A. Approve minutes from 3/18/11 meeting: http://www.uhh.hawaii.edu/uhh/congress/

B. Chair and Executive Committee Report:
   a. Election results for 2011-2012 Faculty Congress members will be announced, and attending new members will be introduced.

C. Assessment Committee – Report from Seri Luangphinith, Chair. Report on the WASC ARC meeting.

D. Curriculum Review Committee – Report from Jean Ippolito, Chair.
   a. ATP: Ph.D. in TCBES

E. General Education Committee – Report from Elizabeth Stacy, Chair

   MOTION: If the GE committee identifies a course as currently meeting GE criteria and appropriate for GE, the committee will review the current syllabus for automatic certification. In such a case, GE Committee members will fill out the appropriate application and submit it.

F. Strategic Planning Committee Report: Elizabeth Stacy

G. Academic Policy Committee – Report from Ramon Figueroa-Centeno, Chair

H. Budget Committee: Report from Barbara Leonard, Chair. Update from VCAA Debra Fitzsimons.

I. Admissions Committee: EMIT Report from James Beets

J. Graduate Liaison Report: Report from Aaron Jacobs.


L. New Business:
   a. Proposed charter amendment to include representation of instructors – see appendix A. Second reading.

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Appendix A

Motion for Amendment to Faculty Congress Charter (submitted by Dr. Beets)

Background

‘Instructors’ at UH-Hilo are full-time instructional employees. ‘Instructors’ are recognized by several units as faculty, participate in meetings, serve on committees, and have voting rights. As example, CAS recognizes ‘instructors’ as ‘faculty’.

‘Instructors’ are not presently recognized as ‘faculty’ in the Faculty Congress Charter and therefore are not represented by Faculty Congress. As provided in the Faculty Congress Charter, ‘Instructors’ cannot vote for congress representatives.

Relevant sections from the Faculty Congress Charter:

Faculty Congress Charter

Article II, Membership

All faculty representatives must be tenure-track. Each college or unit shall have a representation of 1 faculty member for every 15 tenure-track faculty members or fraction thereof. The Chairs of the College Faculty Senates will automatically be voting members of the Congress in addition to these members. Faculty Congress will hold elections for representatives to the Congress each spring semester. Each unit will elect its own representatives to the Congress. If a member misses
more than three regular meetings of the year, they shall be disqualified and the faculty member with the next highest votes for that unit from the previous election will be elected to that position.

**Article VII, Amendments to the Charter**

Whenever after two readings, a majority of the Congress votes to amend the Charter, the proposed amendment shall be referred to the faculty for ratification, and written or electronic ballots shall be distributed to all UH Hilo tenure-track faculty. The Charter shall be amended when proposals are approved by a majority of those voting.

**MOTION:**
This motion proposes the following amendment to the Faculty Congress Charter:

**Article II, Membership**

*Existing sentence:*
All faculty representatives must be tenure-track. Each college or unit shall have a representation of 1 faculty member for every 15 tenure-track faculty members or fraction thereof.

*Proposed amendment:*
All congress representatives must be tenure-track or full-time instructors. Each college or unit shall have 1 representative for every 15 tenure-track faculty members and full-time instructors or fraction thereof.