BASIC SAFETY PRECAUTIONS

Keep yourself safe by exercising common sense and keeping alert.

1. Report any suspicious persons or activities/incidents no matter how minor.
3. Be sure to lock and secure all windows and doors in your dorm.
4. Photocopy all documents in your wallet and keep in a secure place.
5. Lock your car, storing valuables in the trunk.
6. Never loan keys to anyone as keys are easily lost, stolen, or duplicated.
7. Have your keys out and ready to use when approaching your dorm room or vehicle.
8. Mark or engrave your belongings and never leave valuables unattended for any amount of time.
9. Install tracking software on your computer and use a locking cable device.
10. At night, travel and park in lighted areas.
11. At night, travel in pairs or groups.
12. Do not let anyone tailgate you into a dorm unless you know they live in your building.
13. Know all fire escape routes for whatever buildings you are in.

More crime prevention and safety tips are found on the University’s Security website. Refer to the following link: [https://hilo.hawaii.edu/security/](https://hilo.hawaii.edu/security/)

STATISTICS

In accordance with the Clery Act, crime statistics for each year are compiled from an incident log generated by a cloud based security software program. This data for the previous calendar year is reported to the Department of Education in the early fall of the following year. Federal Statute requires that crime statistics for the past three years be posted on each institution’s Security website, as well as on the DOE’s website at [http://ope.ed.gov/security/](http://ope.ed.gov/security/).

<table>
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<th>Category</th>
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(See [https://hilo.hawaii.edu/security/annual-security-report.php#s](https://hilo.hawaii.edu/security/annual-security-report.php#s) for a more detailed documentation of UH Hilo’s crime statistics, which are updated for the prior 3 years at the beginning of each Fall semester.)

RESOURCES

**Emergency Response (24 hrs)**
- UH Hilo Campus Security: 974-7911
- From internal extension: Ext. 7911
- Police/Fire/Rescue/Ambulance: 911
- Poison Center: 1-800-222-1222
- Crime Stoppers: 961-8300

**Assistance Agencies**
- UH Hilo Counseling: 932-7465
- UH Hilo Nurse/Educator: 932-7369
- UH Hilo Women’s Center: 932-7391
- Sexual Assault Crisis Line: 935-0677
- American Red Cross: 935-8305
- Child Protective Services: 933-0650
- Civil Defense Agency: 935-0031
- Alcoholics Anonymous: 961-6133
- Al-Anon/Alateen: 935-0971
- Narcotics Anonymous: 969-6644

**Domestic Violence Centers**
- Hale Ohana (Hilo): 959-8864
- Family Crisis Shelter (Kona): 322-7233

(Revised 4/18)
CRIME AWARENESS AND CAMPUS SECURITY

The Campus Security Office (CSO) is located in Room 151 of the University Classroom Building (UCB), on the Kawili Street side of the building, and is accessible 24/7, or call 974-7911 (dial 7911 from any on-campus extension), or call 911. There are also Blue Light Emergency Notification stations located throughout the campus and from which the CSO can be reached.

All reported incidents are investigated and recorded. Incidents can also be reported to any University employee, preferably a designated Campus Security Authority (CSA), such as a dean, director, resident manager or assistant, advisor, or counselor.

SILENT WITNESS REPORTING

The University provides an online link for anonymous reporting of incidents and crimes, although victims and witnesses are encouraged to talk to Campus Security by phone or in person. Refer to the link: https://hilo.hawaii.edu/security/witness/

ACCESS TO CAMPUS FACILITIES

Most facilities and programs are open and available to the public during normal hours of operation. To ensure personal safety and facility security, strict key control is maintained. Persons wishing to use facilities after hours must make prior arrangements with Campus Security, Auxiliary Services, and the respective Dean or Program Manager and everyone on campus should carry proper identification.

SEXUAL MISCONDUCT

The University of Hawai‘i at Hilo is committed to maintaining and promoting safe and respectful campus environments that are free from sex discrimination and gender-based violence. Sexual misconduct that is prohibited by university policy includes sex discrimination; sexual harassment; gender-based harassment, including harassment based on actual or perceived sex, gender, sexual orientation, gender-identity, or gender express; sexual exploitation; sexual assault; domestic or dating violence; and stalking. Visit the link https://hilo.hawaii.edu/titleIX/ to read the full policy.

To report a concern or obtain institutional assistance, please contact the Title IX and/or the EEO/AA Offices located in Trailer D and E behind the Business Office and Auxiliary Services Building.

- Title IX Coordinator is Libby Bailey, 932-7818 or email at libby.bailey@hawaii.edu.
- Deputy Title IX Coordinator is Jennifer Stotter, 932-7641 or email at jstotter@hawaii.edu.
- Deputy Title IX Coordinator (and Acting Vice Chancellor for Administrative Affairs) is Kalei Rapoza, 932-7650 or email at kaleihii@hawaii.edu.
- To receive confidential assistance, please contact the confidential advocate, Destiny Rodriguez, 932-7958, or email at destiny@hawaii.edu.

UH HILO CARE TEAM

If you feel a student may be under emotional duress, have issues with drugs and/or alcohol, or behavioral issues that are detrimental to themselves or others, it is recommended you refer the student to the UH Hilo Care Team. Refer to the link: https://hilo.hawaii.edu/careteam/report.php.

POLICIES REGARDING THE WELL BEING OF THE UH HILO COMMUNITY

The University has adopted many policies that contribute to the well-being of all of us. It is very important that everyone reads and understands the policies. A few are noted below:

- Animals on Campus https://hilo.hawaii.edu/security/animals-on-campus-policy.php
- Sexual Assault and Gender Discrimination http://hawaii.edu/policy/docs/temp/ep1.204.pdf

More policies, such as Student Rights and Responsibilities, Academic Policies, Housing Policies are found by researching the UH Hilo and University of Hawai‘i websites via your favorite browser. https://hilo.hawaii.edu/