**Meeting Date:** October 21, 2016  
**Meeting Location:** SSB 210  
**In Attendance:** Norbert Furumo, Alice Davis, Karen Pellegrin, Doug Mikkelson, Yumiko Ohara, Philippe Binder, Tom DeWitt, Jan Ray, Tam Vu, Linda Connelly, Patricia Jusczak, Celia Bardwell-Jones, Brian Wissman, Jim Beets, Tracy Wiegner, Brian Bays, Amy Saxton, Armando Garcia, Mindy Alles, Susan Shirachi, Brooke Hansen, Kekoa Harman, Steven Colbert, Kimberly Furumo, Em DePillis  
**Recorded By:** Karen Pellegrin  
**Call to Order:** 3:05 PM  
**Adjournment:** 4:05 PM

### TOPIC: Faculty Congress Chair Report  
**REPORT:** Norbert Furumo reported on:  
- New consent agenda format that involves advanced written reports from standing committees, liaisons, and faculty senate chairs rather than oral presentations at the meeting.  
- Plans to convene a strategic planning meeting.  
- Town hall meeting held 10/14/16  
**ACTIONS:** None

### TOPIC: Consent agenda  
**REPORT:** Norbert Furumo asked if there were any requests to remove any items from the consent agenda list for discussion. There were no requests.  
**ACTIONS:** Philippe Binder moved to approve the consent agenda items; motion was seconded; 20 in favor, 0 opposed, 0 abstained.

### TOPIC: Routine Reports  
**REPORT:** The following routine reports were not submitted in writing in advance of the meeting so were presented as follows:  
- Professional Development Committee Chair Jan Ray requested approval of the following committee members: Jim Beets, Alice Davis, Leng Chang, Jean Ippolito, and either Steven Herman, Kerri Inglis, or Yucheng Qin.  
- Curriculum Coordinator Shelby Wong reported on curriculum process issues.  
- WASC liaison Seri Luangphinith was not in attendance.  
- Graduate Council liaison Tam Vu reported that updates would be presented in writing prior to the next Faculty Congress meeting.  
- Research Council liaison Jim Beets reported that there were no updates.  
- CAS senate chair Tracy Wiegner reported on activities regarding the proposed reorganization.
CoBE senate chair Tom DeWitt reported updates from CoBE.

**ACTIONS:** Jan Ray moved to approve proposed members of the Professional Development Committee; motion was seconded; 20 in favor, 0 opposed, 0 abstained.

**TOPIC:** Review of outline of Robert’s Rules of Order
**REPORT:** Doug Mikkelson reported on use of Robert’s Rules of Order in FC
**ACTIONS:** Doug Mikkelson moved to review Robert’s Rules, motion seconded. Doug Mikkelson made a subsidiary motion to have an informal discussion about Robert’s Rules. After discussion, Doug Mikkelson moved to withdraw the motion.

**TOPIC:** Sustainability course designation
**REPORT:** Brooke Hansen reported on the implementation of the sustainability course designation that all 10 UH campuses have adopted.
**ACTIONS:** None.

**TOPIC:** Vox populi
**REPORT:** The following topics were discussed:
- Adding the student representative to the FC distribution list
- Efforts to establish a child care facility
- Student recruitment and retention
- Faculty morale
- Impact of cancelling low-enrolling courses

**ACTIONS:** Norbert Furumo will add student representative Mindy Alles to the FC distribution list.

**TOPIC:** Adjournment
**REPORT:** None.
**ACTIONS:** Jan Ray moved to adjourn; motion seconded; all in favor.

**ABBREVIATIONS:**
FC = Faculty Congress
EC = Executive Committee of Faculty Congress
VC = Vice Chancellor
CAS = College of Arts and Sciences
CAFNRM = College of Agriculture, Forestry and Natural Resource Management
DKICP = Daniel K. Inouye College of Pharmacy
CoBE = College of Business and Economics
KHUOK = Ka Haka ʻUla o Keʻelikōlani College of Hawaiian Language