



**PERMISSION TO ENROLL IN GRADUATE COURSEWORK
AS AN UNDERGRADUATE STUDENT**

Office of the Registrar / 200 West Kawili St. Hilo, HI 96720-4091 / Student Services Center, First Floor Rm E-101 / Phone: (808) 932-7447 / Fax: (808) 932-7448 / E-mail: uhhro@hawaii.edu

- A student is eligible to enroll in graduate coursework as an undergraduate student provided he/she:
 - Applied for Graduation with the UH Hilo Office of the Registrar and is classified as having senior standing (90+ credits earned)
 - Credits are in excess of the requirements of the bachelor's degree
 - Student has a **minimum cumulative Undergraduate GPA of 2.5**
- A limit of 9 graduate level credit hours at UH Hilo may be taken by students not formally accepted to a graduate program.
- Successful completion of coursework does NOT guarantee admission into a UH Hilo graduate program.
- Application of these credits toward a graduate degree at UH Hilo is at the discretion of each graduate program upon formal admission.
- All Registration deadlines apply for submission and processing of this request.

SECTION I: Student Information:

Name: _____ Student ID: _____

Phone: _____ Email: _____@hawaii.edu

Current Major: _____ Current GPA: _____

I have applied for graduation in: _____
Term Year

I certify that I am classified as a Senior and the coursework to be taken is prior to receipt of my Bachelor's Degree. The credits applied for are in excess of the requirements of my undergraduate degree.

Student Signature: _____ Date: _____

SECTION II: Course Information and Instructor Permission

Semester: Fall Spring Summer Year: 20____

CRN	Course Alpha & Number	Course Title	Credits	Instructor Signature

SECTION III: Obtain Approving Signatures

Undergraduate Academic Advisor Name: _____

Undergraduate Academic Advisor Signature: _____ Date: _____

Graduate Program Chair Name: _____

Graduate Program Chair Signature: _____ Date: _____

Comments: _____

SECTION V: Submit ORIGINAL completed form to the Graduate Division

FOR GRAD DIVISION OFFICE USE ONLY: GPA Verified 9 Credit Rule Date: _____ Initials: _____

FOR REGISTRAR OFFICE USE ONLY: PT Verified STAR SFAREGS Date: _____ Initials: _____