

MEMORANDUM OF UNDERSTANDING FOR COOPERATION BETWEEN

THE UNIVERSITY OF HAWAI'I AT HILO

AND

UNIVERSITY OF HAWAI'I MAUI COLLEGE

The University of Hawai'i at Hilo (UH Hilo), and University of Hawai'i Maui College (UHMC) (collectively, the "Parties") agree to cooperate on Administration of Justice Bachelor of Arts and Associate of Applied Science programs based on the principle of reciprocity.

This Memorandum of Understanding (MOU) serves to clarify expectations of each campus to facilitate the successful transfer of students in the Associate in Applied Science (AAS) in Administration of Justice at UHMC to the Bachelor of Arts (BA) in Administration of Justice at UH Hilo. The goals of this partnership are to: (1) use resources at both institutions more efficiently and effectively to focus on transfer issues; (2) establish shared program responsibilities for student recruitment, academic advising and support to make the process of moving from one campus to the next as seamless as possible; and (3) expand student options for college success and curriculum by expanding on-campus services from UHMC and UH Hilo.

1. Students who graduate from UHMC with the articulated AAS degree in Administration of Justice will be covered under the terms of this agreement. UHMC students transferring to UH Hilo without graduating with the articulated AAS degree in Administration of Justice may be required to complete additional coursework for the BA degree at UH Hilo.
2. Requirements for both the AAS degree and BA degree are provided below (appendices I-III). These documents form the basis of this agreement; subsequent changes to the curricular requirements of either program may require revisions to this agreement.
3. Under the terms of this MOU, UH Hilo will do the following:
 - a. Identify a peer advisor at UH Hilo who will work with Administration of Justice students transferring from UHMC to ensure timely and accurate advising information on pre-admission, admission, degree requirements, and related matters.
 - b. Identify a UH Hilo faculty member(s) who will serve as the faculty advisor to students in the Administration of Justice Program.
 - c. Meet with UHMC faculty and/or administration at least every two years, or on an as needed basis to discuss potential and planned curricular changes.
4. Under the terms of this MOU, UHMC will do the following:
 - a. Identify a student services advisor at UHMC who will partner with a UH Hilo advisor to ensure timely and accurate advising information on pre-admission, admission, degree requirements, and related matters.

- b. Identify a UHMC faculty member(s) who will serve as the faculty advisor to students in the UHMC Administration of Justice Program and consult with UH Hilo admissions personnel when necessary.
 - c. Submit a letter of notification to the UH Hilo Office of Admissions, signed by a counselor or faculty advisor, identifying AAS in Administration of Justice students who intend to enroll in and complete the University of Hawai'i articulation option.
 - d. Meet with UH Hilo faculty and/or administration at least every two years, or on an as needed basis to discuss potential and planned curricular changes.
5. Under the terms of this MOU, both Parties will do the following:
 - a. Make efforts to find financial sources for carrying out the agreed to activities on each campus.
 - b. Inform the other Party in a timely manner of identified advisors at the beginning of each Academic Year, and communicate any changes to advisors during the course of the Academic Year.
 - c. Inform the other Party in a timely manner of changes in campus, Department, or Program leadership and point of contact.
6. Nothing shall diminish the full autonomy of either institution, nor will any constraints or financial obligations be imposed by either upon the other in carrying out the MOU.
7. This MOU is in effect for five years and is subject to revision or modification by mutual written agreement. It is also understood that either institution may terminate the MOU at any time by giving written notice at least 6 (six) months in advance to the other Party to minimize impact on students completing their degrees. This MOU shall take effect from the date of the latest signature below.
8. Any notice or request given or made by one Party to the other under this MOU shall be in writing and shall be addressed to the appropriate office as is designated in writing hereinafter:

UNIVERSITY OF HAWAI'I AT HILO

Contact: Ken Hon, Vice Chancellor for Academic Affairs
Division of Academic Affairs

Address: 200 W. Kawili Street, Hilo, HI 96720

Phone: 808-932-7332

Email: kenhon@hawaii.edu

UNIVERSITY OF HAWAI'I MAUI COLLEGE

Contact: Jonathon McKee, Vice Chancellor of Academic Affairs
Division of Academic Affairs

Address: 310 W. Ka'ahumanu Ave
Kahului, HI 96732-1617


Phone: 808-984-3213

Email: jvmckee@hawaii.edu

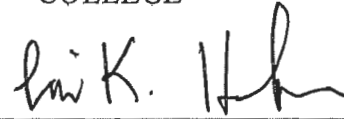
IN WITNESS WHEREOF, the Parties hereto have caused this MOU to be executed by their duly authorized representatives. Each Party shall hold one original signed MOU, with both documents being equally authentic.

