

**Memorandum of Understanding
Between the
University of Hawai'i at Hilo
and Windward Community College**

Partnership Agreement

This memorandum of understanding (MOU) summarizes the agreement between the University of Hawai'i at Hilo (UH Hilo) and Windward Community College (WCC) to cooperatively promote successful undergraduate educational experiences for students who attend both institutions through curricular and advising pathways. We are entering in this partnership agreement to better serve students and to benefit programs on both campuses.

1. Purpose and goals

This Partnership Agreement will facilitate the completion of baccalaureate degrees at UH Hilo by students who begin their post-secondary education at WCC.

The program will improve student access, success, and 4-year degree completion by improving academic program articulation, offering students the opportunity to be admitted to and receive advising from the 4-year program while they are completing their WCC program, and fostering better alignment between learning goals at each institution.

2. Program Identification

Representatives from the Offices of the Vice Chancellor for Academic Affairs at UH Hilo and Office of the Vice Chancellor of Instruction at WCC will:

- identify programs on each campus that might benefit from an articulation agreement and work with faculty in these programs to develop curricular pathways and advising materials to facilitate transfer between the two institutions.
- identify faculty members in each program on each campus who will coordinate the joint program and serve as advisors to students in the program.

3. Recruitment and Admission

- Once program articulation has been completed, students in the selected WCC program will be eligible for dual admission to the selected UH Hilo program upon completion of the number of credits and with a G.P.A. to be determined by the admitting program, (with the understanding that students under the articulation agreement will remain at WCC until the completion of the A.A. degree and any agreed upon set of lower division courses required for General Education or pre-requisites for upper-division courses).
- Recruitment of students will be the responsibility of both institutions.

