
UH - Hilo Academic Affairs

Duty Period

Academic Policy 4-2009
Effective: August 1, 2009

The duty period for 9-month faculty begins on Monday of the week prior to the beginning of instruction (except where a State holiday falls on the Monday, in which case, the duty period begins on Tuesday) for the Fall semester and ends with the submission of final grades at the end of the Spring semester. Faculty are expected to be on campus and available for such activities as (but not limited to) advising and faculty meetings on the first day of the duty period.] During the interval between semesters and during the spring recess, faculty members normally engage in professional activities. However, faculty members who do not have duties requiring their presence on campus may travel for personal reasons at their own expense.