Substantive Change Action Report

Proposal Information:

<table>
<thead>
<tr>
<th>Proposal Review Date</th>
<th>September 27, 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Institution</td>
<td>University of Hawaii at Hilo</td>
</tr>
<tr>
<td>Type of Substantive Change</td>
<td>Distance Education</td>
</tr>
<tr>
<td>Program Name / Location</td>
<td>Bachelor of Science in Nursing</td>
</tr>
<tr>
<td>ALO</td>
<td>April R. Komenaka Scazzola</td>
</tr>
<tr>
<td>WASC Staff Liaison</td>
<td>Brenda Barham Hill</td>
</tr>
<tr>
<td>Committee Reviewers</td>
<td>Diana Demetrulias, Karen Dunn-Hale</td>
</tr>
</tbody>
</table>

Committee Action and Date (See Attached):

- Interim Approval on 9/27/2011
- Refer to Commission (No visit) on _____
- Notification of Implementation
- Federal Site Visit Required
- International Visit Required
- Fast Track
- Non Compliance

Additional Information¹ (See Attached):

- Notification of Implementation
- Federal Site Visit Required
- International Visit Required
- Fast Track
- Non Compliance

¹ Items checked or listed above must be fulfilled in order to finalize Substantive Change Approval

Commission Approval and Date (For Institutional Tracking)²³:

- Approved on ______
  - Implementation of an approved change must occur within two years of Commission approval. If the change will be implemented more than two years after the approval date; contact your WASC Staff Liaison to determine if the change requires re-approval.
- Not Approved on ______

² Commission approval of a new degree program signifies that the program is covered by the WASC accreditation of the institution as a whole. Approval by WASC should not be represented, in marketing materials or any other forms of communication, as program-specific accreditation, such as that bestowed by specialized, professional, or programmatic accrediting organizations.

³ Record the date that the Commission took action on this Substantive Change proposal for your records.

Findings of the Committee:

Commendations:
1. The Panel was impressed with significant commitment to the BA Nursing program as evidenced by full-time faculty from the on campus program teaching in the online program.

2. The University is to be commended for the Distance Learning Coordinator position which underscores its commitment to quality online education.

3. The Panel was impressed with the Online Quality Course Guidelines which have been developed to provide faculty with guidance on best practices in online course development and delivery.

4. Student need for the program was justified. The program is growing carefully, limiting enrollment growth to match resources.

Recommendations:
1. The Nursing faculty is encouraged to continue to refine program syllabi with online needs in mind, including descriptions of

Retain this document and attachments for your permanent records

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technical requirements, expectations for student engagement through threaded discussion, chat, 'netiquette,' etc.

2. The development and assessment of information literacy competency should be included in appropriate course syllabi and student learning outcomes assessment.

3. Program assessment should include a comparison of student achievement of learning outcomes between the on campus and online programs.

WASC Liaison Signature:

Date: 10/7/2011
WASC Subchange Review - Commission Approval: UHH - BSN (Please print and retain for your records)

1 message

Jamie Wilkins <JWilkins@wascsenior.org>  Tue, Oct 18, 2011 at 1:34 PM
To: April R Komenaka <komenaka@hawaii.edu>
Cc: dstraney@hawaii.edu, smcgrew@wascsenior.org, JWilkins@wascsenior.org

Dear ALO:

This email serves as official notice that the following proposal has been granted final approval by the WASC Accrediting Commission for Senior Colleges and Universities:

UNIVERSITY OF HAWAII AT HILO

BACHELOR OF SCIENCE IN NURSING (DISTANCE EDUCATION PROGRAM)

DATE OF COMMISSION APPROVAL: WEDNESDAY, OCTOBER 12, 2011

Please print and retain this email for your records. You may also record your date and approval of Commission Approval on your Substantive Change Action Report, which was previously sent with notification of Interim Approval.

Attached is the Program Implementation Form. Please fill it out and return to the WASC office within 30 days of the program start date. Please note that the submission of this form is required to confirm the existence of the program and will trigger inclusion of the program on the Off-Campus/Distance Education area of the WASC website for purposes of financial aid eligibility verification by the U.S. Department of Education.

If you have any questions, please contact your WASC Staff Liaison:

Richard Osborn
rodborn@wascsenior.org

Kind Regards,

Jamie Wilkins
Accreditation Resources Coordinator

Western Association of Schools and Colleges
Senior College Commission
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SC Implementation Form_New Programs and Off-Campus Sites.pdf
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