



October 6, 2014

MEMORANDUM

TO: Kimberly Furumo, Chair of Faculty Congress

FROM: Donald Straney, Chancellor

A handwritten signature in black ink that reads "Donald D. Straney".

SUBJECT: Standard weekly schedule

I am receipt of a motion passed by Faculty Congress on March 15, 2013. The motion requests that:

“the UH Hilo Administration convene a committee to investigate the feasibility of reorganizing the standard weekly schedule in such a way as MWF classes are changed to Monday and Wednesdays only to mirror the schedule on Tuesdays and Thursdays.”

I approve this motion and hereby direct Matt Platz, Vice Chancellor for Academic Affairs, to convene a committee of Instructional and non-Instructional Faculty from across campus to study possible reorganization of our stander schedule.

The committee should consider possible schedules for a campus of 4,000 undergraduates and with no change in our current level of staffing of Faculty and Instructors.

cc: Matt Platz