



UNIVERSITY  
*of* HAWAI'I®

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**HILO**

## Student Services Center Facilities Use Application

Name: \_\_\_\_\_ Ph. \_\_\_\_\_

Department: \_\_\_\_\_ Est. Attendance: \_\_\_\_\_

Email Address: \_\_\_\_\_

Event Name: \_\_\_\_\_

Room Requesting: \_\_\_\_\_

Date of the Event: \_\_\_\_\_

Time Requested: \_\_\_\_\_ to \_\_\_\_\_

Will food/refreshments be served?

Yes

No