



UNIVERSITY
of HAWAII®
HILO

Student Overload Approval Form (For Graduate Programs)

Office of the Registrar / 200 West Kawili St. Hilo, HI 96720-4091 / Student Services Center, First Floor Rm 101 / Phone: (808) 932-7447 / Fax: (808) 932-7448 / E-mail: uhhro@hawaii.edu

- This form must be submitted by a classified graduate student who wants to take more than 15 credits for the fall or spring semester, or more than 12 credits for the summer semester.
- All registration submission deadlines apply for processing of this request.
- Approval must be received by your primary advisor, program chair, and the Graduate Council chair.

SECTION I: Student Information and Term Information

Name: _____ Student ID: _____

Phone: _____ Email: _____ @hawaii.edu

Petitioning Semester: Fall Spring Summer Year: 20____ Cumulative Graduate GPA: _____

Graduate Program: _____ Requested Maximum Credit Hours: _____

Student Signature: _____ Date: _____

SECTION II: Obtain Approving Signatures

We certify the approval of the maximum credit hours indicated above.

Primary Advisor Name: _____

Primary Advisor Signature: _____ Date: _____

Program Chair Name: _____

Program Chair Signature: _____ Date: _____

SECTION III: Submit ORIGINAL completed form to Graduate Division

Graduate Council Chair Name: _____

Graduate Council Chair Signature: _____ Date: _____

FOR GRAD DIVISION OFFICE USE ONLY: Copies to: ____ Program Chair ____ Student

FOR REGISTRARS OFFICE USE ONLY:

GPA Verified SFAREGS Initial: _____ Date: _____