Professional Development Liaison Report

2.19.16

Since the last report submitted in January, as professional development liaison, I have:

1. Worked toward scheduling upcoming Techno Tuesday workshops for faculty for March, April, and May.
   a. In March, Chelsea Kay-Wong, Registrar, will present information about the new GPS (Graduation Pathways System) that students will be using to register for classes and stay on track. This workshop is scheduled for the first Tuesday in March.
   b. In April, Amy Saxton, Helen Rogers, and other library personnel will present information related to copyrights, open education resources, and more. This workshop is scheduled for the first Tuesday in April.
   c. In May, VCAA Platz and others will conduct a Contract Renewal, Tenure and Promotion Workshop for all faculty who will be submitting dossiers in the fall of 2016.
2. Conducted the New Faculty Brown Bag Workshop for February, which was Contract Renewal CV Workshop.
3. Worked toward scheduling upcoming New Faculty Brown Bag Lunch Workshops for new faculty for March, April, and May.
   a. In March, new faculty will have lunch with VCAA Platz to share feedback on their first year experience, including onboarding and any/all concerns that may make coming to UH Hilo better/easier for them.
   b. In April, new faculty will review the contract renewal process and receive assistance with all aspects/components of the submission, including access to a resources site.
4. Continue to represent UH Faculty Congress at the UH Hilo Professional Development Committee meetings.
5. Appointed to represent UH Hilo at the UH System Professional Development Committee meetings.

Distance Learning Liaison Report

2.19.16

Since the last report submitted in January, as distance learning liaison, I have:

1. Continue to represent UH Hilo at the Distance Learning Program Planning Group meetings.
2. Continue to represent UH Hilo at the Council for Distance Learning Coordinators meeting.
3. Worked toward obtaining select fee waivers for students enrolled in UH Hilo programs that have been WASC-approved for DL.
4. Continued to gather distance learning issues to discuss at the next UH Hilo Distance Learning Advisory Committee meeting.

Respectfully submitted,

Jan Ray