CAS All-Senate Faculty Meeting
May 7, 2015

VCAA report:
For budget concerns, Dr. Platz deputized Marcia Sakai: The general funds portion of the university budget will be even with last year. The system received an additional $6.8 million, much of which is earmarked for performance-based funding. Over the summer, the Chancellor will be developing new measures for assessing the contributions of various colleges. Funding allocations for the following year will be based in part on these new measures. We’re predicting an enrollment drop of 3%, which, given the university’s increasing dependence on tuition for its revenue, will reduce available funds.

Matt Platz: This was a remarkable year, bookended by a hurricane and lava flow and the TMT protests. The WASC review was very successful. The College of Pharmacy was accredited. CoBE’s external review was very successful. T&P dossiers were impressive and commendable. The Environmental Science/Studies programs won final approval, and Gender and Women’s Studies was approved as a new major by the Board of Regents. The applied learning program needs further development. According to WASC, GE is an institutional barrier, and it’s up to faculty to improve those requirements. We have yet to figure out our niche in distance learning. Applications for enrollment are down, in part because of the demographic baby bust. The Deans have been asked to use fewer lecturers. If enrollments are unexpectedly high, lecturers can be added. Furloughs and other extreme cost-cutting procedures are unlikely. One of the biggest concerns in the university is retention. We should ask more tenure-track faculty to teach 100-level courses. Civility is a concern at the university. Too many meetings start out with bickering. In advance of the 5-year review process, divisions and departments have been asked to develop guidelines for review. The VCAA’s office is not taking an active role in these processes and is leaving them to the discretion of the individual departments.

Audience question: what efforts are being undertaken to ensure the success of our transfer students? Academic Affairs will ask someone to track breakdowns in the process of transferring to the university.

Dean Randy Hirokawa presented his end-of-year report:
This meeting is a great opportunity to make the budgeting process more transparent. Because fringe benefits must be accounted for, lecturer funds will be around 30% of the listed amounts, which will remain relatively unchanged from this year to next: $430k Humanities, $476k Natural Sciences, $336k Social Sciences, $237 Nursing, $33k TCBES. RTRF funds are mainly used for faculty start-up funds. CCECS Summer funds are mainly used for emergencies and conferences. 11 searches were authorized in the college: English, Education (Assistant Prof.), Psychology (failed search), Communication, Biology, Nursing, KES (Assistant Prof.), KES (Temporary) Education (Temporary), Anthropology (failed search), and Marine Sciences. In total, two failed, three have successfully concluded, and the rest are ongoing.

Response to the 2013-2014 Dean’s Evaluation: Thanks to the Senate Executive Committee for being specific about areas for improvement. The following steps were taken in the past year:

- Gave a state-of-the college address and end-of-year report
- Met monthly with department chairs or designees.
- Sent out bi-monthly informational newsletter to all faculty via email summarizing the same material given to the department chairs
- Provided faculty hiring plan to all faculty
- Provided CAS budget plan to all faculty
• Gave division chairs more control over budgets.
• Provided office space to Terri Chong to give faculty more information on research and grant opportunities.

Plans to address 2014-15 evaluation:

• Monthly newsletters
• State-of-the-college-address and end-of-year report to all senate meeting
• bring in external facilitator to work with CAS faculty to identify a shared vision, goals, and action plans for the college report of that in next year’s End-of-the-Year report. If the college can’t develop shared goals, then at least the divisions should be able to articulate shared internal visions.
• Work closely with the CAS Senate Executive Committee to ensure consistent policies across the college with regard to workload expectations, teaching equivalencies, and department/division chair recommendation processes
• Continue transparency to all faculty on hiring, budget, RTRF, and CCECS summer funding
• Engage in “talk story” listening tours of all departments in CAS to keep in touch
• Encourage departments to revise their bylaws to facilitate fair rotation of department chairs.

Senate Executive Committee Chair’s Report (Jean Ippolito)
Minutes from the April 10th meeting need to be approved (later approved)
CAS Senate website includes all minutes and other relevant documents.
Accomplishments by the Senate Executive Committee the past year:

• CAS Dean’s evaluation completed, and the executive committee met to break it down into bullet points.
• CAS bylaws were edited by Jene Michaud and the Academic Policy Committee.
• CAS won additional representation on Faculty Congress because many of our Instructors (I2 faculty) were not being counted toward representation.
• The APC produced a new document on the election of division chairs.
• After discussion of a student-faculty relationships policy, UHPA stepped in to take over the process.
• Revision of T&P guidelines.

APC Chair report (Jene Michaud)
There is an apparent contradiction in the Union contract on the election of division chairs. Since a new contract is being negotiated this summer, it’s premature to adopt a new policy.

CRC Chair report (Chris Lauer): The committee of Avis Masuda, Jon Goebel, Shuguang Li, and Chris Lauer just completed the first year of their two-year term. Two important changes made the CRC’s job easier: the ability of the curriculum coordinator to make minor adjustments without asking for a full CRC vote and asking the registrar to comment on program modifications, prereqs, etc. at the beginning of the process rather than the end. A total of 98 new courses, course modifications, program modifications, and new certificate programs (no majors or minors) were approved. 5 liberal studies applications were also approved. The requirement that all liberal studies applications leave at least 21 units of the degree to future semesters has proven unviable for a few students who have completed more than 160 total
units and thus are ineligible for financial aid. Next year Liberal Studies Chair Yoshiko Fukushima will be proposing changes to this requirement that the committee will have to consider. Software developers are currently at work on Kuali, which will be the successor to Curriculum Central, but it looks like we will be working with Curriculum Central next fall.

New business: The SEC would like to solicit recommendations for new business.