



UNIVERSITY  
of HAWAII®  
**HILO**

September 6, 2013

**To:** Don Straney, UHH Chancellor

**From:** Michael Shintaku, Faculty Congress Chair

A handwritten signature in black ink, appearing to read "Michael Shintaku".

**Subject:** Identify departments in need of advising assistance.

At its May 10, 2013 meeting, the UH-Hilo Faculty Congress passed a motion requiring administrative action: Identify departments in need of advising assistance.

This motion contains a Faculty Congress recommendation that Student Affairs conduct a comprehensive study that clearly identifies which particular departments are in need of advising assistance, clearly defines the nature of the assistance required by these departments, and then shares the results of this study with the Congress before any new searches are undertaken for more professional advisors.

This motion passed unanimously, 13-0. The entire motion is attached.

We appreciate your attention to this matter, and look forward to a response at one of our upcoming faculty congress meetings.

MS

Attachments (1): Identify departments in need of advising assistance.

**Motion on identifying departments with advising needs.**

**Whereas** a long-term plan to hire several new “professional advisors” in Student Affairs has been announced; and

**Whereas** such a plan impacts the function of faculty who are expected to perform advising duties; and

**Whereas** such a plan seems to be based upon a goal to reach student-to-advisor “ratios” at other institutions rather than needs expressed by faculty for assistance in this faculty function,

**Therefore** be it resolved that the Faculty Congress recommends that Student Affairs conduct a comprehensive study that clearly identifies which particular departments are in need of advising assistance, clearly defines the nature of the assistance required by these departments, and then shares the results of this study with the Congress before any new searches are undertaken for more professional advisors.