<table>
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<th>Rubric for Information Literacy</th>
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<td><strong>Documentation Conventions</strong></td>
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| 4 (Advanced) | • No errors with regard to citation format (in-text and bibliography).  
• Properly documents citations and sources. | • All sources are relevant and appropriate to the assignment and course. | • Student demonstrates in-depth examination of information and/or material which coincide with specific needs and goals in the paper.  
• Examination of information shows a clear understanding of the material’s criteria for inclusion (i.e. authority, credibility, relevance, timeliness, and accuracy). | • Student synthesizes information with a clear sense of direction/purpose in the assignment  
• Student draws exceptional conclusions or insights based on the information cited  
• Use of information leads to highly developed arguments, follow-ups, ideas, appeals, proposals, etc. |
| 3 (Competent) | • In-text citations generally match bibliography and vice versa.  
• Minor errors with citation format. | • A majority of sources are relevant and appropriate to the assignment and course. | • Student demonstrates adequate examination of the material.  
• There may be minor problems with the articulation of appropriateness of material to the assignment. | • Student adequately synthesizes information  
• Student demonstrates some insight but conclusions or interpretations may seem obvious |
| 2 (Emerging) | • Incorrect use of required citation format.  
• May include a bibliography but entries may not correlate to sources used in the paper, or vice versa. | • Writer attempts to use relevant sources but includes problematic (non-credible) sources of information. | • Student may exhibit some attempt to examine the information using academic criteria.  
• Information and/or sources are questionable. | • Student includes information but exhibits problems in synthesizing it into the assignment (i.e. floating citations)  
• Follow-up discussion of material may be minimal, unsubstantiated, and/or unoriginal |
| 1 (Beginning) | • No citations and/or bibliography.  
• Copies or paraphrases without documentation.  
• **NOTE:** Any evidence of plagiarism automatically drops the score for this column to a 1 | • No relevant or credible sources; paper is mainly speculative on the part of the writer. | • No effort to examine the information.  
• Little awareness of the quality of the information. | • No synthesis of material into the assignment  
• Very little of the materials in the bibliography are found in the body of the paper. |

- These columns simultaneously assess critical thinking

Comments: