

**Memorandum of Understanding  
Between the University of Hawai'i at Hilo  
and the University of Guam**

This memorandum of understanding (MOU) summarizes agreements between the University of Hawai'i at Hilo (UH Hilo) and the University of Guam (UOG) to cooperatively promote successful educational experiences for students from both institutions and to promote the academic success of UOG students who wish to participate in the Pacific Pre-pharmacy Program toward successful admission to the UH Hilo College of Pharmacy. UH Hilo regards students from the Pacific region as an important population and recognizes the mutual benefits of the articulation and transfer of courses with UOG. UOG regards UH Hilo as an important partner in offering programs to island students that are unavailable on the UOG campus and recognizes the benefits of collaboration on articulation and transfer of courses with UH Hilo. The following understandings will guide this effort, until modified or amended.

**Purpose and Goals**

- Encourage and improve articulation between academic programs and courses at both institutions.
- Facilitate successful completion by UOG students of the Pacific Pre-Pharmacy Program requirements.
- Provide mentoring and advising from faculty and staff on both campuses to facilitate successful application to the College of Pharmacy at UH Hilo.

**Terms of the Agreement**

Admission requirements:

- Regular Baccalaureate Degree Programs: UOG students transferring to UH Hilo must meet the following requirements to be admitted to a regular degree program at UH Hilo:
  1. Complete at least 24 transferable credits with a minimum GPA of 2.0. If students apply before completing 24 transferable credits, they must meet the admission requirements for high school students. Admission of high school students is based on a recalculated GPA of 3.0 in 17 academic units and SAT or ACT scores. Students with less than a 3.0 may be considered for admission on a sliding scale in relation to their SAT or ACT test scores.
  2. Non-native speakers of English must also score at least 500 on the TOEFL or complete UOG's English EN111 with a grade of C or above.

- English Language Institute: Non-native speakers of English who have not taken English EN111 or have not scored at least 500 on the TOEFL will be considered for admission to UH Hilo's English Language Institute (ELI). The ELI program is a non-credit intensive English language program in which students improve their English reading, writing, listening, and speaking skills. Students admitted to the ELI program take an English Proficiency Test upon arrival in Hilo and are required to successfully complete certain English courses before beginning their studies in a regular baccalaureate degree program.

#### **Program Articulation and Advising:**

- UH Hilo will provide a complete transfer table, listing the UOG courses that transfer to UH Hilo and the course equivalent at UH Hilo. The transfer table will be posted on the UH Hilo Admissions website at [www.uhh.hawaii.edu/studentaffairs/admissions/TransferInformation.php](http://www.uhh.hawaii.edu/studentaffairs/admissions/TransferInformation.php).
- The UH Hilo Pre-pharmacy program will assist with advising and the application process, and will provide an academic plan for individual students participating in the Pre-pharmacy program. The academic plan details the courses required for admission to the UH Hilo College of Pharmacy, along with the courses that may be taken at UOG to fulfill those requirements. It is intended to assist UOG students who wish to transfer to UH Hilo, and will help students take courses at UOG that will apply toward Pre-pharmacy Program requirements. Attachment 1 includes the academic courses available at both institutions which are required for the completion of Pre-pharmacy Program. The UH Hilo Pre-pharmacy Orientation course (IS 201) will be made available to UOG students through distance learning. Completion of the course material reflected in the Pre-pharmacy Program is necessary as a minimum requirement for admission to the UHH College of Pharmacy. Importantly, however, admission is a competitive process that requires a separate application, and completion of the Pre-pharmacy Program does not guarantee admission into the College of Pharmacy at UH Hilo, although every attempt will be made through advising and coursework to assure that students from UOG are competitive in the admissions process.

#### **Support Services:**

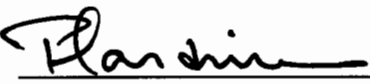
- UH Hilo is committed to providing support services that promote and facilitate the success of students. Students who transfer to UH Hilo from UOG will be eligible for all support services on campus, including tutoring, mentoring, advising, and counseling. The Director of the Pre-pharmacy Program usually serves as the primary advisor for all students participating in the Pre-pharmacy program.

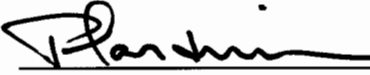
#### **Administration and Management:**

- The management of this agreement will be coordinated through the Chief Academic Officers, Director(s) of the Pre-pharmacy Program or their designees at each institution. Changes in the courses, programs, or policies at either institution should be communicated to the Chief Academic Officers or their designees at each institution, which may result in modifications or amendments to the terms of the agreement.

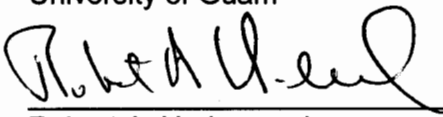
- The Chief Academic Officers at each institution will identify programs on each campus (i.e. Pre-pharmacy) that might benefit from an articulation agreement and work with the appropriate dean and faculty in these programs to develop academic pathways and advising materials to facilitate transfer between the two institutions.
- This agreement will be in effect from the date signed below and will continue thereafter for a period of five years, at which time the agreement may be reviewed and revised or reissued as agreed upon by both parties. The agreement may be terminated by either party at any time provided that the other party is given prior written notification of at least one semester to ensure students are accommodated.


University of Hawai'i at Hilo

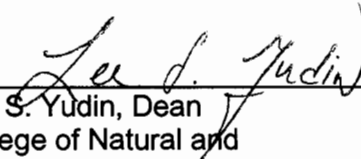
*for*  FEB 02 2009  
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 Rose Tseng Date  
 Chancellor

 FEB 02 2009  
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 Philip Castille Date  
 Vice Chancellor for  
 Academic Affairs

University of Guam

 FEB 20 2009  
 \_\_\_\_\_  
 Robert A. Underwood Date  
 President

 2/19/09  
 \_\_\_\_\_  
 Helen J.D. Whippy Date  
 Sr. Vice President

 2/19/09  
 \_\_\_\_\_  
 Lee S. Yudin, Dean Date  
 College of Natural and  
 Applied Sciences

Reviewed by:

 2/18/09  
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 Victoria Renacia Date  
 Legal Counsel