STRATEGIC PLANNING BIMONTHLY PROGRESS REPORT: FEBRUARY 12-25 2011

The following report summarizes main outcomes relating to strategic planning from February 12th-25th 2011, and provides a brief overview of planned future activities/strategic planning committee (SPC) meetings. Minutes and papers of all meetings are available on the strategic planning website at: http://www.uhh.hawaii.edu/strategicplan/strategicplanningcommittee.php#Meetingschedule.

Update from meetings held

During the period of this report, an SPC meeting was held on February 18th and 23rd. These meetings focused on initial discussions relating to strategic goal and action development.

- The committee has now moved into initial discussions surrounding UH Hilo’s goals, actions and performance indicators. The committee is grounding their discussions in the preplanning evidence and other relevant information like previous WASC reviews and the UH System goals and priorities.

- These will form the main content of the strategic plan and will serve as a guide for the university over the coming years. It’s important to note that the strategic plan will not, as a long-term planning tool, seek to cover everything the university does, but it will seek to identify areas of focus (i.e. goals) for the institution over the coming years.

- The general process the committee is going through to identify the initial goals and actions is as follows: [note that this process may be adjusted as we move through discussions]
  
  - Full committee brainstorm key strategic areas/priorities/issues evident from internal and external evidence that need to be addressed in order to support vision and mission. Common ‘threads’ identified, process of prioritization occurs if necessary and main goals identified. (2-3 committee meetings) – this is the step we are currently on
  
  - Committee splits into subgroups to address goals (1-2 goals per group depending on number of goals and subgroups) to identify actions and performance indicators.
  
  - Each subgroup reports back to full committee and full committee enters process of review and refinement
    
    - Full consultation held (to include revised mission and vision) likely early April.

- The committee may seek input/advice from other groups/individual with specific skills or expertise as they move through this development process.
Forthcoming meetings/planned activities

**Continued discussion - goals, actions and performance indicators development**

- The committee’s continuing task is to group and prioritize areas that could form goals and subsequent actions.

**Continued mission and vision development**

- The SPC’s drafting subcommittee is continuing to redevelop the mission and vision statements on the basis of the consultation feedback. This process of refinement is ongoing, and occurring in parallel to the development of goals, actions and performance indicators.