For UNIVERSITY OF HAWAI'I AT HILO

For UNIVERSITY OF HAWAI'I MAUI
COLLEGE



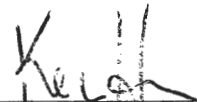
Bonnie Irwin, Chancellor




Lui K. Hokoana, Chancellor

Date: 2-4-20

Date: 1/27/2020




Ken Hon, Interim Vice Chancellor for
Academic Affairs



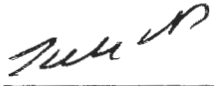
Jonathon McKee, Vice Chancellor
of Academic Affairs

Date: 1/30/2020

Date: 11/22/19



Michael Bitter, Interim Dean, College of
Arts & Sciences



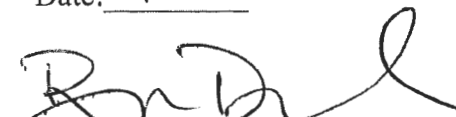
Julie Powers, Department Chair, Social
Science

Date: 01/30/2020

Date: 11/24/19



Katherine Young, Department Chair,
Political Science & Administration of Justice



Ryan Daniels, Program Coordinator,
Administration of Justice

Date: 1/30/20

Date: 11/22/19

University of Hawai'i at Hilo – Four-Year Academic Plan 2019-2020
Colleges of Arts and Sciences
Bachelor of Arts (BA) in Administration of Justice



UH Maui College, AAS in Administration of Justice 2+2

This is a sample academic plan. Students should meet with an academic advisor prior to registration to formulate their own plan.

Year 1		Year 2		Year 3		Year 4	
Fall (UHMC)		Fall (UHMC)		Fall (UH Hilo)		Fall (UH Hilo)	
AJ 101	3	AJ 221	3	AJ/POLS 322 or 323 or POLS 321	3	GE GCC	3
AJ Elective	3	AJ Elective	3	POLS/SOC 324	3	Block 2/Diversity Comm Rel	3
SOC 100 or SOC 218 (DS: Soc Sci I)	3	GE Elective: DB Biol or DP Phys Sci	3	POLS 360 or POLS 361	3	Upper Elective	3
COM 130 (DA) or SP 151 (DA)	3	PSY 100 or PSY 170 (DS: Soc Sci II)	3	GL: Lang Arts	3	Upper Elective	3
ENG 100 (FW WRIT COM)	3	Humanities Elective (DA, DH or DL) 2	3	Upper Elective	3	WI Elective	3
		DY: Science Lab	1				
Credits	15	Credits	16	Credits	15	Credits	15
Spring (UHMC)		Spring (UHMC)		Spring (UH Hilo)		Spring (UH Hilo)	
AJ 200	3	AJ 223	3	Block 1/Crim Process	3	AJ 470 WI	3
AJ Elective	3	AJ 293V	3	AJ 380 WI	3	Upper Elective	3
GE Elective (FGA, B or C: Global Mult I)	3	AJ Elective	3	GE HPP	3	Upper Elective	3
HWST 107 (DH)	3	GE Elective (FGA, B, or C: Global Mult II)	3	Upper Elective	3	Upper Elective	3
MATH 100 or Higher (FQ)	3	Natural Sci Elect: DB Biol or DP Phys Sci	3	GQR: Quant Reas B	3	Upper Elective	3
Credits	15	Credits	15	Credits	15	Credits	15
Summer		Summer		Summer		Summer	
Credits	0	Credits	0	Credits	0	Credits	0
Total Credits	30	Total Credits	61	Total Credits	91	Total Credits	121

Notes:

1. Up to 12 Credits of AJ Alpha courses are allowed to be transferred into the UH Hilo AJ Block 3 Electives
2. Students who choose either COM 130 or SP 151 in Year 1 Fall @ UHMC, should take a DA or DL Certified course as their Humanities Elective in Fall Year 2
3. Students who choose DB Biological Science as a GE Elective in Year 2 Fall, should take a DP: Physical Science course in Year 2 Spring.

Administration of Justice Major Requirements (36 CREDITS) *Effective Fall 2019*

UH HILO CATALOG DECLARATION POLICY

- 1) By default, all students will be admitted under the catalog in-force at time entering UH Hilo.
- 2) Students transferring in to UH Hilo from another UH System Campus, are eligible to continue their educational career under the catalog year in which they entered the UH System, provided there has not been a break in enrollment (more than 1 semester, excluding summer).*
- 3) All Students may choose to graduate under the catalog in effect (exiting catalog) at the time of filing for graduation.
- 4) The student must meet with his/her Faculty or Academic Advisor and is recommended to utilize the "What If" tool in the STAR Degree Audit to assist in making an informed decision when choosing a catalog.

