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University of Hawai'i at Hilo Administration
Office of the Chancellor

February 20, 2013

MEMO TO: Michael Shintaku, Chair
Faculty Congress

FROM: *Donald Straney*
Donald Straney
Chancellor

SUBJECT: Modified Policy on Administrative Disenrollment for Failed Prerequisites

This is to acknowledge that I am in receipt of the Faculty Congress' motion of 20 December 2012 "to adopt the modified Leeward Community College policy and procedures for disenrolling students who have failed to satisfy the prerequisite during early registration."

By this memorandum, I am directing Vice Chancellors Hong and Platz to review the relevant UHH policies and procedures and to find the optimal approach to, as needed, disenroll students who fail to satisfy all pre- and co-requisite course requirements.

Cc: Luoluo Hong, VCSA
Matthew Platz, VCAA

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