



UNIVERSITY
of HAWAII
HILO

Financial Aid Office

2021 - 2022 Dependent Student

REQUEST FOR REVIEW OF SPECIAL CIRCUMSTANCE(S)

The 2021-2022 Free Application for Federal Student Aid (FAFSA) uses your family's 2019 calendar year income to determine your financial aid eligibility. It is assumed that this is an accurate predictor of your family's financial strength during the academic year. We understand however, that this may not be the case. Federal Regulations allow us to adjust the FAFSA to reflect more realistic information when a family's income is drastically reduced from one year to the next. If you would like to request a re-evaluation, please complete this form and attach all supporting documents.

Name: _____ UH ID Number: _____

Email: _____ Phone Number () - _____

REASON FOR REQUEST:

Please use the space below to explain in detail, your family's special circumstance or reduction in income. Include the specific dates of when these changes occurred. If additional space is needed, attach a separate sheet.

Certification Statement

The information contained in this Request for Review of Special Circumstances, including any supporting documents is true and complete to the best of my knowledge. I understand that the submittal of this request does not guarantee a change in my financial aid eligibility.

Student Signature

Date

Parent Signature (required)

Date

Parent Name (please print)

OVER

You must review the information on your FAFSA and compare it to your family's 2020, 2021 and/or your expected income from July 1, 2021—June 30, 2022. From the options below, select the reason that best describes your special circumstance or the reason for the reduction in income. Submit the corresponding documentation that most accurately reflects your current income situation.

Reason for Reduction in Income		Documents That May be Required																									
Parent(s) Loss of or Change in	<p>Use parent 2020 or 2021 income (instead of 2019):</p> <ul style="list-style-type: none"> Signed copy of your parents' 2020 or 2021 1040 IRS Tax Return (or tax return transcripts), W-2s and Schedules 1, 2, and 3 (if applicable) Verification of Non-Taxable Income such as child support received, workers' comp, etc. (if applicable) 	<p>Use parent expected income from July 1, 2021—June 30, 2022 (instead of 2019):</p> <ul style="list-style-type: none"> Indicate the total amount of income received from July 1, 2021 to current \$_____ What is your Expected Income from current to June 30, 2022? \$_____ Please submit an explanation of how these figures were calculated along with documentation to verify these amounts. E.g. last pay stub with YTD earnings, unemployment benefits document, non-taxable income verification, etc. 																									
Divorce or Separation of Parents	<ul style="list-style-type: none"> Signed copy of parents' 2019, 2020 or 2021 1040 IRS Tax Return or Tax Return Transcript (if not already on file at FAO) W-2s and/or other wage and income statements for corresponding year Copy of legal separation, divorce decree, death certificate or other documentation to verify situation. Complete the table below for the parent with whom you lived more during the past 12 months (or who provided more financial support). Include your siblings and/or other people whom your parent provides and will continue to provide more than half of their support from July 1, 2021 through June 30, 2022. 																										
Death of Parent	<table border="1"> <thead> <tr> <th>Full Name</th> <th>Age</th> <th>Relationship</th> <th>College</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td>Self</td> <td>UH Hilo</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>			Full Name	Age	Relationship	College			Self	UH Hilo																
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		Self	UH Hilo																								
One-time receipt of taxable income (e.g. IRA, pension distributions or withdrawals, etc.)	<ul style="list-style-type: none"> Signed copy of the 2019 1040 IRS Tax Return or Tax Return Transcript (if not already on file at FAO) 1099-R or other documentation to verify one-time income. Please use this space to explain how the money was spent: 																										
Parent Retired	<ul style="list-style-type: none"> Signed copy of parents' 2019, 2020 or 2021 1040 IRS Tax Return or Tax Return Transcript (if not already on file at FAO) W-2(s) or earning statement for retired parent for corresponding year Indicate annual amount of retirement income \$_____ Is this amount taxable? Yes No 																										
Other (such as Cost of Attendance adjustments, etc.)	<ul style="list-style-type: none"> If you selected 'Other', please briefly describe your reason here: Submit documentation to verify this reduction in your household income. 																										

Return this form along with any other required documentation to:

UH Hilo Financial Aid Office, 200 W. Kawili Street, Hilo, HI 96720-4091, by email: uhhfao@hawaii.edu, or by fax: 808-932-7797.