3 cr. in Intro to Admin of Justice

- AJ 101 Intro to Admin of Justice

3 cr. in Law *Choose one course from:*

- AJ/POLS 321 Constitutional Law
- AJ/POLS 322 Criminal Justice
- AJ/POLS 323 Criminal Law and Procedure

3 cr. in Criminology

- POLS/SOC 324 Criminology

3 cr. in Public Admin *Choose one course*

from:

- POLS 360 Public Administration or
- POLS 361 Public Leadership & Ethics

3 cr. in Methods

- AJ 380 Research Methodology for AJ

3 cr. in Senior Seminar

- AJ 470 Seminar in Admin of Justice

3 cr. in Criminality and Criminal Justice

Processes *choose one course from:*

- AJ/POLS 320 Mock Trial
- AJ/POLS 321 Constitutional Law
- AJ/POLS 322 Criminal Justice
- AJ/POLS 323 Criminal Law and Procedure
- HIST 471 U.S. Constitutional History
- POLS/SOC 326 Juvenile Delinquency
- POLS/PHIL 328 Rights
- SOC 365 Sociology of Deviance

3 cr. in Diversity and Community Relations

choose one course from:

- HIST 333 Twentieth Century Hawaii
- PSY 322 Social Psychology
- PSY 323 Community Psychology
- PSY 360 Cross-Cultural Psychology
- POLS/WS 327 Law & Identity
- POLS/WS 332 Politics of Race & Gender
- POLS 337 Politics of Hawaii: State/Local
- PHIL/WS 393 Normality, Abnormality & Sociology
- SOC/WS 310 Race & Ethnic Relations
- SOC 320 Class Race Gender Indigeneity/WS 321 Social Stratification

12 cr. in Electives

- AJ 100 Level Courses
- AJ 200 Level Courses
- AJ/POLS 391 Internship (3-12)
- COM 351 Com in Multicultural Workplace
- COM 359 Intercultural Communication
- CS 235 Comp Forensic & Investigation
- GEOG 328 Cultural Geography
- GEOG 340 Intro to Land Use Planning
- GEOG 430 Gender, Place and Environment
- HIST 284 History of Hawaii
- HIST 324 Militarization in the Pacific
- HIST 333 Twentieth Century Hawaii
- HIST 470 U.S. in the World 1865-2003
- HIST 481 Land & Sovereignty In Pacific
- KES 320 Drug Awareness
- PHIL 220 Social Ethics
- PHIL 323 Professional Ethics
- PHIL 325 Philosophy of Law
- POLS 220 Intro to Law and Legality
- POLS/GEOG 325 Legal Geography
- POLS 331 Presidency & Congress
- POLS 334 Pol Bvr, Campaigns & Elections
- POLS 335 Envir Politics & Policy
- POLS 338 Public Policy Process
- POLS 342 International Law
- POLS 343 Int'l Conflict Management
- POLS 346 International Organizations
- POLS 348 International Human Rights
- POLS 442 War and the State
- POLS 481 Government Internship (3-15)
- PSY 321 Psychology of Personality
- PSY 324 Abnormal Psychology
- PSY 377 Counseling Psychology
- PSY 390 Industrial & Organizational Psychology

See the back of this form for UH
Hilo General Education
requirements

UHH GENERAL EDUCATION REQUIREMENTS

Foundations Requirements

- _____ 3 cr. FW Written Communication
- _____ 3 cr. FQ Quantitative Reasoning (MATH Alpha)
- _____ 6 cr. FG Global & Multicultural Perspectives

Diversification Requirements

- _____ 6 cr. DA/DH/DL Humanities
- _____ 7 cr. DP/DP/DY Natural Sciences
- _____ 6 cr. DS Social Sciences

Structural Requirements

- _____ 3 cr. GLA Language Arts
- _____ 3 cr. GQR Quantitative Reasoning II

Integrative Requirements

- _____ 3 cr. HPP Requirement
- _____ 3 cr. GCC Requirement
- _____ 3-9 cr. WI Writing Intensive (3 Courses)

<u>First Semester (Fall)</u> AJ 101 AJ Elective English 100 or 106 Social Science Elective Communication Elective	<u>Second Semester (Spring)</u> AJ 200 AJ Elective Math 100 or higher Elective (AJ or Gen Ed) Elective (AJ or Gen Ed)
<u>Third Semester</u> AJ 221 AJ Elective Elective (AJ or Gen Ed) Elective (AJ or Gen Ed) Gen Ed. Req: Humanities Elective	<u>Fourth Semester</u> AJ 223 AJ 293V AJ Elective Elective (AJ or Gen Ed) Gen Ed. Req: Natural Science

<u>AJ Core:</u> 101 Intro 200 Hi Just. 221 Criminal Law 223 Search/Seizure 293v Internship	<u>Electives:</u> 103 Crim Investigation (101 pre.) 104 Criminalistics 150 Intro to Corrections 170 Intro to Pvt. Sec. 210 Juv. Justice 224 Rules of Evidence 226 Economic Crimes 230 Police Supervision 231 Stress in Policing 232 Officer Survival 234 Police/Comm. Rel. 240 Resouce Management 250 Community Correccions 270 Loss Prevention
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