Meeting called to order at 3:05 p.m.

**Members Present:** Sevki Erdogan, Harald Barkhoff, Michelle Ebersole, Kerri Inglis, Terrence Jalbert, Levi Leatherberry, Gail Makuakane-Lundin, Chuck Malenfant, Cam Muir, Ghee Tan, Regina Titunik

**Ex-Officio:** Michael Crosby, Marcia Sakai

1. **Approve Minutes from October 31, 2008**

   Motion to approve is made by Terrence Jalbert and seconded by Cam Muir. Motion passes with one abstention.

2. **Report from the Chair**

3. **Committee Reports:**

   a. **Admissions Committee**

      Emmeline de Pillis is attending an event on Oahu and cannot be present.

   b. **Budget Committee**

      Sevki Erdogan reports that some of the University’s budget problems are bad operations management. He cites in particular the management of available parking.

   c. **General Education Committee**

      Regina Titunik reports:

      The GE Committee has had several excellent and productive meetings with the Student Services, Student Affairs staff, which were organized by Kenny Simmons and April Komenaka. The first phase of GE implementation is complete, but we all agree that the second phase, which involves setting up the computer program for the new GE and training advisors, will take another year. So, the GE will be formally implemented in the Fall, 2010 catalog and an announcement about the pending program will be made available in the next catalog.
I need Congress to vote on one matter and then I have one additional comment. As regards the catalog next year, the GE committee approved a number of new World Cultures classes. As you know, the list of WC options in the catalog are limited, and not enough sections have been available for students. So, I suggest that we might consider listing these four new classes—which the GE committee has already approved—in the next catalog; the changes to next year's catalog are due Monday. I talked to Kenny, Randy, and Phil about this, and they will finalize the authorizations after I pass the idea by Congress. Randy examined the courses listed and said that the first three are fine, but he is not sure about the fourth one because it's not clear which cultures are being examined.

[The four new courses are:

- POLS 251, Introduction to Comparative Politics
- ENGL 201/WS 201 Global Cinema
- ENGL 202/WS 202 Literature of Human Rights
- ENGL 289 The Rhetoric of Food]

Since the main work of the GE committee has been accomplished with the arrival of the catalog deadline, I am also taking this opportunity to announce that I am resigning as GE chair.

I would like to express my appreciation to the Congress, the Congress Executive Committee, the 2007-2008 and 2008-2009 GE Committees, April Komenaka, Kenny Simmons, Cathy Zenz, Kainoa Ariola, Jim Cromwell, Gaby Matull, and numerous individual faculty members for their support and contributions to the GE program.

Terrence Jalbert moves to approve the four new World Cultures courses, and Cam Muir seconds the motion.

Discussion follows regarding Dean Hirokawa's reservations about ENGL 289 The Rhetoric of Food.

Kerry Inglis moves amend the motion to exclude ENGL 289 from the motion to approve these courses. Chuck Malenfant seconds, and the motion passes with 1 abstention.

The amended motion passes with 2 abstentions.
The GE Committee recommends that VCAA Castille or Chancellor Tseng make the formal announcement that the new GE program won't be in effect until the 10/11 academic year. The committee has submitted a draft letter to Chancellor Tseng.

d. Academic Policy Committee

e. Assessment Committee

As acting chair, Sevki Erdogan reports disappointment that the Committee was not involved in the planning for attendance at the WASC assessment training on Oahu. No one from the committee is there. The good news is that V.C. Castille is going to make some money available to fund assessment projects on the UHH campus this fiscal year.

4. Report from Congress Reps to the:

a. Student Life Center Committee

Harald Barkhoff reports that there is a mistaken impression on campus that the Student Life Center was always intended just for students. In fact, the original documents related to its planning specify that it will be for students, faculty and staff, though students are given first priority.

Seventeen faculty/staff memberships have been sold so far. This doesn’t seem like much, but exceeds expectations. Concerns expressed include that faculty and staff are paying more than they would for a public gym, but it’s still the UH infrastructure. Faculty partners and community users are given the same privileges as faculty. In general, there are inconsistencies in how people are treated. There should, perhaps, be something in place to allow for faculty and staff who can’t afford the fee to participate somehow. Perhaps HR should institute a program. Finally, 17 is not enough people to get our campus healthier. There is also continuing confusion about the issue of competing with local business.

Should we invite VCAA Hong or Director Moore or others to come answer these questions for us?

Congress resolves that Sevki Erdogan will contact VCAA Hong or Director Moore and see if they’ll come to a future meeting.
b. Graduate Committee

Kerri Inglis reports that much recent activity has been procedural. A new flowchart for the curriculum review process has been distributed. In the absence of the CAS Faculty Senate, a task force has been working on this, and this is what they’ve come up with. This will only be applicable to courses with a graduate component for now.

5. Old Business:

a) Motion from the April 25th meeting to draft policy for the archiving of paper teaching evaluations for 5 years. Brendan Hennessey will attend to discuss this.

   This motion remains tabled.

b) Role of Congress and Faculty in the search for a new Chancellor.

   At the Friday, Sept. 06, 2008 meeting, VP for Academic Planning and Policy Linda Johnsrud indicated that she will most likely be chairing the search committee, and they may have someone from the UHH faculty co chair the committee. She also indicated that she planned on coming again to address the entire faculty on the subject, but Sevki hasn’t heard from her since then. Chancellor Tseng will be with us another six months at the request of the BOR, so the timeline has been extended.

   Regarding the search for a new UH System president: we had some concerns that only Oahu was represented on the committee. Sevki went to Kauai to complain about it, and it worked; there will be 1 person from the Big Island on the search committee. He won’t be a faculty member; but the current Regent from Kona. So, there are still only two faculty members from the whole system on the committee. Sevki has heard, though, that funds will be made available for some faculty to go and witness the committee meetings.

   Congress resolved that Sevki should check with the President about whether anything is going on with the search for a new chancellor, since he has not heard again from VP Johnsrud.

5. New Business

a) 30 percent cap on non resident student enrolment but not counting graduate students.
The Admissions Committee wants to do extensive research into how, specifically, this will affect UHH, so no implementation for the time being. This is happening at the same time that the formula funding battle is being fought, so there is some crossover of issues.

b) Tenure and Promotion committee recommendations

Regina Titunik moves to approve the recommendations and send them to Kenny Simmons. Kerri Inglis seconded. VCAA Castille will then draft a tenure and promotion document based on these recommendations, which will then be sent back to the Congress.

Motion passes unanimously.

c) Large classes (100 or so students) and their impact on education at UHH

A discussion was held, but nothing was resolved.

d) Centralized clock system for the campus (Terrence Jalbert).

After discussion, Terrence Jalbert moved that all new buildings include self-adjusting clocks, and that Congress ask VCAA Fitzsimons to do a feasibility study on retro-fitting the old buildings.

The motion passes unanimously. Sevki will send a formal letter to VCAA Fitzsimons.

e) The Administration and faculty input.

f) Channels of communication between the Faculty and the V.C. for Academic Affairs.

6. Michael Crosby, VC for Research

Following the conclusion of business, VC for Research Michael Crosby addressed the Congress.

He described his plans for an NSF award center for research focused on undergraduate and graduate experiences, targeting minorities in the institution. He promised to come back to the Congress at a later date with a “state of research on the campus” report. His vision is that undergraduates will be intimately involved with research here at UHH. He wants research here to be focused on applied research connected to improving the quality of life, the economy, etc., here in Hawaii. So, our research environment will be quite different from Manoa’s.
The meeting was adjourned at 4:55.