STRATEGIC PLANNING PROGRESS REPORT: MAY 7 – MAY 20 2011

The following report summarizes main outcomes relating to strategic planning from May 7th – May 20th 2011, and provides a brief overview of planned future activities/strategic planning committee (SPC) meetings. Minutes and papers of all meetings are available on the strategic planning website at:

http://www.uhh.hawaii.edu/strategicplan/strategicplanningcommittee.php#Meetingschedule

During the period covered by this report, SPC meetings were held on May 9th, 13th and 18th. The meetings focused on issuing the final draft of the plan for endorsement and developing draft progress indicators and implementation recommendations for the Chancellor.

Final draft endorsement

• The committee is currently seeking endorsement of the strategic plan from the three governance/advisory bodies represented on the committee – Faculty Congress, Hanakahi Council and the UH Hilo Students Association.

• The committee also issued an ‘endorsement survey’ to all faculty and staff inviting individuals to endorse the plan. If respondents did endorse it meant that, by and large, they agreed that the plan is appropriate for UH Hilo for the coming years.

• 193 people completed the endorsement survey, 172 of which were direct employees of the university. This was the largest number of employees who had responded to any of our previous consultations. Thank you to everyone who considered the plan and completed the survey.

• 88% of all respondents said they endorsed the strategic plan. Split by broad respondent groupings the endorsement indications were:
  
  - 90% endorsement from direct employees (172 respondents)
  - 91% endorsement from tenured and tenure-track faculty (101 respondents)
  - 83% endorsement from non-tenure track faculty (12 respondents)
  - 88% endorsement from staff (incl. civil service, APT, E&M) (59 respondents)
  - 76% endorsement from others (incl. some students, alumni, retired employees and RCUH) (21 respondents)

• The committee is now making final refinements to the strategic plan in preparation for recommending the final version to the Chancellor by May 31st.

Draft Progress Indicators

• The committee is currently developing progress indicators for the plan as a whole and for the goals/actions to help support implementation by monitoring progress. The committee will
develop these draft indicators in so far as they can and will recommend them, along with the strategic plan, to the Chancellor. It is important to note that some progress indicators need to be developed with those directly involved in implementing particular actions so these indicators will remain draft and continue to be developed over time.

**Implementation recommendations**

- Part of the committee’s charge is to provide implementation recommendations to the Chancellor. We are currently working on those and will present the recommendations to the Chancellor along with the strategic plan and the progress indicators.

**The end of the Committee’s charge**

- In recommending the strategic plan, draft progress indicators and implementation recommendations to the Chancellor, the committee will have completed their charge by the end of May.

- We would like to thank *everyone* who has given their time and insights through all of our consultations and other activities to help us develop this plan. It is a plan for our entire university, for each of us.

Mahalo