Graduation Requirements: Advisor’s Checklist

Name: ____________________ Major: ____________________ Advisor: ________________________________

Catalog Year: __________ Expected Graduation Date: _____________ This checklist completed on: _______________

Does the student have the following?

Yes___ No__ Accredited AA degree (or Bachelor of Arts degree). Applicable if student started Fall 1999 or later (not retroactive). The AA degree must have been completed prior to initial matriculation to UH-Hilo with the exception of UH system students who matriculated with six credits or fewer remaining, provided the AA degree is completed in the first semester at UH Hilo.

Yes – Exempt from General Education Requirements

No -- Look at transfer credits to see how they apply

Yes___ No___ General Education Requirements complete

Notes: _______________________________________________________________________________

Yes___ No___ Total Number of Credits Needed for Degree (circle one)

120 – BA degrees; BS in Geology; BS Astronomy
123 – BS in Biology; BS in Agriculture
124 - 125 -- BS in Computer Science
121 – BBA in Business Administration
128 -- 130 – BS in Nursing

Yes ___ No ___ Upper-Division Credit Requirement (300-400 level courses) (Does not apply to CAFNRM majors)

Notes: _______________________________________________________________________________

45 crs. Most BA degrees and the BBA, except those listed below:

(It depends on the catalog used)

____ BA in Art
____ BA in Biology       ____ BA in Physics
____ BA in Chemistry     ____ BS in Agriculture
____ BA in Geology       ____ BS in Astronomy
____ BA in Natural Science ____ BS in Biology
____ BA in Marine Science ____ BS in Geology
____ BA in Performing Arts ____ BS in Nursing

Yes___ No___ Writing Intensive (WI) Courses (Does not apply to CAFNRM majors)

Notes: _______________________________________________________________________________

Students entering UH-Hilo as a:

Freshman or Sophomore (0-54 credits) needs 3 WI courses
Junior (55-88 credits) needs 2 WI courses
Senior (89+ credits) needs 1 WI course

At least one WI course needs to be upper-division level (300 or 400 level)

Yes___ No___ Hawaii/Asia/ Pacific Requirement (3 credits) (Does not apply to CAFNRM majors)

Yes___ No___ Major Requirements

Notes: _______________________________________________________________________________

Yes___ No___ Related courses required for major (if applicable)    N.A. ______

Yes___ No___ Residency Requirements (30 credits at UH-Hilo)

Yes___ No___ 25% of the credits required for the major and minor must be earned at UH-Hilo

Yes___ No___ 2.00 GPA for the major; History requires 2.80 major GPA; some majors require minimum grades in required major courses: Business, Computer Science, English, Hawaiian Studies, and Psychology

Yes___ No___ 2.00 Cumulative GPA at UH-Hilo

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