MINUTES OF THE SIXTEENTH MEETING OF THE UH HILO STRATEGIC PLANNING COMMITTEE

Date: March 4th, 2011
Time: 8-10am
Location: Private Dining Room, Campus Center, UH Hilo

1 Announcements/Questions from Stakeholders

Feedback from stakeholders

Two pieces of feedback were offered:

- Affordable child care is required on campus
- Some students report issues with drug use on campus and lack of activities ‘things to do’
- Some students also report a lack of process and accountability to report poor professors, and worry about repercussions on their grades if they do complain.

The committee duly noted these points.

Announcement: Drafting subcommittee

Siân provided an update from the drafting subcommittee. The subcommittee is continuing to review and revise the draft mission and vision based on the consultation feedback. The subcommittee has circulated their latest draft and seeks feedback from the main committee. The subcommittee also invites members of the main committee to attend subcommittee meetings if they wish.

Action 1: SPC members to comment on latest draft of mission and vision statements by close of play Monday March 7th.

2 Minutes of the 15th SPC meeting (SPC 28/11)

There were no additions or amendments to the minutes of the fifteenth meeting. The minutes were therefore approved.

3 Report of the Draft Mission/Vision Consultation – for discussion and approval (SPC 29/11)

Kelly introduced this paper and informed members that the purpose of this item was to discuss and subsequently approve the draft report of the mission and vision consultation. There were no comments or amendments from members on the report. The report was therefore approved for release. Members then briefly discussed when to issue the report. The options were to issue it next week without revised draft statements, or to issue it sometime in April once the statements had been revised. The committee agreed to issue the report next week as they were conscious that a month had already past since the consultation and they wanted stakeholders to be aware that they carefully considering the feedback and continuing to revise the statements. The committee also noted that the revised statements would be consulted on during the larger consultation on goals and actions.

4 Developing Strategic Goals – meeting 3 (SPC 30/11)

Each committee member had been asked to do some ‘homework’ in terms of consolidating the previous discussions into potential goal and action areas (see SPC 30/11). The purpose of this item was therefore to review each member’s contribution and to try to identify overlap and commonalities. Large sheets of flipchart paper were stuck to the walls of the meeting room to accommodate the discussion. Each sheet then represented a particular common theme the
committee had identified. 16 sheets in total were populated. The raw outcomes are presented below:

**Sheet 1**
Good steward of organizational resources
Fiscal transparency

**Sheet 2**
Invest in student success and academic excellence
Challenge our students constantly from 1st year through to completion
Deepen the educational experience
Retention
Invest in a thriving atmosphere of learning – a'o (means teaching and learning)
Integrative learning – across disciplines
Research to support and enhance student learning

**Sheet 3**
Model university – provide access to Hawai’i residents (underserved populations, financial aid, distance learning)
Become the University of Hawai’i – Hawai’i Island (access across the island)
Increasing access
Diversity
Serve the needs of the community – address the needs of Hawai’i island

**Sheet 4**
Invest in people, our faculty and staff
Invest in faculty scholarship
Merit
Investing in institutional health
Research – faculty enabled to do
Release time to work up new curriculum
Everyone is valued – understand roles

**Sheet 5**
Invest in physical infrastructure
Invest in technological infrastructure
Invest in our institutional health
Physical and technical infrastructure
Sustainable infrastructure – be ‘green’
Improve infrastructure (physical, technical e.g. wifi)
Enabling excellence in research (e.g. lab space)
Enabling excellence in teaching (classrooms, technology etc)

**Sheet 6**
Connect and contribute to a healthy, vibrant community
Economic engine/resource
Continuously build vibrant and stimulating campus environment
Connecting private sector needs with student skills
Improved campus life (for student success and well being)
Capitalizing on UH Hilo’s Research Park – encourage more public/private partnerships. Technology transfer

**Sheet 7**
Work with the community to develop a true college-town

**Sheet 8**
Build our image, promote our brand
Outreach and public relations
Investing in institutional health – ola (life, well-being)
Community learning the benefit of the UH Hilo’s activities/research
Marketing

**Sheet 9**
Hands-on learning
Applied learning – capitalizing on ‘living laboratory’
Accessing Hawai‘i as a unique locus
Linking teaching to research
Curriculum reform towards a more practical based curriculum
Place-based learning
Capitalizing on our location to enhance teaching and research

**Sheet 10**
Faculty and staff collaboration enabled by improved communication
Improve internal communication
Developing a feeling of ‘oneness’ – unity across campus. Natural collaborations and defined relationships

**Sheet 11**
Entrepreneurship and innovation – embed into the curriculum. Link to economic development.
Ensure students have 21st skills

**Sheet 12**
Financial resources – emphasis on endowments and foundation (to counteract declining state resources)

**Sheet 13**
Hawaiian university
Accessing Hawaii as a unique local – the ‘āina
Hawaiian and local colloquialisms (i.e. kuleana)
UH Hilo grounded/linked by native Hawaiian core, moving progressively outwards.

**Sheet 14**
Faculty and staff morale

**Sheet 15**
Extension research – application of research to public/private sector. Link researchers with practitioners

**Sheet 16**
Stake a claim to areas of existing/potential excellence (e.g. rural science, Hawaiian studies/language revitalization, pharmacy, tourism

Following this exercise members noted some commonality between some of the sheets and recognized that these would need to be further consolidated and prioritized into 5-7 goals and related actions. The committee agreed that Siân would have the first go at providing a potential skeleton structure for the goals and actions based on the above discussion. It was noted that there will be several different ways to frame the goals and actions and that the skeleton structure Siân will produce will be just one potential framing that should be considered as a starting point only. Siân will present the skeleton structure for the next meeting.

**Action 2:** Siân to develop initial skeleton structure for the goals and actions based on above discussion.

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<tr>
<th>5</th>
<th>Summary of actions and close</th>
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<tbody>
<tr>
<td></td>
<td>Siân thanked members for their time and input and reminded them that the next meeting is on <strong>Friday March 11th</strong> from 8-10am in the <strong>Private Dining Room</strong>.</td>
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