



March 15, 2018

**MEMORANDUM**

From: Chelsea Kay-Wong  
University of Hawai'i at Hilo  
Office of the Registrar

To: College Deans and Directors  
University of Hawaii at Hilo

This memo is to certify that we as Deans and Directors, of our respective colleges with the University of Hawai'i at Hilo as a campus, are willing to accept transfer credits from quarter institutions which meet the spirit of our UH Hilo course. A fractional credit to count as fulfilling the requirements for General Education as explained below beginning Fall 2018:

General Education Courses within Diversity, Foundation and Structural requirements of which the requirement is set at 3 credits per course, will be accepted as 2.66 transfer credits as meeting the requirement. Additionally courses meeting the Natural Sciences, Science Laboratory requirement, which is currently set at 1 credit, will be accepted as .66 transfer credits as meeting the requirement.

All other requirements must still be met in order for a student to receive a degree from the University of Hawai'i at Hilo to include but not limited to all credit requirements for each degree awarded.

<u>Bruce Mathews</u> Dean, College of Agriculture, Forestry, and Natural Resource Management	<u>5/23/18</u> Date	<u>Michael Bitter</u> Dean of Arts and Sciences	<u>3/15/18</u> Date
<u>Keiki Kawai'ae'a</u> Ka Haka 'Ula o Ke'elikōlani College of Hawaiian Language – Keiki Kawai'ae'a	<u>3/15/18</u> Date	<u>Tam Vu</u> College of Business and Economics – Tam Vu	<u>3/15/18</u> Date
<u>Carolyn Ma</u> Daniel K. Inouye College of Pharmacy – Carolyn Ma	<u>5/23/18</u> Date		

Original with signatures on file with the Office of the Registrar