Faculty Congress Meeting
August 27, 2010
3:00 p.m. - 5:00 p.m. K127


Members absent: F. McCormack, K. Kawai‘ae’a


I General Announcements

• Chair B. Leonard notified voting members of the meeting attendance rule
• Chair B. Leonard mentioned policy on deceased students was unfinished business from last year. Academic Policy Committee will address.

II Report from Chair

• Chair B. Leonard was elected co-chair to the All Campus Council of Faculty Senate Chairs (ACCFSC). Any senate chair is welcome to attend the polycom meetings in the Library. Meetings are once per month the day after the BOR meets from 10:00 - 12:00 noon.
• Chair B. Leonard updated members that she will be attending the Higher Education Summit on Oahu scheduled September 10th.
• Chair B. Leonard informed Congress that she has been attending the Biennium Budget meetings (2) on Oahu for the UH System on behalf of the ACCFSC along with Harry Davis IV from Kapiolani CC.
• Chancellor Straney will attend next Congress meeting. Also, Sian Millard was invited to attend that meeting for a listening session on strategic planning.

III Committee Reports:

Executive Committee:

1) Motion to Institute Term Limits on Division and Department Chairs:

“Division and Department Chairs be appointed to a three year term, and be limited to two consecutive 3-year terms max. Effective Fall 2011, any Division or Department Chair that has served more than six consecutive years up to that date will be replaced. The Division or Department Chair must be tenured, and when available, senior faculty in that academic unit”.

• Discussion among voting members followed. Discussion points reflected concern for the needs of faculty within each individual department, and perhaps handling term limits on a case-by-case basis.
• S. Shehata was verbally reprimanded by Chair B. Leonard for speaking out of turn without first being recognized by the Chair.
• Motion by J. Ippolito to table original motion so that more research can be done on this issue, including a faculty survey, was seconded by S. Shehata. Vote was 16 for, 2 against. Motion approved.
2) Motion to keep the wording in the current catalog prohibiting using certain graduate level courses for undergraduate credit until the academic policy review process has reviewed any changes to this policy.

- Discussion among voting members of the proposed removal of a statement from the catalog that specified “courses 500 and above are not to be used for Bachelor’s degree credit”. Event considered by some to be procedural mistake in not consulting Congress first and that the Academic Policy Review process was not followed. The Academic Policy Committee will review this issue and will review the Academic Policy Review process this year.
- S. Shehata was again verbally reprimanded by Chair B. Leonard for speaking out of turn without first being recognized by the Chair.
- Vote was 14 for, 2 against and 2 abstain. Motion approved to keep the current statement in the catalog until the Academic Review Policy is followed.

Assessment Committee: Report from S. Luangphinith, Chair

- Seri presented a paper, “What WASC would like us to consider” for discussion
- Updated members on Marilee’s visit to campus before Commencement

General Education Committee: Report from E. Stacy, Chair

- Committee will be reviewing GE course applications this year
- Will need to clarify language and terms on GE site

Curriculum Review Committee: Report from J. Ippolito, Chair

- Committee meeting once per month to review new proposals over Curriculum Central
- Deadline to CCRC November 1st

Academic Policy Committee: Report from R. Figueroa-Centeno, Chair

- Committee will review policy on changes to the catalog and present their findings at the next Congress meeting
- Discussion of tenure review process – need to make policy/procedure documents more understandable. May need to ask EEO Director, Kelly Oaks, about training / mentoring for new faculty on TPRC. Academic Policy Committee will present a motion on the issue at the next Congress meeting.
- Discussion of creating an ethics panel to resolve conflicts between faculty and to be reviewed by peers.
- Discussion on need for clarification about submitting letters in the dossiers of tenure applicants without their prior knowledge. Candidate has opportunity to respond to letters. (We are checking with the UHPA on this.)

Graduate Liaison Report:

- Call for volunteers to serve as liaison. A. Jacobs nominated and approved by acclamation.

New Business:

1) VC Student Affairs Hong was invited to discuss fixed academic schedules for incoming Freshmen in the Fall 2011.

- VC Hong explained the membership and purpose of the Enrollment Management Implementation Team (EMIT).
- EMIT created new model whereby freshmen:
- Get a fixed, 12-credit-hour class schedule based on major / advisement for each semester
- Students have choice to drop fixed classes or not
- Placement exams were considered, but solution still to be determined

VC Hong explained that currently students have difficulty finding open classes to enroll in. The fixed schedule is seen as a temporary resolution for this problem. Former student representative, La’akea Yoshida, asked what would happen for Sophomores? Juniors? Seniors? He stated that he had so much difficulty enrolling in the courses he needed as a sophomore that he had to overload as a junior in order to graduate.

Meeting Adjourned 5:00pm.