



UNIVERSITY
OF HAWAII
HILO

April 5, 2013

To: Matthew Platz, UHH Vice Chancellor of Academic Affairs

Cc: Dan Brown, UHH Vice Chancellor for Research, Ken Morris, Graduate Council Chair

From: Michael Shintaku, Faculty Congress Chair

Subject: Motion to establish time limits for the completion of the PhD

At its March 15, 2013 meeting, the UH-Hilo Faculty Congress unanimously passed a motion requiring administrative action: establish time limits for the completion of the PhD.

We appreciate your attention to this matter, and look forward to a response at one of our upcoming faculty congress meetings.

Time limits for Ph.D. programs

It is proposed that the following general time limits for Ph.D. programs be adopted as UHH Graduate Division policy. An individual program may shorten the time limits, if desired and internally approved. Special exceptions to the limits, with the support of the program and Dean, would require graduate council approval.

- Graduate level courses may only be applied towards the degree requirements if taken within 10 years of the completion of the degree. [Credits used towards fulfillment of another degree may not be used.]
- The maximum time a student may take to complete all requirements for a Ph.D. is 7 years from matriculation into the Ph.D. program, with a possible extension for extenuating circumstances not to exceed 10 years in total. A petition for extension will be submitted by the program to the Graduate Council, and if approved, the Graduate Council will forward approval of the extension to the VCRED.

UHH Faculty Congress Vote: 19 Yea, 0 Nay

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