2022 - 2023 Chartered Student Organization (CSO) Application

Aloha and thank you for applying for a position with UH Hilo’s Chartered Student Organizations. Please choose which organization you would like to apply for and fill out this cover sheet along with the organization's application.

Turn all physical applications into Campus Center Rm. 210. You can also email digital versions to Maile Boggeln at boggeln@hawaii.edu. For official deadlines or more information, please contact your selected CSO/Program.

Requirement for eligibility:
1. Must be a UH Hilo Student: your Home Campus is UH Hilo.
2. Have a minimum cumulative 2.0 GPA and maintain a minimum semester GPA of 2.0.
3. Must be free of any Student Code of Conduct violations.

Note: Each CSO/Program may have additional requirements for eligibility. Please view the requirements below or contact the respective CSO/Program.

CSO/Program Applying for: (Check one)

☐ BMB ☐ KUHH ☐ VVP ☐ SAC ☐ UH Hilo Student Association
Under: 6 Credits Grad: 3 Credits (This includes GM’s for URH/VVP)
Under/Grad: 1 Credit Accessed Broadcasting Fee
Under/Grad: 1 Credit Accessed Broadcasting Fee
Under/Grad: 6 Credits
View Application/Election Packet

☐ BOSP ☐ Hohonu ☐ Kualoa ☐ Kihe ☐ Long Life
Accessed Publication Fee
Accessed Publication Fee
Accessed Publication Fee
Accessed Publication Fee

Personal Information

Name: ________________________________________________________________________________
UH Student ID #: ______________________ UH Email: ______________________________________

I certify that the information on my application is true and complete to the best of my knowledge. If this application leads to a position on a CSO, I understand that false or misleading information in my application or my interview may result in my dismissal.

Signature __________________________ Date ____________________

For official use Only: (Date & Initial)
Rec'd/Completed CC: ____________ Rec'd CSO Advisor: ____________ Campus: ____________ GPA: ____________
CoC: ____________ Credits: ____________ Paid Fee: Yes / No / NA
UHHSA - Election / Non-Election College: ____________________ Approved/Denied: ____________________

Revised: 1/11/22 MB
Thank you for your interest in Ke Kalahea, the University of Hawai'i at Hilo Student Newspaper. We look forward to reviewing your complete application. If you have any questions, please use the contact information. *Please print or type legibly.*

**Requirements for Eligibility:**

1. Enrolled in the University of Hawai'i at Hilo and have paid the Student Publications Fee.
2. Minimum cumulative grade point average (GPA) of at least a 2.0.
3. Successful completion of ENG 100 or higher. (for Editor, Copy Chief, & Writer positions)

**Applicant Information:**

Full Name: _______________________________ Date: __________________________

Phone Number: _________________________ Email: _____________________________

Anticipated Grad Date: ___________ Class Standing: ___________ # of Credits: ______

**Position Applying for:**

*Please indicate which position(s) you are applying for. (Circle all that apply.)*

Editor-in-Chief   Associate Editor   Copy Editor   Staff Writer   Photo Editor

Photographer   Graphic Designer   Layout Editor   Layout Designer   Webmaster

Social Media Manager
Special Skills for position(s) applying for:
List all special skills received that will make you an exceptional candidate to serve on Ke Kalahea. (i.e. classes taken, certificates, trainings, etc.) If more room is needed, attach an additional sheet or your resume to the back of application.

_________________________________________________________________________________________
_________________________________________________________________________________________
_________________________________________________________________________________________

Experience:
List any experience related to the position being applied for. If more room is needed, attach an additional sheet or your resume to the back of application. Previous experience is not required.

<table>
<thead>
<tr>
<th>Position/Organization</th>
<th>Responsibilities/Duties:</th>
<th>Length of Term</th>
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Self-assessment:
Indicate to what degree you possess the following skills and qualities by checking the appropriate box using the scale below.

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<th>5-Exceptional</th>
<th>4-Above Average</th>
<th>3-Satisfactory</th>
<th>2-Below Satisfactory</th>
<th>1-Poor</th>
<th>0-N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>0</td>
</tr>
</tbody>
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Can lead or follow as needed
Adapts to adverse situations and changing conditions
Demonstrates positive attitude
Completes tasks and assignments with little supervision
Communicates ideas and opinions effectively
Thinks clearly and logically when problem solving
Has time management skills and get things in on time
Takes initiative with assignments
Is reliable and dependable
References:
List three (3) professional, academic, or volunteer references
Name:______________________________________________________________________________
    Position:___________________________    Company/Organization:____________________________
    Phone Number:__________________________ Email:_____________________________________
Name:______________________________________________________________________________
    Position:___________________________    Company/Organization:____________________________
    Phone Number:__________________________ Email:_____________________________________
Name:______________________________________________________________________________
    Position:___________________________    Company/Organization:____________________________
    Phone Number:__________________________ Email:_____________________________________

Compensation:
For clarity, we want to make sure that applicants understand the details of the compensation for this position before accepting. This position is a volunteer position, and not a paid hourly job such as ones being offered on SECE, UH Hilo’s student employment website. However, to help ensure that all students are able to participate in these activities, we do offer a stipend that is released at the end of each semester to help mitigate the costs you may incur while participating in the program. Receiving the award is dependent on completing all duties as assigned throughout the semester.

Questions?
Please feel free to come by or call the office during office hours (Campus Center 202A, (808) 932-7372) Or you can contact us at any time via email (uhhkk@hawaii.edu)

Disclaimer:
I certify that all answers given herein are true and correct to the best of my knowledge. If this application leads to a position on Ke Kalahea, I understand that any false or misleading information in my application or interview may result in my release.

____________________________________________ ___________________
Signature of Applicant         Date