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**Minutes  
Regular Meeting**

Maunakea Management Board  
May 4, 2021

Virtual Meeting By Zoom

**Attending:**

**MKMB:** Vice Chair Dr. Doug Simons, Dr. Greg Chun, Julie Leialoha and Diana Van de Car

**BOR:** Wayne Higaki

**Kahu Kū Mauna:** ---

**CMS:** Dr. Gregory Chun, Karie Klein

**UH:** Bonnie Irwin, Gary Takeuchi, Jesse Souki

**Others:** David Lonborg (IFA), Stewart Hunter (MKSS)

**I. CALL TO ORDER**

The Maunakea Management Board (MKMB) meeting was called to order at 5:21 p.m. It was noted that those in attendance constitute a quorum.

**II. PUBLIC COMMENTS**

None.

**III. APPROVAL OF MINUTES**

Vice Chair Dr. Doug Simons asked if there were changes to the minutes of the April 6, 2021 meeting. MKMB member Julie Leialoha made a motion to approve the April 2, 2021 minutes. MKMB member Diana Van De Car seconded the motion, and the motion carried unanimously.

**IV. KAHU KŪ MAUNA COUNCIL REPORT**

Executive Director Chun reported on behalf of Kahu Kū Mauna Chair Shane Palacat-Nelson, and his KKM report. KKM has reviewed the CSO Environmental Assessment, and issued a statement regarding the CSO Site Decommissioning Plan. KKM is also looking to fill a vacant position on the Design Review Committee.

**V. EXECUTIVE DIRECTOR'S REPORT**

**A. Master Plan (MP)**

Executive Director Greg Chun reported that the draft is in the final revision phase. Public open houses (virtually) will be held to review the changes made based on the initial feedback that

was received. The target to get this and the Comprehensive Management Plan to the Board of Regents (BOR) is January 2022. This is based on BOR's request.

**B. Comprehensive Management Plan (CMP)**

The first step in updating the CMP is an Outcome Analysis Report (OAR). Last Friday, the OAR was sent to 70+ groups, agencies and individuals who were consulted about the draft MP earlier this year. Follow up meetings are being held by CMS and Planning Solutions Inc. (PSI). Feedback will be used to update the CMP. Updating may include the consolidation, refinement and/or elimination of certain management actions. A draft is scheduled for this Fall 2021.

**C. Community Engagement**

A committee data tracking chart (internal spreadsheet) is a tool that CMS is using to coordinate community engagement with regard to specific strategic and management initiatives. It will be used to assist with agenda scheduling for the various committees, including MKMB, KKM, EC, among others.

**D. Recruitment for Director of Stewardship Programs**

The selection advisory committee has completed an evaluation rubric and interview questions. Once approved by UH HR and EEO, the committee can start to review applications.

**E. Signage Update**

With the passage of the administrative rules, CMS & MKSS staff have been updating the sign inventory. Improvements will start at the VIS, and at the beginning of the gravel road. This is a long term effort, which will include an internal review process.

**F. New CMS Website**

A temporary new website has gone live. This new website pulls from 5+ other existing websites. The links go back to the original websites. A banner on the old websites explains the migration. This is a first step in the process. <https://hilo.hawaii.edu/maunakea/>

**VI. AGENDA ITEMS**

**A. Action Item: Review and approval of Cesspool Closures Project Proposal**

Executive Director Chun reported that the cesspool project proposal was updated to include comments from the Environmental Committee (EC). David Lonborg (IFA) provided an overview of the project cesspools at Hale Pōhaku (HP) and JCMT observatory. The proposed completion date is at the end of December 2021. Estimated costs are \$190,000. The proposal update had to do with a Wēkiu bug presence. As a result, monitoring and “minimizing footprint” will be planned. Hawaii State Department of Health and DLNR are the only permits required. The proposal updates will be brought to KKM and EC. MKMB member Leialoha made a motion to approve the amended project proposal as described by Lonborg. MKMB member Chun seconded the motion, and motion carried unanimously.

**B. Information and discussion: HR33/HD1 Convening a Working Group**

MKMB member Chun made a motion to move to Executive Session for this and agenda item VI.C. Community Engagement. MKMB member Leialoha seconded the motion, and the motion carried unanimously.

**VII. EXECUTIVE SESSION**

MKMB Vice Chair Simons reconvened the meeting at 6:51 p.m., and announced that discussion with counsel regarding HR33/HD1 and Community Engagement was complete.

**VIII. ANNOUNCEMENTS**

None.

**IX. ADJOURNMENT**

MKMB Vice Chair Simons made a motion to adjourn the meeting. MKMB member Van de Car seconded the motion, and the motion carried unanimously. There being no further business, the meeting was adjourned at 6:56 p.m.

Respectfully submitted:

*Signature on file*

*06/01/2021*

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Julie Leialoha, Secretary, MKMB

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Date