. **Curriculum Review:** Jonathan Awaya reported that his committee has reviewed 98 courses and various additional programs, having met four times since the last Congress meeting.

f. **General Education:** Todd Belt reported that the committee has reviewed sixteen of the thirty applications that came before them. The rest of his report is available here: [http://hilo.hawaii.edu/uhh/congress/committee\\_gened.php](http://hilo.hawaii.edu/uhh/congress/committee_gened.php)

**Senate Presentations** Maria Haws reported that Susan Enright has been tasked with the Sustainable Agriculture website. Steve Lundblad indicated that the CAS Senate has met. Larry Kimura indicated that his college is looking forward to the opening of their new building this summer. Peyton Wong reported that the Pharm building is still only in the ideas stage and is not sure if its non-existence will affect accreditation. Jerry Calton reported that CoBE has been meeting infrequently online, and developing a new student and faculty ethics code.

**Research Council Report** Jim Beets reported that the three awards provided through the Council are expected to increase in value (travel, seed money, and research relations). Jim urged everyone to spread the words about the Faculty Forum, where info regarding these three funding sources, and a fourth—possible course release for research—will be presented.

**PR Ad Hoc Committee Report** Adam Pack reported that a meeting has been set up with Dan Brown and Alyson Akogawa to review current PR efforts.

**Graduate Council Report** Adam Pack reported that Seri Luangphinit updated the Council on WASC requirements.

**Old Business:** MW Survey results, Admin Reviews

Todd Belt reported on the MW survey results.

Barbara Leonard asked if Congress was going to evaluate the Chancellor. Michael Shintaku explained that the Chancellor and the VCs will be evaluated. The prior survey will be made available on the website for review.

**New Business:** Adam Pack reported that he would like to raise the issue of faculty parking, and suggested that Marcia Sakai be invited to address the Congress next meeting on the issue. Dr. Hong explained that a committee on parking was being convened, and that faculty would be on the committee.

Jim Beets explained that a common course buyout policy would appear and a future meeting. Dan Brown reported that the current policy restricts faculty to a buy-out of fifty percent of their course load.

**Adjournment:** motion by Norm Stahl, seconded by Mark Panek, approved unanimously.

Meeting adjourned, 4:41.