University of Hawaii at Hilo Study Abroad Faculty Recommendation Form

Part A (for the applicant)

Name of Applicant __________________________________________________

Name/Type of Program ______________________________________________

Under the Family Educational Rights and Privacy Act of 1974 I understand I have the right to have access to letters of recommendation written on my behalf.

☐ I wish this letter to be written in confidence and hereby waive my rights of access to this letter.

☐ I wish to retain my rights of access.

Applicant's Signature _________________________________     Date ________________

Part B (for the faculty)

Name of Applicant __________________________________________________

The student listed above has applied to participate in an international exchange program offered by the University of Hawai‘i at Hilo. The applicant must be sufficiently motivated and mature to live and work productively in an international setting. Your comments, in response to our questions below, would be extremely helpful in our efforts to provide optimal learning experiences for our students. Your comments will be used to evaluate the student for admission and provide information for the faculty on student abilities. Please tell us how long you have known the applicant and in what capacity. Please evaluate the applicant’s proposed program of study in terms of its academic and non-academic merits and provide a candid assessment of the student's ability to succeed in the proposed program. Your comments should address both the strengths and the weaknesses of the project and the candidate. If the form does not provide adequate space, you may attach additional pages.

1. How long have you known the applicant? ______________

2. How well do you feel you know the applicant? (Check one)
   ☐ very well-know personally     ☐ not very well
   ☐ very well
   ☐ well
   ☐ not very well-superficial

3. Have you read the applicant’s personal statement for the study abroad application?
   ☐ Yes, I have read the applicant’s personal statement
   ☐ No, I have not read the applicant’s personal statement

4. What strengths do you think the applicant will bring to this program?

5. What are the applicant’s weaknesses, and how would you expect these to affect his/her performance on this type of educational experience?

6. Compared to all of the students you have known, please rate the applicant as indicated below.
   Note: This information is critical to the student's application and incomplete data may delay the application process.

Please return this form to Center for Global Education and Exchange 200 W. Kawili St. SSC Room E-202 Hilo, HI 96720
Applicant’s current academic performance:

- superior
- above average
- average

- inferior
- no basis for judgment

Applicant’s potential academic performance in International Exchange type of learning situation:

- superior
- above average
- average

- inferior
- no basis for judgment

Applicant's maturity:

- very mature
- mature

- not very mature
- no basis for judgment

Applicant's responsiveness to others:

- very responsive
- responsive

- not very responsive
- no basis for judgment

Applicant's judgment capabilities:

- uses excellent judgment
- uses good judgment

- uses reasonable judgment
- uses poor judgment
- no basis for judgment

Applicant's flexibility in coping with unpredictable circumstances

- excellent coping skills
- good coping skills

- poor coping skills
- no basis for judgment

Applicant's ability to cooperate with others:

- excellent at cooperation
- good at cooperation

- poor at cooperation
- no basis for judgment

Applicant's ability to work within an organizational structure:

- works exceptionally well
- works well

- does not work well
- no basis for judgment

Applicant's ability to follow policies:

- follows policies well
- follows policies

- does not follow policies
- no basis for judgment

Applicant's ability to relate to and build relationship to other cultures:

- relates very well
- relates well

- does not relate well
- no basis for judgment

Applicant’s ability to represent UH-Hilo well in a study abroad experience:

- very well
- well

- not very well
- no basis for judgment

Applicant's social skills used in building relationships with others:

- excellent social skills
- good social skills

- poor social skills
- no basis for judgment

7. If there are any additional data about the participant that you feel we should know, please feel free to make additional comments on this form or attach additional sheets if necessary.

Faculty’s name

_____________________________________

Faculty’s signature

_____________________________________

Position ______________________________

Department ___________________________

Phone number (_____) _____ - ______

E-mail address _________________________