



UNIVERSITY  
of HAWAII®  
**HILO**

September 6, 2013

**To:** Don Straney, UHH Chancellor

**From:** Michael Shintaku, Faculty Congress Chair

A handwritten signature in black ink, appearing to read "Michael Shintaku".

**Subject:** Sabbatical return report policy

At its May 10, 2013 meeting, the UH-Hilo Faculty Congress passed a motion requiring administrative action: sabbatical return report policy.

In summary, Faculty Congress is recommending that faculty returning from sabbatical should provide a report. This motion passed unanimously, 13-0, and the entire motion is attached.

We appreciate your attention to this matter, and look forward to a response at one of our upcoming faculty congress meetings.

MS

Attachments (1): Sabbatical return report policy.

**Sabbatical return report policy motion.**

**Whereas** the perception exists that “sabbatical leave” is a free “vacation” where faculty do nothing more than take “time off” or “recharge,” etc.; and

**Whereas** Article VI, section A1 of the UHPA Collective Bargaining Agreement defines sabbatical leave as follows: “The purpose of sabbatical leave is to provide Faculty Members with an opportunity for further professional growth and development so that they may serve more effectively on their campuses and in their field of specialization” (emphasis added); and

**Whereas** Article VI, section A8 further states that “Upon returning from sabbatical leave, the Faculty Member shall report to the Employer in writing, within one (1) semester, on activities during the leave, through the Dean/Director, to the appropriate Chancellor,”

**Therefore** be it resolved that the Congress recommends that the College Deans in fact solicit such reports, and also provide faculty who have taken sabbatical leave with the opportunity to share the results of their leave—either in the form of conference papers, book manuscripts, published articles, or other activities the faculty member can reasonably define as “professional development”—in a public setting within the contractually stipulated one-semester window.