

UH Hilo Faculty Congress February 2014 Meeting Minutes

February 21st from 3:00pm

K127

Members Present: Michael Shintaku, Jan Ray, Todd Shumway, Jim Beets, Erik Cleveland, Brian Bays, Thora Abarca, Abby Cuttriss, Avis Masuda, Alice Davis, Mitchell Anderson, Julie Adrian, Em de Pillis, Adam Pack, Jean Ippolito, Michael Bitter, Jason Cabral, Kekoa Harman, Mark Panek, Gary Ten Eyck

Members Absent: Julie Adrian, Norber Furumo, Kimberly Furumo

Others Present: Matt Platz, Randy Hirokawa, Faith Mishima, Loulou Hong, Cathy Zenz

Approval of January Minutes: Moved by Adam Pack; seconded by Erik Cleveland. Approved unanimously.

Chair's Report: Michael discussed WASC Accreditation issues, including temporary faculty representation on Congress; the possibility for a five-year post-tenure review as detailed by the official BOR policy distributed via email.

VCAA Platz informed Congress that he will be holding a “town hall” meeting next Wednesday at 4:00 in UCB 127 with coffee available at 3:30 to discuss budget concerns and plans. He also noted that he has enjoyed going through the T&P process because it has afforded him the chance to see the real talent among faculty on this campus. He is “cautiously optimistic” that we will look back upon this year as the year where Academic Affairs shrank to its leanest possible state, and that it will be able to grow in the next few years, including refilling faculty lines. He also noted that a sabbatical reporting mechanism is now up and running.

Committee Reports*

*Please note that Committee Reports are for informational purposes only. For further clarification, suggestions, and/or airing of personal anecdotes, please see the relevant committee chair outside of the Congress meeting.

a. Assessment Support: Mitch Anderson reported that the ASC has been contacting individual chairs regarding the quantitative reasoning requirement.

b. Academic Policy: Jim Beets discussed a proposal to update credits defining class standing and explained that the committee would discuss it further. Jim also reported that the APC is also investigating the possibility of revising the Second Degree Policy.

c. Program Review: Mitch Anderson reported that the committee is continuing to approach departments up for review two years from now in hopes of involving them in the committee’s work so they are better prepared for their own reviews.

d. Student Success and Admissions, EMIT: Adam Pack reported that EMIT met on 2/5 and discussed freshman guaranteed fall schedules. Students reported in a survey having trouble registering for needed classes. The committee also discussed Strategic Enrollment Management. Adam also indicated that the committee will be discussing how individual course wait lists would work. Cathy Zenz volunteered to address the committee regarding this issue. The SSA committee will meet on 3/17.

e. Budget: Brian Bays reported that his committee discussed the timeline of the next biennial BOR budget. He also reported that the state is projecting plans for a surplus, which will likely mostly go to replenishing the hurricane fund, and feeding the unfunded pension liability. His detailed report will be posted on the website shortly.

f. Curriculum Review: Michael Shintaku reported that the Congress would have to vote on the proposed BNS next meeting.

g. General Education: Mike Bitter's reported that the committee is working through 25 current GE applications. Faculty will be contacted if they need more information. All faculty will be contacted when their courses are approved.

Senate Presentations

Erik Cleveland's Senate (CAFNRM) approved the APT for "Flight Planning".

Em de Pillis reported a discouraging decline in the number of CoBE's business majors.

Jean Ippolito reported that the CAS Senate will be distributing revised T&P guidelines. The CAS Senate has also discussed the possibility of compensation for directed studies courses. The CAS Senate has also discussed implementing the CAS Dean's evaluation.

Jason Cabral reported on the SILS symposium, the grand opening of the new 'Olelo Hawai'i building.

Luoluo Hong asked for permission to report on Student Affairs. She discussed the new SS building, indicating that 25 doors are not ADA compliant and need to be replaced before it can open. She has "taken possession of the West Wing," where the VCSA's office is. She reported that she has accepted a position at San Francisco State University and will be leaving UHH.

Old Business: Jan Ray and Jim Beets asked for volunteers for the committee to establish a Chair's School.

New Business: Adam Pack discussed the Parking Task Force survey seeking perceptions about parking whose results will be made available to the administration.

Adjournment Motion to adjourn: Mitch Anderson, seconded by Mark Panek, passed unanimously.

Respectfully Submitted,

Mark Panek
Congress Secretary