

Substantive Change Action Report for Expedited Reviews

Proposal Information:

Proposal Review Date	March 04, 2015
Institution	University of Hawaii at Hilo
Type of Substantive Change	Distance Education
Program Name / Location	Expedited: Master of Education
ALO	Seri I. Luangphinit
WASC Liaison	Brenda Barham Hill

Staff Action and Date:

<input checked="" type="checkbox"/> Approved on <u>3/4/2015</u>

Staff Findings:

Commendations:

1. The University of Hawaii Hilo is commended for expanding its Master of Education to an online modality thereby increasing access to students throughout the Hawaiian Islands and beyond.
2. The University has a well-established online delivery system with resources to support both academic and student support services.
3. The MEd is commended for its alignment with National Board for Teaching Standards expectations.

Recommendations:

1. Program learning outcomes for the program such as ‘use’ and ‘deepen’ should be reconsidered and reframed to reflect more measurable and rigorous expectations for outcomes expected at the graduate level. (CFRs 2.1, 2.2, 2.2b, 2.3)
2. Future proposals for online/hybrid programs should clearly indicate which courses are to be offered in the online and which in face-to-face or hybrid formats. (CFR 2.1)
3. Attrition in the online MEd should be closely monitored to assure that program and budget projections are being met, enabling the program to meet academic and fiscal expectations. (CFR 3.4)
4. The budget narrative accompanying substantive change proposals should clarify where core expenditures such as faculty and staff development are budgeted, if not within the program budget presented. (CFRs 3.3, 3.4)

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Additional Information:

Notification of Implementation:

Under Standard One, it is the institution's responsibility to notify WASC when a program begins by using the enclosed Program Implementation Form. Submission of this form is required to confirm the existence of the program and will trigger inclusion of the program on the Off-Campus Distance Education Report area of the WASC website for purposes of financial aid eligibility verification by the U.S. Department of Education. Failure to notify WASC of the program implementation date within 30 days of the start date will result in the suspension of the program's approval, the need to suspend enrollment, and a potential loss of financial aid for students enrolled in the program. Repeated non-compliance with this requirement could also lead to a sanction of the entire institution under Standard One.

Representation of Status:

Commission approval of a new degree program signifies that the program is covered by the WASC accreditation of the institution as a whole. Approval by WASC should not be represented, in marketing materials or any other form of communication, as program-specific accreditation, such as that bestowed by a specialized, professional, or programmatic accrediting organizations.

WASC Liaison Signature:

Brenda Barber Hill / MR

Date: 3/4/2015