

## BASIC SAFETY PRECAUTIONS

Keep yourself safe by exercising common sense and keeping alert.

1. Report any suspicious persons or activities/incidents no matter how minor
2. Report losses/theft immediately
3. Be sure to lock and secure all windows and doors in your dorm
4. Photocopy all documents in your wallet and keep in a secure place
5. Lock your car, storing valuables in the trunk
6. Never loan keys to anyone as keys are easily lost, stolen, or duplicated
7. Have your keys out and ready to use when approaching your dorm room or vehicle
8. Mark or engrave your belongings and never leave valuables unattended for any amount of time
9. Install tracking software on your computer and use a locking cable device
10. At night, travel and park in lighted areas
11. At night, travel in pairs or groups
12. Do not let anyone tailgate you into a dorm unless you know they live in your building
13. Know all fire escape routes for whatever buildings you are in

More crime prevention and safety tips are found on the University's Security website. Refer to the following link: <https://hilo.hawaii.edu/security/>

## STATISTICS

In accordance with the Clery Act, crime statistics for each year are compiled from an incident log generated by a cloud based security software program. This data for the previous calendar year is reported to the Department of Education in the early fall of the following year. Federal Statute requires that crime statistics for the past three years be posted on each institution's Security website, as well as on the DOE's website at <http://ope.ed.gov/security/>.

	'15	'16	'17
Murder	0	0	0
Manslaughter	0	0	0
Rape	0	0	0
Fondling	1	0	1
Incest	0	0	0
Statutory Rape	0	0	0
Domestic/Dating Violence	1	6	0
Stalking	2	1	0
Robbery	1	0	0
Aggravated Assault	0	1	0
Burglary	6	10	6
Motor Vehicle Theft	14	11	7
Arson	0	0	0
Hate Crime	0	0	0
Terroristic Threatening	0	0	0
Liquor Discipline Actions	24	68	11
Drug Discipline Actions	61	16	9
Weapons Discipline Actions	1	0	1

(See <https://hilo.hawaii.edu/security/annual-security-report.php#s> for a more detailed documentation of UH Hilo's crime statistics, which are updated for the prior 3 years at the beginning of each Fall semester.)

## RESOURCES

### Emergency Response (24 hrs)

UH Hilo Campus Security	974-7911
From internal extension	Ext. 7911
Police/Fire/Rescue/Ambulance	911
Poison Center	1-800-222-1222
Crime Stoppers	961-8300

### Assistance Agencies

UH Hilo Counseling	932-7465
UH Hilo Nurse/Educator	932-7369
UH Hilo Women's Center	932-7381
Sexual Assault Crisis Line	935-0677
American Red Cross	935-8305
Child Protective Services	933-0650
Civil Defense Agency	935-0031
Alcoholics Anonymous	961-6133
Al-Anon/Alateen	935-0971
Narcotics Anonymous	969-6644

### Domestic Violence Centers

Hale Ohana (Hilo)	959-8864
Family Crisis Shelter (Kona)	322-7233

(Revised 4/18)

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# Crime Awareness and Campus Security

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**HILO**

## CRIME AWARENESS AND CAMPUS SECURITY

The Campus Security Office(CSO) is located in Room 151 of the University Classroom Building (UCB), on the Kawili Street side of the building, and is accessible 24/7, or call **974-7911** (dial **7911** from any on-campus extension), or call **911**. There are also Blue Light Emergency Notification stations located throughout the campus and from which the CSO can be reached.

All reported incidents are investigated and recorded. Incidents can also be reported to any University employee, preferably a designated Campus Security Authority (CSA), such as a dean, director, resident manager or assistant, advisor, or counselor.

## SILENT WITNESS REPORTING

The University provides an online link for anonymous reporting of incidents and crimes, although victims and witnesses are encouraged to talk to Campus Security by phone or in person. Refer to the link: <https://hilo.hawaii.edu/security/witness/>

## ACCESS TO CAMPUS FACILITIES

Most facilities and programs are open and available to the public during normal hours of operation. To ensure personal safety and facility security, strict key control is maintained. Persons wishing to use facilities after hours must make prior arrangements with Campus Security, Auxiliary Services, and the respective Dean or Program Manager and everyone on campus should carry proper identification.

## SEXUAL MISCONDUCT

The University of Hawai'i at Hilo is committed to maintaining and promoting safe and respectful campus environments that are free from sex discrimination and gender-based violence. Sexual misconduct that is prohibited by university policy includes sex discrimination; sexual harassment; gender-based harassment, including harassment based on actual or perceived sex, gender, sexual orientation, gender-identity, or gender express; sexual exploitation; sexual assault; domestic or dating violence; and stalking. Visit the link <https://hilo.hawaii.edu/titleIX/> to read the full policy.

To report a concern or obtain institutional assistance, please contact the Title IX and/or the EEO/AA Offices located in Trailer D and E behind the Business Office and Auxiliary Services Building.

- Title IX Coordinator is Libby Bailey, **932-7818** or email at [libby.bailey@hawaii.edu](mailto:libby.bailey@hawaii.edu).
- Deputy Title IX Coordinator is Jennifer Stotter, **932-7641** or email at [jstotter@hawaii.edu](mailto:jstotter@hawaii.edu)
- Deputy Title IX Coordinator (and Acting Vice Chancellor for Administrative Affairs) is Kalei Rapoza, **932-7650** or email at [kaleihii@hawaii.edu](mailto:kaleihii@hawaii.edu).
- To receive confidential assistance, please contact the confidential advocate, Destiny Rodriguez, **932-7958**, or email at [destiny@hawaii.edu](mailto:destiny@hawaii.edu).

## UH HILO CARE TEAM

If you feel a student may be under emotional duress, have issues with drugs and/or alcohol, or behavioral issues that are detrimental to themselves or others, it is recommended you refer the student to the UH Hilo Care Team.

Refer to the link:

<https://hilo.hawaii.edu/careteam/report.php> .

## POLICIES REGARDING THE WELL BEING OF THE UH HILO COMMUNITY

The University has adopted many policies that contribute to the well-being of all of us. It is very important that everyone reads and understands the policies. A few are noted below:

- Non-Smoking Policy <https://hilo.hawaii.edu/security/non-smoking-policy.php>
- Animals on Campus <https://hilo.hawaii.edu/security/animals-on-campus-policy.php>
- Workplace Non-Violence Policy [https://hilo.hawaii.edu/uhh/teaching/documents/Non-Violence\\_in\\_the\\_Workplace\\_Policy\\_Procedures.pdf](https://hilo.hawaii.edu/uhh/teaching/documents/Non-Violence_in_the_Workplace_Policy_Procedures.pdf)
- Drug and Alcohol Policy <https://hilo.hawaii.edu/studentaffairs/conduct/alcohol-and-drug-policy.php>
- Sexual Assault and Gender Discrimination <http://hawaii.edu/policy/docs/temp/ep1.204.pdf>

More policies, such as Student Rights and Responsibilities, Academic Policies, Housing Policies are found by researching the UH Hilo and University of Hawai'i websites via your favorite browser. <https://hilo.hawaii.edu/>