Name: _____________________________ ID: _______________________________

I understand that I have been formally charged with violating the UH Hilo Student Conduct Code. My initialing below constitutes an understanding of my due process rights and is not an admission of guilt.

**Review of Student Conduct Code**

______ I know I can access the Student Conduct Code online and understand my due process rights.

**Right to Review Complaint Materials**

______ I understand my right to review any complaint materials made against me.

**Right to Provide Testimony**

______ I understand my right to provide testimony related to my involvement/non-involvement.

**Right to Witnesses**

______ I understand my right to bring witnesses to attest on my behalf.

**Right to an Advisor**

______ I understand my right to have a faculty/staff advisor with me.

**Right to be Heard as a Member of a Group (If Applicable)**

______ I understand my right to be heard as a member of a group for consideration.

**Right to Appeal Decision**

______ I understand my right to appeal any decision as outlined in the Student Conduct Code.

Signing this statement is simply verification that I have had my rights explained to me.

_____________________________________________________________________________________
Signature of Student       Date

_____________________________________________________________________________________
Signature of Hearing Officer/Board Advisor    Date

Student accepted responsibility  _____

Student did not accept responsibility  _____

Referred to:  ______ Student Adjudication Board  _____ Formal Administrative Hearing

I affirm that all procedures were followed as outlined in the UH Hilo Conduct Code

__________________________________________________________________________________
Signature of Hearing Officer/Board Advisor    Date