

REGISTRATION OVERRIDE

STUDENT DIRECTIONS:

- 1) Print below and obtain instructor's initials for each necessary permit.
- 2) Submit completed form to appropriate College or Division Office (*see reverse*).
- 3) REGISTER for the course at <http://myuh.hawaii.edu> AFTER override is entered in the system. (You will **NOT** be automatically registered for the class)
- 4) There is no adding of classes after the second week of instruction.

STUDENT NAME (Last Name, First Name)				STUDENT ID NO.	
EMAIL:				PHONE NUMBER	
_____@hawaii.edu					
COURSE ALPHA & NO.	SECTION	CRN:	NO. of CREDITS	SEMESTER/YEAR	
PRINT INSTRUCTOR'S NAME				DATE	
Instructor Initial all that apply	I request permission to enroll in the course above for the following reason(s):			For Office Use Only	
	Consent of instructor is required			Hilo Reg AUTHORIZATION	
	Class is closed			Hilo Reg PERMIT	
	Pre-requisite(s) waived			Hilo Reg AUTHORIZATION	
	Time conflict with another class			TIME Conflict Override	
	Change the section of the course			DUPLICATE Class Override	
	Late add (during the second week of instruction)			Hilo Reg AUTHORIZATION	
	OTHER (Explain):				
Student Signature				Date	
Instructor Signature				Date	

Find the College or Division Office that the COURSE ALPHA is under to submit this form.

COLLEGE/DIVISION	SUBMIT FORM TO
<p>COLLEGE of AGRICULTURE, FORESTRY & NATURAL RESOURCE MANAGEMENT</p> <p><i>AG, AGBU, AGED, AGEN, AGRN, ANSC, AQUA, ENTO, HORT, NRES, PPTH, PPHY, SOIL</i></p>	<p>Bo Building Rm 121</p>
<p>COLLEGE of BUSINESS & ECONOMICS</p> <p><i>ACC, BUS, ECON, FIN, MGT, MKT, QBA, TOUR</i></p> <p>Request for Permission to Enroll in Restricted Business classes: http://business.uhh.hawaii.edu/documents/course_permission_form.pdf</p>	<p>K Building, Rm 270</p>
<p>KA HAKA 'ULA O KE'ELIKŌLANI COLLEGE of HAWAIIAN LANGUAGE</p> <p><i>HAW, HWST, KANT, KED, KHAW, KHWS, LING</i></p>	<p>Hale'ōlelo Admin Office</p>
<p>COLLEGE of ARTS & SCIENCES</p>	
<p>Humanities Division: <i>ART, CHNS, COM, DNCE, DRAM, ENG, ESL 100, FIL, FR, JPNS, JPST, MUS, PHIL, SPAN</i></p>	<p>K Building, Rm 214</p>
<p>Natural Sciences Division: <i>ASTR, BIOL, CHEM, CS, ENSC, GEOL, MARE, MATH, PHYS</i></p>	<p>LS Building, Rm 2</p>
<p>Nursing Program: <i>NURS</i></p>	<p>UCB, Rm 243</p>
<p>Social Sciences Division: <i>ANTH, ED, GEOG, HIST, KES, POLS, PSY, SOC, WS</i></p>	<p>UCB, Rm 308</p>
<p>Education Program: <i>ED</i></p>	<p>UCB, Rm 313 or Social Sciences Division Office at UCB, Rm 308</p>