A. Approve minutes from 4/15/11 meeting: [http://www.uhh.hawaii.edu/uhh/congress/](http://www.uhh.hawaii.edu/uhh/congress/)

B. Chair and Executive Committee Report:
   a. Election results for 2011-2012 Faculty Congress members are announced, and new members introduced.
   b. Old Business: Proposed charter amendment to include representation of instructors – see appendix A. Second reading.
   c. Update from VCAA Simmons: ATP on hold

C. Assessment Committee – Report from Seri Luangphinith, Chair.

   Report on benchmarking project for writing.

D. Curriculum Review Committee – Report from Jean Ippolito, Chair.

   Program Proposal: MS in Psychopharmacology (Presentation by Ed Fisher)

E. General Education Committee – Report from Elizabeth Stacy, Chair

F. Strategic Planning Committee Report: Elizabeth Stacy

G. Academic Policy Committee – Report from Ramon Figueroa-Centeno, Chair

H. Budget Committee: Report from Barbara Leonard, Chair.

I. Admissions Committee: EMIT Report from James Beets

J. Graduate Liaison Report: Report from Aaron Jacobs.


Appendix A

Motion for Amendment to Faculty Congress Charter (submitted by Dr. Beets)

Background
‘Instructors’ at UH-Hilo are full-time instructional employees. ‘Instructors’ are recognized by several units as faculty, participate in meetings, serve on committees, and have voting rights. As example, CAS recognizes ‘instructors’ as ‘faculty’.

‘Instructors’ are not presently recognized as ‘faculty’ in the Faculty Congress Charter and therefore are not represented by Faculty Congress. As provided in the Faculty Congress Charter, ‘Instructors’ cannot vote for congress representatives.

Relevant sections from the Faculty Congress Charter:

Faculty Congress Charter

Article II, Membership

All faculty representatives must be tenure-track. Each college or unit shall have a representation of 1 faculty member for every 15 tenure-track faculty members or fraction thereof. The Chairs of the College Faculty Senates will automatically be voting members of the Congress in addition to these members. Faculty Congress will hold elections for representatives to the Congress each spring semester. Each unit will elect its own representatives to the Congress. If a member misses more than three regular meetings of the year, they shall be disqualified and the faculty member with the next highest votes for that unit from the previous election will be elected to that position.
Article VII, Amendments to the Charter

Whenever after two readings, a majority of the Congress votes to amend the Charter, the proposed amendment shall be referred to the faculty for ratification, and written or electronic ballots shall be distributed to all UH Hilo tenure-track faculty. The Charter shall be amended when proposals are approved by a majority of those voting.

The 2010-2011 Faculty Congress will adjourn, and the 2011-2012 Faculty Congress will be called to order by outgoing Chair Leonard.

Elections for Officers for the 2011-2012 Faculty Congress:

Chair
Vice Chair
Secretary
Chair of Academic Policy Committee
Chair of Admissions Committee
Chair of Assessment Committee
Chair of Budget Committee
Chair of Curriculum Review Committee
Chair of General Education Committee